

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF March 20, 2023

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, March 20, 2023.

Those in attendance were Chairman John J. Krause, Vice-Chairman Wendell S. Gainer, Jr. (via teams), Supervisor/Roadmaster Lynn Brown and Dawn Koch, Township Manager, Solicitor Rick Wiest. Also in attendance were Jeremy Bickham, Keith Englehart, Vince Meyer, Nick Miller, and Roger Sirbaugh.

Chairman Krause opened the meeting with the pledge of allegiance. Chairman Krause reminded the residents of the notices, regarding meeting conduct and public comment procedures.

CORRESPONDENCE: The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. ARRO Consulting- GP11 notice of intent
2. PSATS- 2023 membership letter
3. Kirk Wesner- release & waiver of liability (Mountain Rd tree trimming)
4. Ryland Construction- Certificate of liability
5. JD Eckman- Covered Bridge Road detour information
6. PennDOT- attendance list for 2/24/23 Covered Bridge pre-construction meeting
7. GT&E- notice of the purchase of Plasterer Equipment company & W9
8. PennDOT- Traffic counting notice.
9. Pottsville Materials- Materials quote
10. Momentum Solar- Certificate of liability
11. Recon Construction- Certificate of liability
12. Welbilt Homes Inc.- Certificate of liability
13. Sch. Co. Tax Assessment- reassessment notice of 3245 Sweet Arrow Lake Road
14. PSATS- 2023 proposed bylaw changes
15. PennDOT- 2/24/23 pre-construction meeting minutes
16. PA Township News- March issue
17. Sch. Co. Assessment- Change of assessment listing
18. Sch. Co. Treasurer- 2023 PURTA listing
19. Light Heigel- 2022 Statement of financial interest
20. Gerald Williams Adjustment Service- fire escrow requirements request
21. Keith Heinbach- Tax report for 3/1-15/2023

PUBLIC COMMENT PERIOD: Resident Keith Englehart inquired about the Covered Bridge project.

March 20, 2023

Resident and employee Jeremy Bickham requested the ability to obtain his class A CDL license upgrade. Supervisor Brown stated he doesn't use the class A license often. Chairman Krause asked Koch to provide a cost at the end of the year for the 2024 budget. Jeremy informed the Board while cutting shoulders the school bus dropped his sons off at the green houses instead of at their driveway due to the road closed sign. Jeremy noted his son was on crutches. Jeremy suggested instead of closing the road place flaggers at both ends of the road. Supervisor Brown asked if the school bus company was informed. Koch asked if all the guys were present. Jeremy stated that only three were present. Koch suggested that Roadmaster Brown be present to be a flagger.

APPROVAL OF MINUTES: Upon motion of Chairman Krause, seconded by Supervisor Brown, approving the minutes to the February 20, 2023, work session and regular monthly meeting without correction. This motion carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Upon motion of Chairman Krause, seconded by Supervisor Brown, the February 2023 Treasurer's Report was approved with a balance in all accounts, before receipts and bills, was \$1,153,610.76. Included in this motion was the approval of payment of all bills presented. This motion carried.

RECEIPTS: The report of receipts (February 16 – March 15, 2023) listing \$45,949.81 in EIT receipts, \$217,837.71 in liquid fuels fund and \$61,218.79 in regular General Fund receipts were approved as printed upon motion of Chairman Krause, seconded by Supervisor Brown. This motion carried.

SOLICITOR'S REPORT: Solicitor Wiest was present with no new business to present.

ROADMASTER REPORTS: Koch informed the Board that the GP-11 permit application for Blue Mountain Road was submitted on March 6, 2023 with no estimated date of response. She stated the permit once issued will be good for three to five years. She said the expiration date will be listed on the permit. Roadmaster Brown stated he found a new supplier for the beams with lower cost. Chairman Krause stated a new submittal would need to be reviewed by the Engineer. Koch informed Roadmaster Brown that the plan submitted to DEP was submitted with the quoted beams and any changes would need to be updated in the application.

Koch opened the bids on the PennBID website for the ultra-thin bonded wearing course road project of Birds Hill and Flat Hill Roads. One bid was received from Asphalt Maintenance Solutions, LLC in the amount of \$288,750.24. Upon motion made by Chairman Krause approving the cost of \$288,750.24 from Asphalt Maintenance Solution, LLC. for the ultra-thin bonded wearing course, seconded by Supervisor Brown. This motion unanimously carried.

Roadmaster Brown stated the shoulder cutting is almost done on the far end of the township, the road crew will move to the middle section and focus on Birds Hill Road. Chairman Krause asked the number of workdays on Birds Hill. Roadmaster Brown stated two weeks cutting shoulders, replacing a pipe, and crack sealing.

COUNTY ZONING: A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

SEWAGE ENFORCEMENT OFFICER'S REPORT: A list of February 2023 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office**.

BUILDING/DRIVEWAY REPORTS: A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

OLD BUSINESS: Chairman Krause stated the last correspondence was from Mark Sobeck requesting approved shop drawings to review.

Supervisor Brown stated he is working with the owner of the property on Dad Burnhams for a sale price.

Upon motion made by Chairman Krause, approving the Comcast Franchise Agreement, seconded by Supervisor Brown. This motion unanimously carried.

Upon motion made by Supervisor Brown, approving the addition of the Assistant Roadmaster job description into the handbook, seconded by Chairman Krause. This motion unanimously carried.

Koch gave an update on the moving of funds into a PA Invest account. She stated she was having some communication issues and was not receiving much help with questions. Koch requested Vice-Chairman Gainer rescind his previous motion and approve the opening of a new PLGIT account. Vice-Chairman Gainer rescinded his motion from the January 16, 2023, meeting approving the opening of a PA Invest account and further motioned to open a PLGIT account and invest \$770,000.00 in amounts of \$250,000 or less, seconded by Chairman Krause. This motion unanimously carried.

Koch presented the Board with construction services quote from Wilson Consulting for the underpinning project on Roedersville Road. After a brief discussion the Board decided not to accept the quote for construction services.

NEW BUSINESS: Roger Sirbaugh from the Pine Grove Teener League was present to request use of the Township ballpark for the season. Roadmaster Brown requested permission to move the pile of infield dirt near the entrance of the park. Roger stated that dirt will be put on the field. Roadmaster Brown stated the township could move the dirt to the field for them. Roger stated they will schedule a work party and get in contact with Roadmaster Brown when they are ready for the dirt. Roger presented the Board with a \$500.00 donation check.

Upon motion made by Chairman Krause approving the advertising of **Ordinance No. 2023-02 Holding Tank Ordinance No. 40 Amendment**, seconded by Supervisor Brown. This motion unanimously carried.

Upon motion made by Chairman Krause, approving **Resolution 2023-10 DCNR Application Electronic Authorization**, seconded by Supervisor Brown. This motion carried.

Roadmaster Brown presented the Board with a list of Township Personal Property to sell, all items would be under the \$2,000.00 limit. Koch stated she will post on the Township's website

March 20, 2023

and after three days of no interest the price will be reduced. Vice-Chairman Gainer stated that if something doesn't sell and it is given away, documentation must be made. Roadmaster Brown stated if the items do not sell, he will be taking the items to Derfler's auction to sell. Upon motion made by Chairman Krause, approving Resolution **2023-11 Sale of Personal Property**, seconded by Supervisor Brown. This motion carried.

Roadmaster Brown presented the Board with a quote from Greens Communication for the purchase of new radios. Resident Nick Miller asked what the charge per month would be for each radio. RM Brown stated it would be \$1,500.00 a year for five radios. Nick Miller asked what would be done with the portable radios purchased by the fire company for the township. The quote from Greens Communication for five radios was \$3,772.50. After a lengthy discussion it was decided to table the purchase of new radios with Greens Communication. The Board requested Koch seek two other quotes.

Koch informed the Board that Statewide Tax Recovery requested a new agreement be signed. Koch recommended not signing the agreement due to the recent cancelling of future collections. Koch requested Solicitor Wiest review the agreement. After some discussion it was decided not to sign the new contract. Upon motion made by Chairman Krause, approving the exoneration request for Anderson Olsen from Statewide Tax Recovery, seconded by Supervisor Brown. This motion carried.

Upon motion made by Chairman Krause, approving the 2023 per capita presented by tax collector Keith Heinbach, seconded by Supervisor Brown. This motion carried.

Upon motion made by Supervisor Brown approving the return of the park fee and deposit totaling \$200.00 to the renter from March 19, 2023, seconded by Chairman Krause. This motion carried. After some discussion it was decided to only allow rentals of the park between April 15th through October 15th.

Koch presented a copy of EMC Nick Miller's monthly report to the Board.

Nick Miller requested to take two radios from the township to test. The Board granted permission.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Krause, seconded by Supervisor Brown the meeting adjourned at 7:50p.m. This motion unanimously carried.

Respectfully Submitted,

Dawn A. Koch
Township Manager
Washington Township

March 20, 2023