

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF February 20, 2023

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, February 20, 2023.

Those in attendance were Chairman John J. Krause, Vice-Chairman Wendell S. Gainer, Jr., Supervisor Lynn Brown and Dawn Koch, Township Manager, Solicitor Rick Wiest. Also in attendance were Jeremy Bickham, Keith Englehart, Vince Meyer, Bob Free, and Nick Miller.

Chairman Krause opened the meeting with the pledge of allegiance. Chairman Krause reminded the residents of the notices, regarding meeting conduct and public comment procedures.

CORRESPONDENCE: The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. PA DEP- approval letter regarding one lot with two dwellings at 1040 Deturksville Road
2. Ruby Paris- letter requesting financial support form the board for the Schuylkill Haven library.
3. PA Dept of General Services- Federal surplus approval letter through January 2026
4. Dutchmen MX Park- 2023 permit application.
5. Senator Argall- letters of support for the Pine Grove Joint Sewer Authority COVID-19ARPA H2O PA water supply, sanitary sewer & stormwater program
6. Schuylkill Co Voter Registration- letter noting 2023 election dates.
7. Baker Tilly- audit confirmation for Berkhimer EIT & LST for 2022
8. CoStars- 2023-24 salt agreement confirmation.
9. PA Dept. of Transportation- preconstruction conference letter for covered bridge 2/24/23 @ 9:00am via teams
10. Fulton- interest statement
11. US Census Bureau- confirmation of completed 2023 boundary & annexation summary
12. Wilson Consultants- certificate of liability
13. PennDOT permitting- email regarding resident applying for driveway permit on state road
14. Belmont Solar- certificate of liability
15. Pinnacle Exteriors- certificate of liability
16. PA General Assembly- 2nd class township code update books
17. Sch. Co. Office of Public Safety- address change for 75 Ball Park Lane to 94 Dad Burnhams.
18. PSATS- 2022 Disclosure statement for the pension trust
19. PA Township News- February issue
20. Catalogs, flyers, etc.

PUBLIC COMMENT PERIOD: No public comments

APPROVAL OF MINUTES: Upon motion of Chairman Krause, seconded by Supervisor Brown, approving the minutes to the January 16, 2023, work session and regular monthly meeting and January 25, 2023, windows special meeting without correction. This motion unanimously carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Upon motion of Chairman Krause, seconded by Supervisor Brown, the January 2023 Treasurer's Report was approved with a balance in all accounts, before receipts and bills, was \$927,794.54. Included in this motion was the approval of payment of all bills presented. This motion unanimously carried.

RECEIPTS: The report of receipts (January 12 – February 15, 2023) listing \$32,036.18 in EIT receipts and \$235,528.03 in regular General Fund receipts were approved as printed upon motion of Chairman Krause, seconded by Supervisor Brown. This motion unanimously carried.

SOLICITOR'S REPORT: Solicitor Wiest was present and commented on the weight restriction inquiry.

ROADMASTER REPORTS: Roadmaster Brown gave the following updates on upcoming road work. Cutting shoulders, base repair and Nova chip on Birds Hill & Flat Hill Roads, Blue Mountain Road bridge replacement, crack sealing, 2.5" overlay on Fawn Drive. There was a discussion regarding communicating the purchase of materials for each project versus the budget prior to making purchases. Roadmaster Brown stated the Blue Mountain Road bridge replacement won't be completed until 2024.

Upon motion made by Vice-Chairman Gainer approve the adopting of Resolution 2023-05 Price Adjustment of Bituminous Materials for Small Quantities, seconded by Chairman Krause. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving the advertising of the 2023 road work bid of Ultra-thin bonded wearing course of Birds Hill & Flat Hill Roads via PennBid, seconded by Chairman Krause. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving Ray Seiger from snow plowing to PRN up to 30 hours per week, seconded by Chairman Krause. This motion unanimously carried.

Chairman Krause requested a bid descope meeting after the bids for roadwork are reviewed.

COUNTY ZONING: A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

A letter was received from Sch. Co. Planning & Zoning regarding 98 Shoreline Drive hearing results.

A letter was received from Sch. Co. Planning & Zoning granting 1230 Deturksville Road an extension on proposed subdivision.

SEWAGE ENFORCEMENT OFFICER'S REPORT: A list of January 2023 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office**.

BUILDING/DRIVEWAY REPORTS: A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

OLD BUSINESS: Koch stated Scott from Spotts Bros. requested a meeting to review the proposed window replacement. Koch directed Scott to contact the representative from Mark Sobeck's company directly. Chairman Krause requested from Dawn, if Spotts does not reach out to Mark Sobeck's company by Tuesday, February 21st to set up and attend a teams meeting between Spotts & Mark Sobeck.

There was no update on the purchase of the property on Dad Burnhams.

The Comcast franchise agreement was discussed. Koch stated the questions that were addressed with Comcast have been revised to the old contract wording. Koch presented the proposal from Cohen Law Group to review the agreement in detail in the amount of \$6,900.00. The Board declined the proposal. Supervisor Brown stated he knows a rep from Frontier and suggested inviting Frontier Communications. The Board agreed to adding the rep from Frontier to the March agenda for a presentation. Vice-Chairman Gainer suggested providing a data sheet of the current usage to Frontier.

There was a brief discussion regarding the rate of collection between Berkheimer and Statewide Tax Recovery. Upon motion made by Vice-Chairman Gainer approving **Resolution 2023-06** appointing Berkheimer as Hearing Officer for delinquent Per Capita Tax, **Resolution 2023-07** adopting Berkheimer's Cost Schedule, **Resolution 2023-08** appointing Berkheimer delinquent Per Capita Tax Collector, and **Resolution 2023-09** appointing Dawn Koch as Authorized Representative, seconded by Chairman Krause. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving the agreement with Berkheimer to collect delinquent Per Capita Tax, seconded by Chairman Krause. This motion unanimously carried.

NEW BUSINESS: Koch presented the 2022 Survey of Financial Condition to the Board.

Koch gave a brief overview of grant opportunities available to the township. After some discussion it was decided to pursue grants to upgrade ADA access to the park pavilion as well as a walking/bike trail around the ballpark property.

Koch presented the Board with two quotes from Reeds Lock & Security for security cameras inside and outside the garage. After some discussion the Board decided against putting cameras inside the garage, but asked for a revised quote for a new camera on the exterior of the garage.

Koch presented the Board with a request to perform a topographical survey & sign posting for Blue Mountain Road open grate bridge from Arro Engineering. After some discussion it was decided not to have Arro perform the topographical survey. It was also noted the weight limit signs have already been posted.

Koch presented the Board with an uncashed payroll check #10409 in the amount of \$378.87 dated 11/10/2010 presented on 2/10/2023 by past employee Lee Miller. Mr. Miller was requesting the township to reissue the uncashed check. After some discussion and upon motion made by Supervisor Brown denying the reissuing of the payroll check, seconded by Chairman Krause. This motion carried with Vice-Chairman Gainer opposing the motion.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Krause, seconded by Supervisor Brown the meeting adjourned at 8:21p.m. This motion unanimously carried.

Respectfully Submitted,



Dawn A. Koch
Township Manager
Washington Township