

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF January 16, 2023

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, January 16, 2023.

Those in attendance were Chairman John J. Krause, Vice-Chairman Wendell S. Gainer, Jr., Supervisor Lynn Brown and Dawn Koch, Township Manager. Also in attendance were Jeremy Bickham, Keith Englehart, Vince Meyer, and Bob Free.

Chairman Krause opened the meeting with the pledge of allegiance. Chairman Krause reminded the residents of the notices, regarding meeting conduct and public comment procedures.

CORRESPONDENCE: The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Sch. Co. Election Bureau- 2023 open seat report
2. Owen Ebersole- letter regarding temporary greenhouse
3. MRM Trust Workers Comp- Loss activity report
4. Pottsville Materials- 2023 prices
5. PA Dept. of Revenue- MyPath user ID
6. Sch. Co. Real Estate/Engineering Dept- 2022 recycling report
7. PA DEP- letter regarding deficiencies with Tice property sewage upgrades
8. Sch. Co. Emergency Management- procedure for recommending a EMC
9. Keith Heinbach- December 2022 & yearend Tax collector reports
10. Wilson Consulting Group- copy of intent to aware letter to Ryland Construction regarding Roedersville
11. PA DEP- copy of emergency permits for Wild Cherry & Turkey Farm Roads
12. PA Township News- January 2023 issue
13. Garcia Garman & Shea, PC- 2023 payroll, employment taxes, and information returns
14. PMRS- December 2022 employer updates
15. Several flyers, magazines, catalogs, etc.

PUBLIC COMMENT PERIOD: Employee & resident Jeremy Bickham asked the Board if the township's handbook covered anything regarding live wire safety. After a brief discussion the Board decided to add the development of standard operating procedures to the work session agenda.

APPROVAL OF MINUTES: Upon motion of Chairman Krause, seconded by Supervisor Brown, approving the minutes to the December 19, 2022, work session and regular monthly meeting and December 27, 2022, Roedersville Rd special meeting without correction. This motion unanimously carried.

Upon motion of Chairman Krause, seconded by Supervisor Brown, approving the minutes to the reorganizational meeting of January 3, 2023, auditors meeting of January 4, 2023, and the January 6, 2023, Roedersville Rd special meeting without correction. This motion unanimously carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Upon motion of Chairman Krause, seconded by Supervisor Brown, the December 2022 Treasurer's Report was approved with a balance in all accounts, before receipts and bills, was \$961,278.27. Included in this motion was the approval of payment of all bills presented. This motion unanimously carried.

RECEIPTS: The report of receipts (December 15, 2022 – January 11, 2023) listing \$37,865.99 in EIT receipts and \$9,009.58 in regular General Fund receipts were approved as printed upon motion of Chairman Krause, seconded by Supervisor Brown. This motion unanimously carried.

SOLICITOR'S REPORT: Solicitor Wiest was not present.

ROADMASTER REPORTS: Upon motion made by Supervisor Brown approving the purchase of 300 ton of salt for the 2023-24 winter season from Costars, seconded by Vice-Chairman Gainer. This motion unanimously carried.

Roadmaster Brown stated the road crew was going to begin paver training.

COUNTY ZONING: A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

SEWAGE ENFORCEMENT OFFICER'S REPORT: A list of December 2022 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office**.

BUILDING/DRIVEWAY REPORTS: A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

OLD BUSINESS: Koch announced the Roedersville Road underpinning project bid was awarded to Ryland Construction at the January 6, 2023 meeting in the amount of \$138,000.00.

Koch stated she sent Spott's Bros. an email with meeting dates and is awaiting a response.

Koch presented the Board with a proposal for engineering services from ARRO Engineering for the Blue Mountain Road bridge replacement. Upon motion made by Supervisor Brown approving ARRO Engineering's proposal in the amount of \$15,000.00, seconded by Vice-Chairman Gainer. This motion unanimously carried.

There was no update on purchasing the property across from the township's shale property.

Koch informed the Board that she researched a franchise agreement with Verizon and was directed to an attorney. In conversation with the attorney, she was informed that Verizon will not compete with Comcast for an agreement. Koch added that the attorney stated new Comcast agreements are being equipped with verbiage regarding competitive equity making it difficult for other providers. After some discussion and upon motion made by Chairman Krause approving Koch to obtain a proposal to review the proposed Comcast agreement from Cohen Law Group, seconded by Supervisor Brown. This motion unanimously carried.

Upon motion made by Chairman Krause, approving the adoption of Ordinance 2023-01 Truck Restrictions on Certain Roads, seconded by Supervisor Brown. This motion unanimously carried.

NEW BUSINESS: The Board requested Koch prepare a job description for an assistant road master position.

Koch presented the Board the MS-965 for their review.

Upon motion made by Vice-Chairman Gainer approving paying the balance of the office building loan, seconded by Chairman Krause. This motion unanimously carried.

Koch requested approval to transfer the balance of the savings account plus \$150,000.00 for a total of \$419,989.07 and move it to a PA Investment account. Upon motion made by Vice-Chairman Gainer approving the transaction to PA Invest, seconded by Chairman Krause. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving the 2022 Per Capita Tax exemption presented from Regina Stoltzfus and Jack Reese via the Township Tax Collector, seconded by Chairman Krause. This motion unanimously carried.

The Berkheimer agreement for delinquent per capita tax was tabled until next month.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Krause, seconded by Supervisor Brown the meeting adjourned at 7:38 p.m. This motion unanimously carried.

Respectfully Submitted,



Dawn A. Koch
Township Manager
Washington Township