

WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS  
ANNUAL RE-ORGANIZATION MEETING - 1/3/2023

The annual reorganization meeting of the Washington Township Board of Supervisors was held Tuesday, January 3, 2023. Those in attendance were John Krause, Wendell Gainer, Jr., Lynn Brown, Dawn Koch, Keith Englehart, Vince Meyers, and Jeremy Bickham.

John Krause called the meeting to order starting with the pledge of allegiance. John Krause mentioned the notices regarding disrupting a meeting and the Sunshine Act.

**PUBLIC COMMENT:** No public comment.

**APPOINTMENT OF CHAIR AND VICE CHAIR:** Upon motion of Supervisor John Krause, seconded by Supervisor Brown, Supervisor Wendell Gainer was appointed as temporary Chairman of the Board. Motion carried.

Supervisor Wendell Gainer nominated Supervisor John Krause to serve as Chairman of the Board for 2023. Supervisor Krause accepted the nomination. The motion was seconded by Supervisor Brown. Motion carried.

Supervisor Krause nominated Supervisor Gainer to serve as Vice-Chairman of the Board for 2023. Supervisor Gainer accepted the nomination. The motion was seconded by Supervisor Brown. Motion carried.

**2023 APPOINTMENTS:** The following appointments were accepted as follows:

Upon motion made by Vice-Chairman Gainer appointing the following:

Secretary/Treasurer: Open

Road Master: Lynn Brown

Assistant Road Master: Open

Solicitor: Williamson, Friedberg & Jones, LLC

Permit Enforcement Official: Light-Heigel & Associates, Inc.

Sewage Enforcement Official: JB Environmental Services LLC.

Alternate SEO: Wayne Bowen

UCC Building Code Official: Light-Heigel & Associates, Inc.

Driveway Permit Official: Light-Heigel & Associates, Inc.

Vacancy Board Chairman: Heath Machamer

Emergency Management Coordinator: Nick Miller

This motion was seconded by Chairman Krause. Motion carried.

Motion made by Vice-Chairman Gainer approving the Township meetings be held the first Monday of each month at 7:00pm, seconded by Chairman Krause. Motion carried.

Vice-Chairman Gainer made the motion to accept **Resolution 2023-Three** Depository for Township Funds listing the depositories as First Citizens Community Bank one account for primary general funds and one account for ARPA funds, Fulton Bank savings funds, PLGIT for Liquid Fuels, seconded by Chairman Krause. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer to set the treasurer bond at \$1,000,000.00 (one million), seconded by Chairman Krause. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer, seconded by Chairman Krause appointing Dawn Koch as Open Records Officer. This motion unanimously carried.

Upon motion made by Chairman Krause, seconded by Supervisor Brown Wendell Gainer was appointed to Assistant Open Records Officer. This motion carried.

Upon motion by Vice-Chairman Gainer the below were appointed:

UCC Appeals Board Representative: Dawn Koch

UCC Appeals Board Members: Frank Fox (2023-25), Thomas Hlavaty (2022-2024), and Heath Machamer (2021-2023)

Alternate UCC Appeals Board Members: James Martin, Jr. (2022-2024) and James Martin, Sr. (2021-2023)

Delegate to the Schuylkill County Tax Collection Committee: Larry Padora

Alternate Delegate to the Schuylkill County Tax Collection Committee: Barry Newswanger

PSATS Voting Delegate for Annual Conference: Dawn Koch

This motion was seconded by Chairman Krause. This motion unanimously carried.

**2023 BENEFITS:** Upon motion made by Vice-Chairman Gainer approving employee benefits as per the employee handbook, seconded by Chairman Krause. Motion carried.

**2023 WAGES:** Upon motion by Vice-Chairman Gainer approving **Resolution 2023-Four** approving a 3.5 percent increase for Township Manager, a four percent increase for Bruce Fehr and Jeremy Bickham, increase part-time rate not to exceed \$19.25 on a case-by-case basis, increase the Emergency Management Coordinator wage at \$20.00 per hour, seconded by Chairman Krause. This motion unanimously carried.

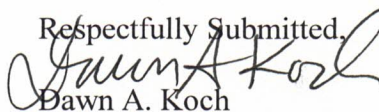
**2023 FEES:** Upon motion made by Vice-Chairman Gainer, approving the same fee structures as 2022 with regards to driveway permits and agricultural structures, and accepting the 2023 fee schedules from JB Environmental LLC and Light-Heigel & Associates, seconded by Chairman Krause. This motion unanimously carried.

### **OLD BUSINESS:**

**NEW BUSINESS:** Koch presented the Board with right-of-way requests from Comcast for Louck Road and Harvey Drive. Upon motion made by Vice-Chairman Gainer, approving the work access into the Township ROW, seconded by Supervisor Brown. This motion unanimously carried.

**ADJOURNMENT:** There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Supervisor Brown, seconded by Vice-Chairman Gainer, carried by all, the meeting adjourned at 7:34 p.m.

Respectfully Submitted,



Dawn A. Koch

Washington Township