

WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING OF December 19, 2022

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, December 19, 2022.

Those in attendance were Chairman John J. Krause, Vice-Chairman Wendell S. Gainer, Jr., Supervisor Lynn Brown, Solicitor Rick Wiest and Dawn Koch, TM/Sec/Treasurer. Also in attendance were Bruce Fehr, Jeremy Bickham, Keith Englehart, Vince Meyer, and Bob Free.

Chairman Krause opened the meeting with the pledge of allegiance. Chairman Krause reminded the residents of the notices, regarding meeting conduct and public comment procedures.

**CORRESPONDENCE:** The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Sch. Co. Planning & Zoning- Notice regarding hearing for 98 Shoreline Drive regarding variance.
2. Sch. Co. Planning & Zoning- Letter addressed to Titus Nolt regarding preliminary/final subdivision for storage units
3. IRS- 2023 deposit requirements
4. Comcast- price increase notice
5. Comcast- Certificate of liability insurance
6. IRS- late tax deposit notice
7. IRS- 1099 update information
8. Robert Kirwan- financial statement of Washington Township from 1938
9. Keith Heinbach- November Tax Collector report
10. PSATS- youth award contest
11. PSATS- Annual dues packet
12. Belmont Solar- Certificate of liability
13. Alfred Benesch- 2023 Services proposal
14. PA Township News- December issue
15. PSATS- 2023 conference announcement
16. PA Dept. of Environmental Protection- Letter regarding online submission on on-lot sewage systems
17. Mackin- Bridge inspections for Browns, Turkey Farm, Grist Mill, & Roedersville Roads
18. PA Municipal Retirement System- 2021 Employer Annual Statement
19. Catalogs, flyers, cards

**PUBLIC COMMENT PERIOD:** No public comments

**APPROVAL OF MINUTES:** Upon motion of Chairman Krause, seconded by Supervisor Brown, approving the minutes to the November 16, 2022, work session and regular monthly meeting without correction. This motion unanimously carried.

**TREASURER'S REPORT AND BILLS FOR APPROVAL:** Upon motion of Chairman Krause, seconded by Vice-Chairman Gainer, the November 2022 Treasurer's Report was approved with a balance in all accounts, before receipts and bills, was \$1,016,560.58. Included in this motion was the approval of payment of all bills presented including the addition of Countryside Fuel for \$537.44. This motion unanimously carried.

Chairman Krause asked the status of the lawn mower that was previously ordered. Roadmaster Brown stated it never came in. RM Brown stated Kramer's have no idea as to the delivery date, but it is still on order. Chairman Krause asked RM Brown to get an update.

**RECEIPTS:** The report of receipts (November 12 – December 14, 2022) listing \$46,190.49 in EIT receipts and \$18,655.86 in regular General Fund receipts were approved as printed upon motion of Chairman Krause, seconded by Vice-Chairman Gainer. This motion unanimously carried.

**SOLICITOR'S REPORT:** Solicitor Rick Wiest was present and did not have anything new to add. Vice-Chairman Gainer inquired about the possibility of Verizon servicing cable to the township. Vice-Chairman Gainer asked Koch if she would contact Verizon requesting their interest in providing the township with the same service as Comcast through a franchise agreement.

Vice-Chairman ask Solicitor Wiest to review the requirements of bonding the roads. Solicitor Wiest stated he will reach out to RM Brown to get more details. Vice-Chairman Gainer also inquired about sending a questionnaire to businesses receiving or sending heavy equipment on the roads.

**ROADMASTER REPORTS:** Chairman Krause asked RM Brown several questions regarding the activity on the road master report. Chairman Krause stated the road master report will be discussed in detail quarterly with regards to hours worked by each employee.

Chairman Krause requested Koch provide a total usage of all equipment for the past two years.

Vice-Chairman Gainer requested that every other week meetings be reinstated with the road crew and the Township Manager.

**COUNTY ZONING:** A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

**SEWAGE ENFORCEMENT OFFICER'S REPORT:** A list of November 2022 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office**.



**BUILDING/DRIVEWAY REPORTS:** A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

**OLD BUSINESS:** Koch gave the Board a copy of the Roedersville bid results from PennBid. After reviewing the results, the Board requested a bid descoping meeting to review the differences in engineers projected cost versus the low bidder submission. Upon motion made by Vice-Chairman Gainer approving the advertising of the bid descoping meeting once all parties agree on a date and time, seconded by Chairman Krause. The motion carried.

Koch stated the Kutz Road bridge project is complete. Chairman Gainer requested a breakdown of the items under budget.

Supervisor Brown stated he sent an email to Spotts without response. Vice-Chairman Gainer instructed Koch to send a follow up to Spotts.

Koch stated there is local interest in the required drawings & E&S report for the Blue Mountain Road bridge replacement.

The was no update on the purchase of the shale property.

Koch stated she is awaiting response from Comcast with regards to the questions submitted from her and Solicitor Wiest's review of the contract.

Upon motion made by Vice-Chairman Gainer, adopting **Resolution 2022-06** Act 57 of 2022 Waiver of additional charges of real estate tax, seconded by Chairman Krause. The motion unanimously carried.

Upon motion made by Vice-Chairman Gainer, adopting **Ordinance 2022-01** Grist Mill Road speed limit, seconded by Chairman Krause. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer, approving and adopting the 2023 Budget as advertised, seconded by Chairman Krause. This motion unanimously carried.

Koch gave a brief update of the results from the road study at the intersection of Ferebees, Wild Cherry, and Oak Roads. Koch stated the recommendation is to ensure the resident keeps the brush alongside Ferebees open to ensure clear view of oncoming traffic.

**NEW BUSINESS:** Upon motion made by Chairman Krause, adopting **Resolution 2023-One** Setting of tax rates for 2023, seconded by Supervisor Brown. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer, approving **Resolution 2023-Two** appointing a CPA firm to complete the 2022 audit, seconded by Chairman Krause. This motion unanimously approved.

Upon motion made by Vice-Chairman Gainer to set and advertise the annual reorganization meeting as Tuesday, January 3, 2023, at 7:00pm, the annual auditors meeting as Wednesday,

January 4, 2023, at 7:00pm, and regular monthly meetings as the third Monday of each month at 7:00pm, seconded by Supervisor Brown. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer to set and advertise the work sessions the third Monday of each month beginning at 6:00pm, seconded by Supervisor Brown. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving the Tice application for additional sewage for proposed addition as reviewed and approved by the Township SEO, seconded by Chairman Krause. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving the Statewide Tax Recovery exemption submitted, seconded by Chairman Krause. This motion unanimously carried.

Upon motion made by Chairman Krause, approving the advertising of **Ordinance 2023-01** Truck Restrictions on certain roads, seconded by Supervisor Brown. This motion unanimously carried.

**ADJOURNMENT:** There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Krause, seconded by Vice-Chairman Gainer the meeting adjourned at 8:10 p.m. This motion unanimously carried.

Respectfully Submitted,



Dawn A. Koch  
Township Manager  
Washington Township