

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF November 16, 2022

The September rescheduled regular monthly meeting of the Washington Township Board of Supervisors was held Wednesday, November 16, 2022.

Those in attendance were Chairman John J. Krause, Vice-Chairman Wendell S. Gainer, Jr. (via teams), Supervisor Lynn Brown, Solicitor Rick Weist and Dawn Koch, TM/Sec/Treasurer. Also in attendance were Bruce Fehr, Jeremy Bickham, Keith Englehart, Vince Meyer, and Nick Miller.

Chairman Krause opened the meeting with the pledge of allegiance. Chairman Krause reminded the residents of the notices, regarding meeting conduct and public comment procedures.

CORRESPONDENCE: The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. MRM Trust- Annual workers compensation audit request
2. PSATS- 2023 unemployment rate
3. MKG MX, LLC- equipment rental lease agreement
4. Williamson, Friedberg & Jones LLC- 2023 rate proposal
5. Lynn's TLC Cleaning- W-9
6. Light-Heigel & Associates, Inc.- 2023 rate proposal
7. HA Thompson- 2023 treasurer's bond
8. Keith Heinbach- October Tax Collector report
9. DShenk Consulting, LLC- DEP land use letter request
10. DCED- 2023 reporting requirements
11. Sch. Co. Controller- Electronic funds transfer requirements for 2023
12. Sch. Co. Assessment Office- Change of assessment list
13. Sch. Co. Court of Common Pleas- Petition for appointment of Lloyd A. Byers as constable
14. Sch. Co. Assessment Office- 2023 taxable real estate worksheet
15. PA Township News- November 2022 issue
16. Flyers, magazines, catalogs, etc.

PUBLIC COMMENT PERIOD: Keith Englehart requested the road crew fix the potholes on Hunter Drive.

APPROVAL OF MINUTES: Upon motion of Chairman Krause, seconded by Supervisor Brown, approving the minutes to the October 17, 2022, work session and regular monthly meeting without correction. This motion unanimously carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Upon motion of Chairman Krause, seconded by Supervisor Brown, the October 2022 Treasurer's Report was approved with a balance in all accounts, before receipts and bills, was \$1,071,949.41. Included in this motion was the approval of payment of all bills presented. This motion unanimously carried.

RECEIPTS: The report of receipts (October 13 – November 11, 2022) listing \$26,817.08 in EIT receipts and \$92,375.11 in regular General Fund receipts were approved as printed upon motion of Chairman Krause, seconded by Supervisor Brown. This motion unanimously carried.

SOLICITOR'S REPORT: Solicitor Rick Wiest was present and stated he reviewed the comments on the Comcast agreement that were presented & questioned by Koch. He stated if there is anything specific to discuss it can be further discussed.

ROADMASTER REPORTS: Supervisor Brown made a motion to change Jeremy Bickham from part-time to full-time at \$18.50 per hour starting November 21, 2022, seconded by Chairman Krause. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving the changing of the employee handbook to allow the hiring of relatives that are not immediate relation, seconded by Chairman Krause. This motion

Upon motion made by Chairman Krause approving the hiring of Ray Seiger as part-time season help at \$15.00 per hour, seconded by Vice-Chairman Gainer. This motion carried with Supervisor Brown abstaining.

Supervisor Brown requested the time off without pay be removed from the employee handbook, after a brief discussion it was decided to table this topic to the December work session.

COUNTY ZONING: A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

SEWAGE ENFORCEMENT OFFICER'S REPORT: A list of October 2022 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office**.

BUILDING/DRIVEWAY REPORTS: A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

OLD BUSINESS: The Roedersville Road underpinning is out for bid. Bids are due December 19, 2022.

The bridge work has been completed on Kutz Road and the final walk through and inspection is being scheduled for the following week.

Chairman Krause stated he reviewed the proposal submitted by Mark Sobeck Roof Consultant, Inc. He stated the suggestion is to only replace the windows that are currently leaking. He stated

the dryvit detail would change slightly with the new window design. Supervisor Brown asked how Spotts Bros. will be held accountable for the cost of replacing the windows. Chairman Krause requested the cost to replace each window from Mark Sobeck Roof Consultant, Inc. After some discussion Vice-Chairman Gainer suggested Supervisor Brown contact Spotts Bros and set up a meeting to discuss cost sharing once a cost estimate is received.

Koch updated the Board stating the resident of 75 Ballpark Lane has decided to change their address to a Dad Burnhams address.

Koch stated she has not received any further discussion from the engineer firms contacted regarding Blue Mountain Road bridge. Koch suggested putting the RFP on PennBid. After some discussion it was suggested, Koch contact the firms already contacted to get their interest and if none a motion made by Chairman Krause approving the advertising of the RFP for engineering services for Blue Mountain Road bridge replacement, seconded by Supervisor Brown. This motion unanimously carried.

There has been no update on the property across from the shale property on Dad Burnhams.

NEW BUSINESS: Nick Miller of North End Fire Company was present and requested the Board appoint North End Fire Company as the township's main QRS (quick response service). Upon motion made by Supervisor Brown, approving North End Fire Company as Washington Township's primary QRS, seconded by Chairman Krause. This motion unanimously carried.

Koch presented Resolution 2022-06 Act 57 of 2022 waiver of additional charges of real estate tax to the Board for review and approval.

Upon motion made by Vice-Chairman Gainer approving the transferring the winter maintenance funds in the amount of \$13,346.18 from the liquid fuels account to the general fund account, seconded by Supervisor Brown. This motion unanimously carried.

Koch answered the questions received by Vice-Chairman Gainer regarding the 2023 budget. After some discussion and upon motion made by Supervisor Brown the 2023 proposed budget was approved to be advertised, seconded by Chairman Krause. This motion unanimously carried.

Upon motion made by Supervisor Brown approving the advertising of Ordinance 2022-01 Grist Mill Road Speed Limit for adoption in December, seconded by Chairman Krause. This motion unanimously carried.

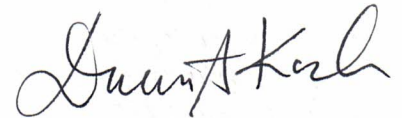
Upon motion made by Supervisor Brown approving the per capita tax exemptions received for Tatum Hassler submitted by the tax collector, seconded by Chairman Krause. This motion unanimously carried.

Koch informed the Board that the SEO contacted her regarding the holding tank ordinance. She stated the SEO suggested to amend the ordinance or add a resolution changing the requirements from needed an annual permit to just an annual inspection or requiring a permit every three years

instead of annually. After a brief discussion the Board asked Koch to propose an amendment to the holding tank ordinance.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Supervisor Brown, seconded by Chairman Krause the meeting adjourned at 8:10 p.m. This motion unanimously carried.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Dawn A. Koch".

Dawn A. Koch
TM/Sec/Treas.
Washington Township