

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF October 17, 2022

The September rescheduled regular monthly meeting of the Washington Township Board of Supervisors was held Monday, October 17, 2022.

Those in attendance were Chairman John J. Krause, Vice-Chairman Wendell S. Gainer, Jr., Supervisor Lynn Brown, Solicitor Rick Weist and Dawn Koch, TM/Sec/Treasurer. Also in attendance were Bob Free, Keith Englehart, and Vince Meyer

Chairman Krause opened the meeting with the pledge of allegiance. Chairman Krause reminded the residents of the notices, regarding meeting conduct and public comment procedures.

CORRESPONDENCE: The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Municipal Risk Management (MRM)- Certificate of participation in Workers Compensation pool
2. PA Department of Labor & Industry- letter addressed to Marty Sower of Light-Heigel regarding updated information on asbestos abatement certifications
3. Sch. Co. Tax Claim Bureau- memo regarding 2021 final sign off sheet
4. Dave Miller & Sons, Inc.- Certificate of liability
5. Internal Revenue Service- notice regarding 2021 1099s submitted
6. Sch. Co. Tax Office- copy of an email addressed to Tax Collector Keith Heinbach regarding list of exemptions received for previous years collections.
7. Statewide Tax Recovery- List of closed collections
8. Garcia Garman & Shea, PC- 2021 audit final reports
9. Keith Heinbach- September 2022 Tax Collector reports
10. JB Environmental Services LLC- Request to remain as 2023 SEO
11. JB Environmental Services LLC- copy of letter addressed to Wesley Fiscus regarding annual holding tank permit renewal (2nd notice)
12. MRM- notice of workers compensation claims address change
13. PA Department of Revenue- 2023 liquid fuels notice
14. Pennsylvania Municipal Retirement System (PMRS)- MMO mailing
15. PMRS- 3rd Quarter Pension form and updates
16. Members Benefits Services- 2023 insurance rates
17. PA Township News- October issue
18. Flyers, magazines, catalogs, etc.

PUBLIC COMMENT PERIOD: No public comments.

APPROVAL OF MINUTES: Upon motion of Chairman Krause, seconded by Supervisor Brown, approving the minutes to the September 26, 2022, work session and regular monthly meeting without correction. This motion unanimously carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Upon motion of Chairman Krause, seconded by Supervisor Brown, the September 2022 Treasurer's Report was approved with a balance in all accounts, before receipts and bills, was \$1,237,729.27. Included in this motion was the approval of payment of all bills presented. This motion unanimously carried.

RECEIPTS: The report of receipts (September 15 – October 12, 2022) listing \$37,237.47 in EIT receipts and \$37,211.34 in regular General Fund receipts were approved as printed upon motion of Chairman Krause, seconded by Supervisor Brown. This motion unanimously carried.

SOLICITOR'S REPORT: Solicitor Rick Wiest was present with no new business.

ROADMASTER REPORTS: Roadmaster Brown stated the road crew is replacing signs, installing winter markers, clean leaves, prepping equipment for winter, equipment maintenance.

Vice-Chairman Gainer asked for an update on the hiring of part-time help. Roadmaster Brown stated currently still accepting applications. Koch stated interviews should be starting in the next week.

COUNTY ZONING: A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

There was a letter received from Schuylkill County Planning and Zoning regarding the unpermitted work being done at 98 Shoreline Drive.

SEWAGE ENFORCEMENT OFFICER'S REPORT: A list of September 2021 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office**.

BUILDING/DRIVEWAY REPORTS: A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

OLD BUSINESS: Upon motion made by Chairman Krause approving the bid packet submitted by Wilson Consulting for Roedersville Road underpinning repairs, seconded by Supervisor Brown. This motion unanimously carried.

Koch stated the paving of Kutz Bridge is scheduled for October 26th.

Chairman Krause stated the designer reached out to Kawneer regarding the design of the window. Vice-Chairman Gainer asked if there has been any damage with the most recent storm. Koch stated the front window in the reception area did leak and the roof in the furnace room also leaked. After some discussion it was decided to wait until another storm to determine if the roof was an isolated incident or if repairs are needed.

Koch gave an update on the 75 Ballpark Lane address change. The Schuylkill County 911 Center suggested the Township have the current resident sign an affidavit stating they will not hold the township liable if emergency services cannot reach them in time. Koch also stated the Township would be responsible for putting up a private lane sign on the Dad Burnhams showing the entrance to 75 Ballpark Lane.

Koch stated she contacted Wilson Consulting and Arro Engineering regarding the plans needed for the GP-11 permit, she said they agreed to submit a proposal.

Koch stated she sent Comcast the edited version of the agreement and is awaiting a response. Once the updated agreement is received, Koch will forward to Solicitor Wiest for review.

NEW BUSINESS: Koch presented the Board with the current Agricultural Structure fee schedule. Roadmaster Brown informed the Board of the issues at the "S" turn on Oak Road. He stated three times in one month a 53' trailer ended up in the Township's pipe culvert in the "S" turn. Roadmaster Brown suggested getting an LTap study to put truck restrictions on Oak Road. Vice-Chairman Gainer asked what the road study has to do with Agricultural Structure fee schedule. Roadmaster Brown stated the increase of truck traffic on the roads to these agricultural businesses. Vice-Chairman Gainer suggested added additional questions on the application asking if the structure being built will need to be serviced by heavy trucks or trucks up to 53' in length. Vice-Chairman Gainer also suggested a percentage fee based on the total cost of the agricultural structure. Vice-Chairman Gainer also suggested adding a question regarding the amount of income generated through the agricultural business. After some discussion it was decided to revisit this topic at the next months' work session.

Upon motion made by Vice-Chairman Gainer approving the distribution of the Firemen's Relief monies received as in previous years, 50% to Wayne Township Firemen's Relief, and 25% each to HHL # 1 of Pine Grove & North End of Pine Grove, seconded by Supervisor Brown. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving the transfer of \$59,067.63 from General Fund to the Liquid Fuels account, seconded by Chairman Krause. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving the 2022 per capita exemptions presented by Tax Collector Keith Heinbach, seconded by Chairman Krause. This motion unanimously carried.

Koch requested permission to seek audit proposals for the 2022 audit. Upon motion made by Vice-Chairman Gainer granting permission and approving the advertising of the intent to hire a CPA to perform the 2022 audit, seconded by Chairman Krause. This motion unanimously carried.

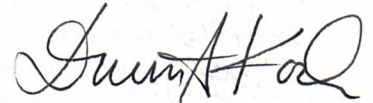
Upon motion made by Chairman Krause approving the advertisement to change the November work session and regular Board meeting to Wednesday, November 16, 2022, with the work

session beginning at 6:00pm and the Board meeting at 7:00pm, seconded by Vice-Chairman Gainer. This motion unanimously carried.

Upon motion made by Supervisor Brown approving the quote received from Lynn Blatt to repair the damage in the men's room in the amount not to exceed \$300.00, seconded by Chairman Krause. This motion unanimously carried.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Krause, seconded by Supervisor Brown the meeting adjourned at 8:04 p.m. This motion unanimously carried.

Respectfully Submitted,



Dawn A. Koch
TM/Sec/Treas.
Washington Township