

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
ANNUAL RE-ORGANIZATION MEETING - 1/3/2022

The annual reorganization meeting of the Washington Township Board of Supervisors was held Monday, January 3, 2022. Those in attendance were John Krause, Wendell Gainer, Jr., Lynn Brown, Dawn Koch, and Nick Miller.

Wendell Gainer, Jr. called the meeting to order starting with the pledge of allegiance. John Krause mentioned the notices regarding disrupting a meeting and the Sunshine Act.

PUBLIC COMMENT: No public comment.

APPOINTMENT OF CHAIR AND VICE CHAIR: Upon motion of Supervisor Wendell Gainer, seconded by Supervisor Brown, Supervisor John Krause was appointed as temporary Chairman of the Board. Motion carried.

Supervisor Wendell Gainer nominated Supervisor John Krause to serve as Chairman of the Board for 2022. Supervisor Krause accepted the nomination. The motion was seconded by Supervisor Brown. Motion carried.

Supervisor Brown nominated Supervisor Gainer to serve as Vice-Chairman of the Board for 2022. Supervisor Gainer accepted the nomination. The motion was seconded by Chairman Krause. Motion carried.

2022 APPOINTMENTS: The following appointments were accepted as follows:

Upon motion made by Vice-Chairman Gainer appointing the following:

Secretary/Treasurer: Dawn Koch

Road Master: Lynn Brown

Assistant Road Master: Open

Solicitor: Williamson, Friedberg & Jones, LLC

Permit Enforcement Official: Light-Heigel & Associates, Inc.

Sewage Enforcement Official: JB Environmental Services LLC.

Alternate SEO: Wayne Bowen

UCC Building Code Official: Light-Heigel & Associates, Inc.

Driveway Permit Official: Light-Heigel & Associates, Inc.

Vacancy Board Chairman: Heath Machamer

Emergency Management Coordinator: Carl Stump

Fire Marshall: Open

This motion was seconded by Chairman Krause. Motion carried.

Motion made by Vice-Chairman Gainer approving the Township meetings be held the first Monday of each month at 7:00pm, seconded by Chairman Krause. Motion carried.

Vice-Chairman Gainer made the motion to accept **Resolution 2022-Three** Depository for Township Funds listing the depositories as First Citizens Community Bank one account for primary general funds

and one account for ARPA funds, Fulton Bank savings funds, PLGIT for Liquid Fuels, seconded by Chairman Krause. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer to set the treasurer bond at \$1,000,000.00 (one million), seconded by Supervisor Brown. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer appointing the following:

Open Records Officer: Dawn Koch

Assistant Open Records Officer: Wendell Gainer

UCC Appeals Board Representative: Dawn Koch

UCC Appeals Board Members: Frank Fox (2020-22), Thomas Hlavaty (2022-2024), and Heath Machamer (2021-2023)

Alternate UCC Appeals Board Members: James Martin, Jr. (2022-2024) and James Martin, Sr. (2021-2023)

Delegate to the Schuylkill County Tax Collection Committee: Barry Newswanger

Alternate Delegate to the Schuylkill County Tax Collection Committee: Larry Padora

PSATS Voting Delegate for Annual Conference: Dawn Koch

This motion was seconded by Chairman Krause. Motion carried.

2022 BENEFITS: Upon motion made by Vice-Chairman Gainer approving employee benefits as per the employee handbook, seconded by Chairman Krause. Motion carried.

2022 WAGES: Upon motion made by Vice-Chairman Gainer approving a one percent increase for the Township Manager, Chris Light, and Bruce Fehr, and part-time workers seconded by Chairman Krause. Motion withdrew by Vice-Chairman Gainer.

Upon motion made by Vice-Chairman Gainer approving a \$.25 per hour increase upon successfully obtaining a CDL-A license and a one percent increase effect immediately to Chris Light and Bruce Fehr, seconded by Supervisor Brown. Motion carried.

Upon motion by Vice-Chairman Gainer approving a one percent increase to the set rate for the part-time employees not to exceed \$18.54 per hour, seconded by Supervisor Brown. Motion carried.

Upon motion by Vice-Chairman Gainer approving **Resolution 2022-Four** approving a one percent increase for Township Manager, seconded by Chairman Krause. Motion carried.

Upon motion made by Vice-Chairman Gainer approving the Emergency Management Coordinator wage at \$19.75 per hour, seconded by Chairman Krause. Motion carried.

2022 FEES: Upon motion made by Vice-Chairman Gainer, approving **Resolution 2022-Five** Driveway Permit Fee Schedule, seconded by Supervisor Brown. Motion carried.

Upon motion made by Vice-Chairman Gainer, accepting the 2022 fee schedule of JB Environmental Services, LLC for SEO services, seconded by Chairman Krause. Motion carried.

Upon motion made by Vice-Chairman Gainer, approving the Agricultural Structure Permit fee schedule to be \$50.00 for 0-1500 square feet, 1501-5000 square feet \$250.00, and over 5000 square feet \$1,500.00 seconded by Supervisor Brown. Motion carried.

OLD BUSINESS: Upon motion made by Vice-Chairman Gainer approving **Resolution 2022-Two** appointing Garcia, Garman & Shea, LLC as CPA to perform the 2021 audit in the amount of \$5,000.00, seconded by Supervisor Brown. Motion carried.

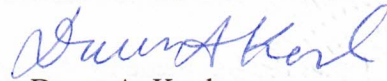
NEW BUSINESS: Upon motion made by Chairman Krause amending the agenda to include the appointment of auditors, seconded by Vice-Chairman Gainer. Motion carried.

Upon motion made by Vice-Chairman Gainer appointing Nicholas Miller to a six-year term as township auditor beginning with 2022, seconded by Supervisor Brown. Motion carried.

Upon motion made by Supervisor Brown appointing Benjamin Renninger to a two-year term as township auditor beginning with 2022, seconded by Vice-Chairman Gainer. Motion carried.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Supervisor Brown, seconded by Vice-Chairman Gainer, carried by all, the meeting adjourned at 7:34 p.m.

Respectfully Submitted,



Dawn A. Koch
Washington Township