

WASHINGTON TOWNSHIP AUDITOR'S  
ANNUAL RE-ORGANIZATION MEETING  
January 5, 2021

The annual reorganization meeting of the Washington Township Board of Auditor's was held Tuesday, January 5, 2021. Those in attendance were Auditor Barry Newswanger, Auditor Gary Brown, Auditor John Krause, and Dawn Koch.

Auditor Barry Newswanger opened the meeting with the pledge of allegiance and noted the notices to residents.

**ELECTION OF OFFICERS:** Upon motion of Auditor Newswanger, seconded by Auditor Brown, Auditor Krause was nominated as Chairman to the Board of Auditor's for 2021. Auditor Krause accepted the nomination. This motion carried.

Upon motion of Auditor Krause seconded by Auditor Brown, Auditor Newswanger was nominated as Vice-Chairman of the Board of Auditor's for 2021. Auditor Newswanger accepted the nomination. This motion carried.

Upon motion made by Auditor Krause, seconded by Auditor Newswanger, Dawn Koch was nominated as Secretary to the Board of Auditors for 2021. This motion carried.

**TREASURER'S BOND:** Secretary Koch noted that as the Board of Supervisors was responsible for setting the amount of the Treasurer's Bond no action was needed by the Board of Auditors. Secretary Koch did note that the Board of Supervisors had set the amount of the Treasurer's Bond at \$1,000,000.00 at their annual reorganization meeting held January 4, 2021.

**ANNUAL AUDIT:** Secretary Koch noted that at the December 2020 meeting the Board of Supervisors had appointment Jones & Co. to perform the 2020 financial audit.

**SUPERVISOR'S MEETING PAY:** It was noted that Supervisors' Meeting pay was set by ordinance and is currently at the maximum rate allowed by the 2<sup>nd</sup> class Township Code according to population. No action needed by the Board of Auditors.

**PERSONAL VEHICLE USE:** A motion made by Auditor Krause to set the mileage reimbursement rate for township employees using their personal vehicles for township business to follow the current Federal Mileage Reimbursement rate at any time, seconded by Auditor Newswanger, motion unanimously carried. It was noted that the current rate as of the auditor's meeting is \$.56 per mile.

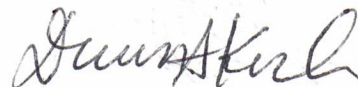
**OTHER WORK PERFORMED BY SUPERVISORS:** Upon motion made by Auditor Krause approving benefits per the township's employee handbook for full-time working supervisors, seconded by Auditor Newswanger. This motion carried.

Auditor Newswanger asked Secretary Koch to give a brief update as to the performance of Road Master Lynn Brown from the previous year's meeting. After some discussion, a motion made by Auditor Krause, seconded by Auditor Newswanger putting three (3) goals in place for Road Master Lynn Brown to meet in the 2021 year. Each goal is set with a \$.20 increase per hour when achieved. The three (3) goals put in place to receive the increases are to obtain a CDL-A

driver's license, obtain a Road Scholar 1 Certificate, and obtain a Road Scholar 2 Certificate. Other goals that were discussed for the Road Master to achieve in the 2021 year with no increase were providing a written schedule for employees and verifying pay codes verses schedule each week to help aid in budget line items. This motion carried.

**ADJOURNMENT:** There being no further business to come before the Board of Auditors of Washington Township, upon motion of Auditor Brown, seconded by Auditor Newswanger the meeting adjourned at 7:50p.m. This motion carried

Respectfully Submitted,



Dawn A Koch  
Auditor's Secretary