

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
ANNUAL RE-ORGANIZATION MEETING - 1/6/2020

The annual reorganization meeting of the Washington Township Board of Supervisors was held Monday, January 6, 2020. Those in attendance were: Chairman Leon Lutz, Vice-Chairman Wendell Gainer, Supervisor Lynn Brown, Dawn Koch, Sal Varacalli, Barry Newswanger and Gary Brown.

Chairman Leon Lutz called the meeting to order starting with the pledge of allegiance. Chairman Lutz reminded the residents of the policies in force regarding meeting conduct and public comment procedures.

PUBLIC COMMENT: No public comment.

APPOINTMENT OF CHAIR AND VICE CHAIR: Upon motion of Supervisor Leon Lutz, seconded by Supervisor Brown, Supervisor Wendell Gainer was appointed as temporary Chairman of the Board. Vote: Two yes, Wendell Gainer abstained. Motion carried.

Supervisor Wendell Gainer nominated Supervisor Leon Lutz to serve as Chairman of the Board for 2020. Supervisor Lutz accepted the nomination. The motion was seconded by Supervisor Brown. Vote: Two yes, Leon Lutz abstained. Motion carried.

Chairman Lutz nominated Supervisor Gainer to serve as Vice-Chairman of the Board for 2020. Supervisor Gainer accepted the nomination. The motion was seconded by Supervisor Brown. Vote: Two yes, Wendell Gainer abstained. Motion carried.

2020 APPOINTMENTS: The following appointments were accepted as follows:

Vice-Chairman Gainer made the motion to accept **Resolution 2020-Three Depository for Township Funds** listing the depositories as First Citizens Community Bank for primary general funds, Fulton Bank savings funds, PLGIT for Liquid Fuels, seconded by Chairman Lutz. This motion unanimously carried.

	Position	2018 Appointed	Motion	2nd	Carried by All
1	Secretary Treasurer:	Dawn Koch	W. Gainer	L. Lutz	2 Yes, 1 abstained
2	Roadmaster:	Lynn Brown	W. Gainer	L. Lutz	2 Yes, 1 abstained
3	Solicitor:	Richard Wiest of Williamson, Friedberg and Jones, LLC.	W. Gainer	L. Lutz	Yes
4	Permit Enforcement Officials:	Light-Heigel & Assoc. Inc.	W. Gainer	L. Lutz	Yes
5	Sewage Enforcement Official:	JB Environmental Services LLC	W. Gainer	L. Lutz	Yes
6	Alternate SEO:	ARRO Consulting	W. Gainer	L. Lutz	Yes

7	UCC Building Code Official:	Light-Heigel & Assoc. Inc.	W. Gainer	L. Lutz	Yes
8	Driveway Permit Official:	Light-Heigel & Assoc. Inc.	W. Gainer	L. Lutz	Yes
9	Vacancy Board Chairman:	Heath Machamer	W. Gainer	L. Lutz	Yes
10	Emergency Management Coordinator:	Carl Stump	W. Gainer	L. Lutz	Yes
11	Fire Marshall:	Open	W. Gainer	L. Lutz	Yes
12	Township Meetings:	3rd Monday of the month at 7:00 p.m. at the Municipal Building	W. Gainer	L. Brown	Yes
13	Depositories:	First Citizens Community Bank, Fulton Bank, PLGIT	W. Gainer	L. Lutz	Yes
14	Treasurer's Bond:	\$1,000,000.00	W. Gainer	L. Lutz	Yes
15	Open Records Officer:	Dawn Koch	W. Gainer	L. Lutz	Yes
16	Assistant Open Records Officer:	Wendell Gainer	L. Lutz	L. Brown	2 Yes, 1 abstained
17	UCC Appeals Board Representative:	Dawn Koch	W. Gainer	L. Brown	Yes
18	UCC Appeals Board Member:	Frank Fox, Thomas Hlavaty, Heath Machamer	W. Gainer	L. Lutz	Yes
19	Alternate UCC Appeals Board Member:	James Martin, Jr., James Martin, Sr.	W. Gainer	L. Brown	Yes
20	Delegate to the Sch. County Tax Collection Committee:	Barry Newswanger	W. Gainer	L. Lutz	Yes
21	Alternate Delegate to the Sch. Co. Tax Collection Committee:	Larry Padora	W. Gainer	L. Brown	Yes
22	PSATS voting delegate for annual conference:	Dawn Koch	W. Gainer	L. Lutz	Yes

2020 WAGES: Vice-Chairman Gainer stated that Lynn Brown's rate will be set by the Auditors at their reorganizational meeting Tuesday, January 7, 2020.

Upon motion made by Vice-Chairman Gainer approving **Resolution 2020-Four** increase Township Managers salary to \$62,640.00 per year, seconded by Supervisor Brown. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving a 5% salary increase for Chris Light to \$17.32, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving a 1% salary increase for Gary Wolfe to \$21.01, seconded by Chairman Lutz. Included in the motion is the approval of an additional 2% increase based on a six-month evaluation for a total 2020 rate of \$21.43. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving part-time rate to be determined on a case by case basis not to exceed \$18.36 per hour with a starting rate of \$14.00 per hour, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving the EMC, Carl Stump's wage to \$19.75 per hour, seconded by Supervisor Brown. This motion unanimously carried.

2020 FEES: Upon motion of Vice-Chairman Gainer, seconded by Supervisor Brown, **Resolution 2020-Five Driveway Permit Fee Schedule** was approved keeping the fee at \$250.00 per permit. This motion unanimously carried.

Upon motion of Vice-Chairman Gainer, seconded by Chairman Lutz, the Sewage Permit fee schedule submitted by JB Environmental Services LLC was accepted. This motion unanimously carried.

Upon motion of made by Chairman Lutz approving to keep the Agriculture Structure Permit Fees the same as 2019, seconded by Vice-Chairman Gainer. This motion unanimously carried.

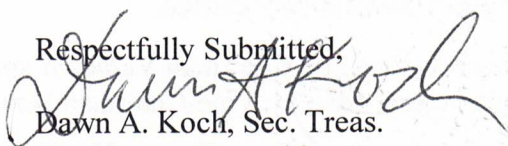
OLD BUSINESS: No old business

NEW BUSINESS: Koch presented the Board with a proposal received from Little Bugger Enterprise proposing a 2% increase of 2019 rates to perform lawn care maintenance in 2020. Upon motion made by Vice-Chairman Gainer approving the proposal submitted by Little Bugger Enterprises to provide lawn care to the township at the municipal building and ballpark at a 2% increase of the 2019 rates, seconded by Supervisor Brown. This motion unanimously carried.

Koch presented the Board with a proposal received from Sparkle Cleaning Service to perform monthly deep cleaning of the township office building. Vice-Chairman Gainer asked Koch what the issues were that lead to the dismissal of services. Koch stated dusting, floors not being vacuumed, bathrooms not being cleaned properly. Vice-Chairman Gainer asked Koch if she was willing to continue performing the service. Koch replied yes. Upon motion made by Vice-Chairman Gainer to keep the cleaning of the office building in house, seconded by Chairman Lutz. This motion unanimously carried.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Supervisor Brown, seconded by Chairman Lutz, carried by all, the meeting adjourned at 7:23 p.m.

Respectfully Submitted,


Dawn A. Koch, Sec. Treas.
Washington Township