

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
ANNUAL RE-ORGANIZATION MEETING - 1/7/2019

The annual reorganization meeting of the Washington Township Board of Supervisors was held Monday, January 7, 2019. Those in attendance were: Chairman Leon Lutz, Vice-Chairman Wendell Gainer, Supervisor Lynn Brown, Dawn Koch, Sal Varacalli, Barry Newswanger and Gary Brown.

Chairman Leon Lutz called the meeting to order starting with the pledge of allegiance. Chairman Lutz read aloud notices, available as handouts to meeting attendees, regarding meeting conduct and public comment procedures.

PUBLIC COMMENT: Barry Newswanger asked if the township was doing the winter maintenance on state roads. Roadmaster Brown replied yes, on Dad Burnhams & Hetzels Church Roads. Chairman Lutz added Meadowbrook Road.

APPOINTMENT OF CHAIR AND VICE CHAIR: Upon motion of Supervisor Leon Lutz, seconded by Supervisor Brown, Supervisor Wendell Gainer was appointed as temporary Chairman of the Board. Vote: Two yes, Wendell Gainer abstained. Motion carried.

Supervisor Wendell Gainer nominated Supervisor Leon Lutz to serve as Chairman of the Board for 2019. Supervisor Lutz accepted the nomination. The motion was seconded by Supervisor Brown. Vote: Two yes, Leon Lutz abstained. Motion carried.

Chairman Lutz nominated Supervisor Gainer to serve as Vice-Chairman of the Board for 2019. Supervisor Gainer accepted the nomination. The motion was seconded by Supervisor Brown. Vote: Two yes, Wendell Gainer abstained. Motion carried.

2019 APPOINTMENTS: The following appointments were accepted as follows:

Vice-Chairman Gainer made the motion to accept **Resolution 2019-Three Depository for Township Funds** listing the depositories as First Citizens Community Bank for primary general funds, Fulton Bank savings funds, PLGIT for Liquid Fuels, seconded by Chairman Lutz. This motion unanimously carried.

| | Position | 2018 Appointed | Motion | 2nd | Carried by All |
|---|-------------------------------|--|---------|------|--------------------|
| 1 | Secretary Treasurer: | Dawn Koch | Wendell | Leon | 2 Yes, 1 abstained |
| 2 | Roadmaster: | Lynn Brown | Wendell | Leon | 2 Yes, 1 abstained |
| 3 | Solicitor: | Richard Wiest of Williamson, Friedberg and Jones, LLC. | Wendell | Leon | Yes |
| 4 | Permit Enforcement Officials: | Light-Heigel & Assoc. Inc. | Wendell | Leon | Yes |
| 5 | Sewage Enforcement Official: | JB Environmental Services LLC | Wendell | Leon | Yes |

| | | | | | |
|----|--|--|---------|------|-----|
| 6 | Alternate SEO: | Brior Environmental Services Inc | Wendell | Leon | Yes |
| 7 | UCC Building Code Official: | Light-Heigel & Assoc. Inc. | Wendell | Leon | Yes |
| 8 | Driveway Permit Official: | Light-Heigel & Assoc. Inc. | Wendell | Leon | Yes |
| 9 | Vacancy Board Chairman: | Heath Machamer | Wendell | Leon | Yes |
| 10 | Emergency Management Coordinator: | Carl Stump | Wendell | Leon | Yes |
| 11 | Fire Marshal: | Mike Stalnecker | Wendell | Leon | Yes |
| 12 | Township Meetings: | 3rd Monday of the month at 7:00 p.m. at the Municipal Building | Wendell | Leon | Yes |
| 13 | Depositories: | First Citizens Community Bank, Fulton Bank, PLGIT | Wendell | Leon | Yes |
| 14 | Treasurer's Bond: | \$1,000,000.00 | Wendell | Leon | Yes |
| 15 | Open Records Officer: | Dawn Koch | Wendell | Leon | Yes |
| 16 | Assistant Open Records Officer: | Wendell Gainer | Leon | Lynn | Yes |
| 17 | UCC Appeals Board Representative: | Dawn Koch | Wendell | Leon | Yes |
| 18 | UCC Appeals Board Member: | Frank Fox, Thomas Hlavaty, Heath Machamer | Wendell | Leon | Yes |
| 19 | Alternate UCC Appeals Board Member: | James Martin, Jr., James Martin, Sr. | Wendell | Leon | Yes |
| 20 | Delegate to the Sch. County Tax Collection Committee: | Barry Newswanger | Wendell | Leon | Yes |
| 21 | Alternate Delegate to the Sch. Co. Tax Collection Committee: | Larry Padora | Wendell | Leon | Yes |
| 22 | PSATS voting delegate for annual conference: | Dawn Koch | Wendell | Leon | Yes |

2019 BENEFITS: Upon motion made by Vice-Chairman Gainer approving employee benefits to be based on the employee handbook without changes, seconded by Chairman Lutz. Motion unanimously carried

2019 WAGES: Vice-Chairman Gainer stated that Roadmaster Lynn Brown's rate will be set by the Auditors at their reorganizational meeting Tuesday, January 8, 2019.

Upon motion made by Vice-Chairman Gainer approving **Resolution 2019-Five** increase Township Managers salary to \$60,816.00 per year, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving a 2% salary increase for Gary Neidlinger and Gary Wolfe, seconded by Chairman Lutz. This motion unanimously carried.

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Koch asked about the 4th full-time employee Christ Light. Vice-Chairman Gainer stated since he just started, he would recommend a six-month evaluation. The other supervisors agreed.

Upon motion made by Vice-Chairman Gainer approving the EMC, Carl Stump's wage to \$19.75 per hour, seconded by Chairman Lutz. This motion unanimously carried.

2019 FEES: Upon motion of Vice-Chairman Gainer, seconded by Chairman Lutz, **Resolution 2019-Four Driveway Permit Fee Schedule** was approved. This motion unanimously carried.

Upon motion of Chairman Lutz, seconded by Vice-Chairman Gainer, the Sewage Permit fee schedule submitted by JB Environmental Services LLC was accepted. This motion unanimously carried.

Upon motion of made by Chairman Lutz approving to keep the Agriculture Structure Permit Fees the same as 2018, seconded by Vice-Chairman Gainer. This motion unanimously carried.

OLD BUSINESS: After a brief update on the Grist Mill bridge work a motion was made by Vice-Chairman Gainer to award the bid to low bidder Construction Master Services LLC at a total cost not to exceed \$33,943.75, seconded by Chairman Lutz. This motion unanimously carried.

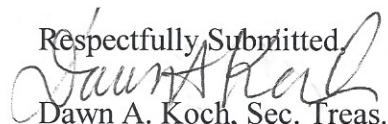
NEW BUSINESS: Koch requested that the Board appoint her as a Designation of agent for FEMA/PEMA to request funds for storm damage to Fawn & Hickory Drives. Upon motion made by Vice-Chairman Gainer approving and accepting **Resolution 2019-six**, seconded by Chairman Lutz. This motion unanimously carried.

Koch also updated the Board with the PEMA agreement for financial assistance.

Koch presented the Board with a new appointment, Primary Paramedic Responder (ALS). Aaron Maidenford was present at the December meeting requesting Hegins Ambulance be appointed as primary responder. Vice-Chairman Gainer stated he spoke with a neighboring EMS who stated Hegins is recommended. Upon motion made by Vice-Chairman Gainer approving Hegins Ambulance to be the township primary paramedic responder (ALS services), seconded by Chairman Lutz. This motion unanimously carried.

Koch presented the Board with a proposal received from Little Bugger Enterprise proposing a 2% increase of 2018 rates to perform lawn care maintenance in 2019. Upon motion made by Vice-Chairman Grainer approving the proposal submitted by Little Bugger Enterprises to provide lawn care to the township at the municipal building and ballpark at a 2% increase of the 2018 rates, seconded by Supervisor Brown. This motion unanimously carried.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Lutz, seconded by Supervisor Brown, carried by all, the meeting adjourned at 7:31 p.m.

Respectfully Submitted,

 Dawn A. Koch, Sec. Treas.
 Washington Township