

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
ANNUAL RE-ORGANIZATION MEETING - 1/2/2018

The annual reorganization meeting of the Washington Township Board of Supervisors was held Tuesday, January 2, 2018. Those in attendance were: Chairman Leon Lutz, Vice-Chairman Wendell Gainer, Supervisor Lynn Brown, Dawn Koch, Sal Varacalli, Barry Newswanger and Gary Brown.

Chairman Leon Lutz called the meeting to order starting with the pledge of allegiance. Chairman Lutz read aloud notices, available as handouts to meeting attendees, regarding meeting conduct and public comment procedures.

PUBLIC COMMENT: Barry Newswanger had comments on the PennDOT winter maintenance contract but held them until it was covered under old business.

APPOINTMENT OF CHAIR AND VICE CHAIR: Upon motion of Supervisor Leon Lutz, seconded by Supervisor Brown, Supervisor Wendell Gainer was appointed as temporary Chairman of the Board. Vote: Two yes, Wendell Gainer abstained. Motion carried.

Supervisor Wendell Gainer nominated Supervisor Leon Lutz to serve as Chairman of the Board for 2018. Supervisor Lutz accepted the nomination. The motion was seconded by Supervisor Brown. Vote: Two yes, Leon Lutz abstained. Motion carried.

Chairman Lutz nominated Supervisor Gainer to serve as Vice-Chairman of the Board for 2018. Supervisor Gainer accepted the nomination. The motion was seconded by Supervisor Brown. Vote: Two yes, Wendell Gainer abstained. Motion carried.

2018 APPOINTMENTS: The following appointments were accepted as follows:

Vice-Chairman Gainer made the motion to accept **Resolution 2018-Three Depository for Township Funds** listing the depositories as First Citizens Community Bank for primary general funds, Fulton Bank savings funds, PLGIT for Liquid Fuels, seconded by Chairman Lutz. This motion unanimously carried.

	Position	2018 Appointed	Motion	2nd	Carried by All
1	Secretary Treasurer:	Dawn Koch	Wendell	Leon	Yes
2	Roadmaster:	Lynn Brown	Wendell	Leon	2 Yes, 1 abstaine
3	Solicitor:	Richard Wiest of Williamson, Friedberg and Jones, LLC.	Wendell	Leon	Yes
4	Permit Enforcement Officials:	Alfred Benesch Company	Wendell	Leon	Yes
5	Sewage Enforcement Official:	JB Environmental Services LLC	Wendell	Leon	Yes
6	Alternate SEO:	Brior Environmental Services Inc	Wendell	Leon	Yes

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7	UCC Building Code Official:	Alfred Benesch Company	Wendell	Leon	Yes
8	Driveway Permit Official:	Alfred Benesch Company	Wendell	Leon	Yes
9	Vacancy Board Chairman:	Heath Machamer	Wendell	Leon	Yes
10	Emergency Management Coordinator:	Carl Stump	Wendell	Leon	Yes
11	Fire Marshall:	Mike Stalnecker	Wendell	Leon	Yes
12	Township Meetings:	3rd Monday of the month at 7:00 p.m. at the Municipal Building	Wendell	Leon	Yes
13	Depositories:	First Citizens Community Bank, Fulton Bank, PLGIT	Wendell	Leon	Yes
14	Treasurer's Bond:	\$1,000,000.00	Wendell	Leon	Yes
15	Open Records Officer:	Dawn Koch	Wendell	Leon	Yes
16	Assistant Open Records Officer:	Wendell Gainer	Leon	Lynn	2 Yes, 1 abstaine
17	UCC Appeals Board Members:	Frank Fox, Thomas Hlavaty, Heath Machamer	Wendell	Leon	Yes
18	Alternate UCC Appeals Board Member:	James Martin, Jr., James Martin, Sr.	Wendell	Leon	Yes
19	Delegate to the Sch. County Tax Collection Committee:	Barry Newswanger	Wendell	Leon	Yes
20	Alternate Delegate to the Sch. County Tax Collection Committee:	Larry Padora	Wendell	Leon	Yes
21	PSATS voting delegate for annual conference:	Dawn Koch	Wendell	Leon	Yes

2018 BENEFITS: Upon motion made by Vice-Chairman Gainer approving employee benefits to be based on the employee handbook, seconded by Chairman Lutz. Motion unanimously carried

2018 WAGES: Vice-Chairman Gainer stated that Roadmaster Lynn Brown's rate will be set by the Auditors at their reorganizational meeting Wednesday, January 3, 2018.

Upon motion made by Vice-Chairman Gainer approving a 2% increase for all full-time and part-time road crew, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving **Resolution 2018-Five** Increase Township Managers salary to \$59,160.00 per year, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving the EMC, Carl Stump's wage to \$19.75 per hour, seconded by Chairman Lutz. This motion unanimously carried.

2018 FEES: Upon motion of Vice-Chairman Gainer, seconded by Chairman Lutz, **Resolution 2018-Four Driveway Permit Fee Schedule** was approved. This motion unanimously carried.

Upon motion of Chairman Lutz, seconded by Vice-Chairman Gainer, the Sewage Permit fee schedule submitted by JB Environmental Services LLC was accepted. This motion unanimously carried.

Upon motion of made by Chairman Lutz approving to keep the Agriculture Structure Permit Fees the same as 2017, seconded by Vice-Chairman Gainer. This motion unanimously carried.

OLD BUSINESS: The Board addressed the residents with a proposed contract between Washington Township and PennDOT. The contract states that Washington Township would provide winter maintenance on state owned Dad Burnhams and Hetzels Church Roads along with SR443 and SR895 in between each of those roads. There was some discussion regarding liability insurance, termination of the contract, beginning and end dates, months of coverage, payments and the benefit to the residents.

Upon motion made by Chairman Lutz approving the winter maintenance contract between Washington Township and PennDOT to include state owned Dad Burnhams and Hetzels Church Roads in their entirety and SR443 and SR895 between Dad Burnhams and Hetzels Church Roads, seconded by Supervisor Brown. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving **Resolution 2018-Six** Appointing Chairman Leon Lutz as designee to execute the contract between Washington Township and PennDOT, seconded by Supervisor Brown. Votes: Two Yes and Chairman Lutz abstained. This motion carried.

NEW BUSINESS: Koch presented the Board with a proposal received from Little Bugger Enterprise proposing a 2% increase of 2017 rates to perform lawn care maintenance in 2018. Vice-Chairman Gainer stated he requested the proposal to make sure the Township was covered when services are needed.

Upon motion made by Vice-Chairman Grainer approving the proposal submitted by Little Bugger Enterprises to provide lawn care to the township at the municipal building and ballpark at a 2% increase of the 2017 rates, seconded by Chairman Lutz. This motion unanimously carried.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Lutz, seconded by Supervisor Brown, carried by all, the meeting adjourned at 7:59 p.m.

Respectfully Submitted,



Dawn A. Koch, Sec. Treas.
Washington Township

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