

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
ANNUAL RE-ORGANIZATION MEETING - 1/5/2015 *****Draft*****

The annual reorganization meeting of the Washington Township Board of Supervisors was held Monday, January 5, 2015. Those in attendance were: Chairman Leon Lutz, Supervisor Wendell Gainer, Vice-Chairman Lynn Brown, Secretary-Treasurer Dawn Koch, Layne Frantz, Sal Varacalli, Barry Newswanger, Gary Brown, Emily Brown, and Scott Hetrich.

Chairman Leon Lutz called the meeting to order starting with the pledge of allegiance. Chairman Lutz read aloud notices, available as handouts to meeting attendees, regarding meeting conduct and public comment procedures.

PUBLIC COMMENT: Gary Brown was in attendance and questioned the Board regarding icy road conditions Chairman Lutz responded to Mr. Brown's concerns.

APPOINTMENT OF CHAIR AND VICE CHAIR: Upon motion of Supervisor Lynn Brown, seconded by Chairman Lutz, Supervisor Wendell Gainer was appointed as temporary Chairman of the Board. Motion carried.

Supervisor Wendell Gainer nominated Supervisor Leon Lutz to serve as Chairman of the Board for 2015. Supervisor Lutz accepted the nomination. The motion was seconded by Supervisor Brown. Motion carried.

Chairman Lutz nominated Supervisor Gainer to serve as Vice-Chairman of the Board for 2015. Supervisor Gainer accepted the nomination. The motion was seconded by Supervisor Brown. Motion carried.

2015 APPOINTMENTS: The following appointments were accepted as follows:

	Appointed	Motion	2nd	Carried by All
1. Secretary Treasurer:	Dawn A. Koch	Gainer	Lutz	Yes
2. Roadmaster:	Gary Neidlinger	Lutz	Brown	Yes
3. Assistant Roadmaster:	Layne Frantz	Brown	Lutz	Yes
4. Permit Enforcement Officials:	Benesch Engineering	Gainer	Lutz	Yes
5. Solicitor:	Richard Wiest of Williamson, Friedberg and Jones, LLC.	Gainer	Lutz	Yes
6. Sewage Enforcement Official:	Benesch Engineering	Gainer	Brown	Yes
7. Alternate SEO:	Larson Design Group	Gainer	Lutz	Yes
8. Vacancy Board Chairman:	Heath Machamer	Gainer	Brown	Yes
9. Emergency Management Coordinator:	Carl Stump	Lutz	Brown	Yes
10. Fire Marshall:	Mike Stalneckner	Gainer	Brown	Yes
11. Township Meetings:	3rd Monday of the month at 7:00 p.m. at the Municipal Building	Lutz	Brown	Yes
12. Depositories:	FNB Fredericksburg, PLGIT and Vanguard	Lutz	Gainer	Yes

13. Treasurer's Bond:	\$1,000,000.00	Gainer	Lutz	Yes
14. UCC Building Code Official:	Benesch Engineering	Gainer	Brown	Yes
15. Open Records Officer:	Dawn A. Koch	Lutz	Brown	Yes
16. Assistant Open Records Officer:	Wendell Gainer	Lutz	Brown	Yes
17. UCC Appeals Board Members:	James Martin, Carl Stump and Gary Brown	Lutz	Brown	Yes
18. Alternate UCC Appeals Board Member:	Dave Krause	Lutz	Brown	Yes
19. Delegate to the Sch. County Tax Collection Committee:	Barry Newswanger	Lutz	Brown	Yes
20. Alternate Delegate to the Sch. County Tax Collection Committee:	Larry Padora	Gainer	Brown	Yes
21. Driveway Permit Official:	Benesch Engineering	Gainer	Lutz	Yes

2015 BENEFITS: Chairman Lutz made a motion to have the healthcare, vision, dental, disability and life insurance remain the same until the renewal in October 2015, seconded by Supervisor Brown. This motion unanimously carried.

Vice-Chairman Gainer made the motion to rescind the employee's reimbursement of the healthcare deductible until the renewal in October 2015, seconded by Chairman Lutz. This motion unanimously carried.

2015 WAGES: After a brief discussion the following wages were set for 2015:

		Motion	2nd	Carried by All
Roadmaster	\$21.00	Gainer	Brown	Yes
Asst-Roadmaster	\$18.00, with an additional \$1.00 when Roadmaster is absent	Gainer	Brown	Yes
Full-Time Roadcrew	\$17.00	Gainer	Lutz	Yes
Part-Time Roadcrew	Case by case not to exceed \$18.00	Lutz	Brown	Yes
Secretary/Treasurer	\$18.50	Gainer	Brown	Yes
EMC	Up to \$18.45 per hr- Carl Stump increases to \$17.43	Gainer	Lutz	Yes

Vice-Chairman Gainer made a motion to give a 2.5% increase to the Roadmaster and Assistant Roadmaster to be paid quarterly the same time the Supervisors receive their quarterly Supervisors wage. Included in this motion is that the Assistance Roadmaster's increase be calculated also using the \$1.00 increase rate when the Roadmaster is absent, seconded by Supervisor Brown. This motion unanimously carried.

Vice-Chairman Gainer made a motion to give a 2.5% increase to the Full-Time Roadcrew to be paid quarterly the same time the Supervisors receive their quarterly Supervisors wage, seconded by Chairman Lutz. This motion unanimously carried.

2015 FEES: Upon motion of Chairman Leon Lutz, seconded by Supervisor Brown, Driveway Permit Fees were set at \$250.00. This motion unanimously carried.

Upon motion of Chairman Lutz, seconded by Supervisor Brown, the Sewage Permit fee schedule submitted by Benesch Engineering was accepted. This motion unanimously carried.

Upon motion of Chairman Leon Lutz, seconded by Supervisor Brown, carried by all, the Agricultural Structure Permit fees will be as follows (Structures 1000 – 1500 sq. feet = \$50.00; Structures 1501 – 5000 sq. feet = \$250.00; Structures 5001 sq. feet – and above = \$500.00). This motion unanimously carried.

The audit appointment was tabled until the January 19, 2015 meeting.

OLD BUSINESS:

Vice-Chairman Gainer gave Secretary Koch the marked employee handbook asking her to highlight recommended changes and distribute to the Board, Solicitor and Roadmaster for review. Action on the handbook will be taken at the January 19, 2015 meeting.

NEW BUSINESS: Secretary Koch presented the board with a request from the Township Tax Collector regarding a Deputy Acknowledgement form whereas the Tax Collector selects someone to replace her in the event of her absence.

Secretary Koch informed the board that she will be submitting to the Schuylkill County Election Board the two seats that will be available in the 2015 primary election. The two seats are Supervisor and Auditor.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Lutz, seconded by Supervisor Brown, carried by all, the meeting adjourned at 8:16 p.m.

Respectfully Submitted,

Dawn A. Koch, Sec. Treas.
Washington Township