

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
ANNUAL RE-ORGANIZATION MEETING - 1/6/2014

The annual reorganization meeting of the Washington Township Board of Supervisors was held Monday, January 6, 2014. Those in attendance were: Chairman Leon Lutz, Vice-Chairman Wendell Gainer, Supervisor Lynn Brown, Secretary-Treasurer Dawn Koch, Layne Frantz, Gary and Karen Wolfe, Sal Varacalli, Barry Newswanger, Gary Brown, Emily Brown, Stephen Babb, Mike Stolnecker, Jim Martin and Gary and Amy Anderson.

Chairman Leon Lutz called the meeting to order. Upon motion of Supervisor Wendell Gainer, seconded by Supervisor Brown, Supervisor Leon Lutz was appointed as temporary Chairman of the Board. Motion carried.

Chairman Leon Lutz started the meeting with the pledge of allegiance. Chairman Lutz read aloud notices, available as handouts to meeting attendees, regarding meeting conduct and public comment procedures.

PUBLIC COMMENT: Gary Anderson was in attendance to ask the board to take action with the Agricultural Security Area. Temporary Chairman Lutz advised Mr. Anderson that the ASA was a line item on the agenda and that action would be taken at that time.

APPOINTMENT OF CHAIR AND VICE CHAIR: Supervisor Wendell Gainer nominated Supervisor Leon Lutz to serve as Chairman of the Board for 2014. Supervisor Lutz accepted the nomination. The motion was seconded by Chairman Brown. Motion carried.

Supervisor Gainer nominated Supervisor Brown to serve as Vice-Chairman of the Board for 2014. Supervisor Brown accepted the nomination. The motion was seconded by Chairman Lutz. Motion carried.

2014 APPOINTMENTS: Upon motion of Supervisor Wendell Gainer, seconded by Chairman Leon Lutz, carried by all, the following appointments were accepted:

1. Permit Enforcement Officials –Light-Heigel and Associates, Inc. and Benesch Engineers
2. Solicitor- Richard Wiest of Williamson, Friedberg and Jones, LLC.
3. Sewage Enforcement Officials – Light-Heigel and Associates, Inc. and Benesch Engineers
4. Alternate SEO – Larson Design Group
5. Vacancy Board Chairman – Heath Machamer
6. UCC Building Code Officials – Light-Heigel and Associates, Inc. and Benesch Engineers
7. Open Records Officer – Dawn Koch
8. Alternate Delegate to the Sch. County Tax Collection Committee- Larry Padora
9. Driveway Permit Officials – Light-Heigel and Associates, Inc. and Benesch Engineers

Upon motion of Chairman Leon Lutz, seconded by Supervisor Lynn Brown, carried by all, the following appointments were accepted:

10. Secretary Treasurer – Dawn Koch
11. Emergency Management Coordinator – Carl Stump
12. Township Meetings – 3rd Monday of the month at 7:00 p.m. at the Municipal Building

13. Depositories: FNB Fredericksburg, PLGIT and Vanguard
14. Treasurer's Bond - \$200,000.00
15. Assistant Open Records Officer – Wendell Gainer
16. UCC Appeals Board Members – James Martin, Carl Stump and Gary Brown
17. Alternate- Dave Krause
18. Delegate to the Sch. Cty. Tax Collection Committee- Wendell Gainer

Upon motion of Supervisor Wendell Gainer, seconded by Supervisor Lynn Brown, carried by all (except where noted), the following appointments were accepted:

19. Roadmaster – Gary Neidlinger (Chairman Lutz did not vote on this appointment)
20. Assistant Roadmaster – Layne Frantz (Chairman Lutz did not vote on this appointment)
21. Assistant Fire Marshall – Nick Miller

Upon motion of Supervisor Lynn Brown, seconded by Chairman Leon Lutz, carried by all, the following appointments were accepted:

22. Fire Marshall – Mike Stalneckner

2014 BENEFITS: The 2014 benefits were tabled until the January 20, 2014 regular monthly meeting.

2014 WAGES: After a brief discussion the following wages were set for 2014 by motion of Chairman Leon Lutz, seconded by Supervisor Wendell Gainer, motion carried. Lynn Brown did not vote:

Roadmaster:	\$21.00/hr.
Assistant Roadmaster:	\$18.00/hr. with additional \$1.00 per hour when Roadmaster is absent
Full-Time Roadcrew:	\$17.00/hr.
Part-Time Roadcrew:	case by case not to exceed \$18.00/hr.
Secretary Treasurer:	\$16.50/hr.
EMC:	up to \$18.00/hr. – currently Carl Stump at \$17.00/hr.

2014 FEES: Upon motion of Chairman Leon Lutz, seconded by Supervisor Brown, Driveway Permit Fees were set at \$250.00. The difference between the \$250.00 fee and the actual cost charged to the Township by the Driveway Permit Official, Light-Heigel, less \$50.00, which the Township will retain, will be returned to the resident. This motion unanimously carried.

Upon motion of Chairman Lutz, seconded by Supervisor Brown, the Sewage Permit fee retained by the Township will be \$55.00. This motion unanimously carried.

Upon motion of Chairman Leon Lutz, seconded by Supervisor Gainer, carried by all, the Agricultural Structure Permit fees will remain the same (Structures 1000 – 1500 sq. feet = \$50.00; Structures Over 1500 sq. feet = \$250.00).

Upon motion of Supervisor Gainer, seconded by Supervisor Brown, resolution 2014-Two was approved appointing Patton and Lettich to perform the 2013 annual audit. This motion unanimously carried.

OLD BUSINESS:

Supervisor Gainer gave an update on the unpermitted driveway issue of Mr. Lapp, Gainer state he stopped by Mr. Lapp's home and discussed with him in detail the application and advised him to obtain a permit. Supervisor Gainer also noted he contact Light-Heigel and asked them to inform the Board when Mr. Lapp obtained the permit.

Secretary Koch stated she contacted the 911 center concerning the street name of road T904 on the township map. Blake Buffington of the 911 center confirmed they have the road listed as Harvey's Drive. Upon motion of Chairman Lutz, seconded by Supervisor Gainer, the roadcrew was instructed to take the Evergreen Court sign down and replace it with a Harvey's Drive sign. Secretary Koch was also instructed to send letters to update the residents currently living on that portion of Harvey's Drive of the results.

NEW BUSINESS: Upon motion by Supervisor Gainer, seconded by Chairman Lutz, approving to ratify the motion made at the December 16, 2013 setting the regular monthly meetings, motion was made to approve the advertisement of the meeting dates that was published on December 24, 2013. Motion Carried.

Upon motion by Supervisor Gainer, seconded by Chairman Lutz, approving to ratify the motion made at the December 16, 2013 setting the annual auditors meeting, motion was made to approve the advertisement of the meeting date that was published on December 24, 2013. Motion Carried.

Upon motion by Supervisor Gainer, seconded by Supervisor Brown, the Board of Washington Township acknowledged receipt of Gary and Amy Anderson's application for an addition to the Agricultural Security Area (ASA), and a motion to advertise such receipt in the South Schuylkill and Republican Herald. Motion Carried.

Upon motion by Supervisor Gainer, seconded by Chairman Lutz, granting Secretary Koch authority to use the Quickbooks electronic check signature software to prepare checks approved on the monthly bills for payments.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Lutz, seconded by Supervisor Brown, carried by all, the meeting adjourned at 7:56 p.m.

Respectfully Submitted,

Dawn A. Koch, Sec. Treas.
Washington Township