

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF December 20, 2021

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, December 20, 2021.

Those in attendance were Chairman Leon Lutz, Vice-Chairman Wendell Gainer, Jr., Supervisor Lynn Brown, Solicitor Rick Wiest and Dawn Koch, TM/Sec/Treasurer. Also, in attendance were Wes Fiscus, Caitlin Conshue, Karen Kenderdine and John Krause.

Chairman Lutz opened the meeting with the pledge of allegiance. Chairman Lutz reminded the residents of the notices, regarding meeting conduct and public comment procedures.

CORRESPONDENCE: The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. John Krause- Oath of office
2. H&K Group (Pottsville Materials)- Updated CoStars quote for materials
3. IRS- 2022 deposits requirements
4. Sch. Co. Planning & Zoning- Letter addressed to Frederick Lewert 3838 Sweet Arrow Lake Road regarding conditional approval of subdivision plan.
5. PA Department of General Services- letter regarding vaccine mandate for all employees and contractors working in state owned facilities.
6. PA Department of General Services- letter regarding vaccine mandate hold for employee and contractors of state facilities.
7. Sch. Co. Assessment Office- 2022 Tax rate worksheet
8. Keith Heinbach- November tax collector report
9. Request from Winnie Emrich to use township buildings for Christmas social and auction on 12/12/2021.
10. Municipal Benefits Services- Letter regarding fees
11. PA DEP- Earth disturbance inspection report for Brian Musser Poultry Operation at 173 Hickory Road.
12. Dept. of Auditor General- examination letter of Liquid Fuels audit
13. PSATS- 2021 Salary Survey, adopted resolutions,
14. Certificates of insurance for Belmont Solar, Comcast, Tesla Energy Operations.
15. Comcast- Price changes
16. Kelly Meister- Notary services flyer
17. FEMA- fact sheets on storm damage
18. PA Township News- November & December 2021 issues
19. Flyers, magazines, catalogs, etc.

PUBLIC COMMENT PERIOD: Resident Wes Fiscus was present to request from the board an exemption from ordinance 40 regarding his holding tank annual permit fee. Upon motion made by Vice-Chairman Gainer, approving the exemption for one year with the condition Mr. Fiscus provide proof of required pumping, seconded by Supervisor Brown. This motion unanimously carried.

APPROVAL OF MINUTES: Upon motion of Chairman Lutz, seconded by Supervisor Brown, approved the minutes to the October 18, 2021, budget meeting and the November 15, 2021, regular monthly meeting without correction. This motion unanimously carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Upon motion of Chairman Lutz, seconded by Supervisor Brown, the November 2021 Treasurer's Report was approved with a balance in all accounts, before receipts and bills, was \$1,099,697.01. Included in this motion was the approval of payment of all bills presented. This motion unanimously carried.

RECEIPTS: The report of receipts (November 11 – December 15, 2021) listing \$41,171.68 in EIT receipts, \$22,932.74 in regular General Fund receipts were approved as printed upon motion of Chairman Lutz, seconded by Supervisor Brown. This motion unanimously carried.

SOLICITOR'S REPORT: Solicitor Rick Wiest was present with no new business.

ROADMASTER REPORTS: Road Master (RM) Brown gave a summary description of the work done the past month.

Upon motion made by Chairman Lutz, approving the Road Master report, seconded by Vice-Chairman Gainer. This motion unanimously approved.

COUNTY ZONING: A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

SEWAGE ENFORCEMENT OFFICER'S REPORT: A list of November 2021 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office**.

The sewage facilities planning module for Frederick G. Lewert, Jr. subdivision was reviewed by the board and approved.

BUILDING/DRIVEWAY REPORTS: A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

OLD BUSINESS: Chairman Lutz addressed the residents regarding three fire companies that contacted the emergency management coordinator who pulled the data from the 911 center and presented a report of calls. Chairman Lutz stated the EMC went over the report in detail explaining the breakdown between the East and West side of the township balancing each side. Chairman Lutz stated geographically the West side of the township will always have more calls

due to it being 60% of the township. Chairman Lutz also stated the municipal agreements are with Pine Grove Borough and Wayne Township for fire protection. Chairman Lutz stated HH&L, Summit Station, and Friedensburg has requested Washington Township combine their 2021 donations and split them equally between the three departments. Chairman Lutz stated Summit Station cashed their check noting it was the lowest donation, he handed in the checks from HH&L and Friedensburg. Chairman Lutz stated the three companies request that 2022 is divided equally by four. A brief discussion took place and Vice-Chairman Gainer requested the following for 2022 from each of the fire companies, board agreed. A Chief from each fire company and the emergency management coordinator (EMC) must attend a public meeting together to have a discussion with the Board of Supervisors. An additional public meeting will be scheduled to ensure all Chief's and the EMC can attend. And a response regarding the American Rescue Plan Act (ARPA) funds. The Board would like to ensure that you acknowledged the ability to obtain additional funds.

Upon motion made by Vice-Chairman Gainer approving the combining of the 2021 donation paid to HH&L, Summit Station, and Friedensburg Fire Companies and equally distributing between the three companies, seconded by Chairman Lutz. This motion unanimously carried.

Koch stated a site inspection was done on the Roedersville Road bridge on November 24, 2021, and Wilson is preparing the underpinning design.

Koch stated we are still waiting on the structural adequacy review from PennDOT for the Kutz Bridge project.

A brief discussion regarding the windows took place and it was decided that Vice-Chairman Gainer would contact Randy Spotts a call after the holiday to discuss the issue. Vice-Chairman Gainer asked Road Master Brown to have a list of all concerns for each window and a letter from the window manufacture with regards to placement.

Resolution 2021-Five was tabled for a later date.

Road Master Brown met with Pat Wright of LTap who produced a write up of the issue with the curves on Moyers Station Road at Log Lane. After some discussion it was decided that Road Master Brown would make the decision as to the placement of new signage.

NEW BUSINESS: Koch stated she received two quotes from auditors but is awaiting detailed agreement. This item was tabled until the reorganization meeting.

Upon motion made by Vice-Chairman Gainer to set an advertise the annual reorganization meeting as Monday, January 3, 2022, at 7:00pm, the annual auditors meeting as Tuesday, January 4, 2022, at 7:00pm, and the regular monthly meetings as the third Monday of each month at 7:00pm, seconded by Supervisor Brown. This motion unanimously carried.

Koch presented an updated COVID policy changing the quarantine time of 14 days to 10 days. Added negative test showing symptoms must test again in two days if negative return to work next business day. If symptoms subside by day eight, a test can be taken on day eight and if

negative return to work on day nine. Also added in the use of ARPA funds for temporary relief, but PTO will be used when ARPA funds are no longer available.

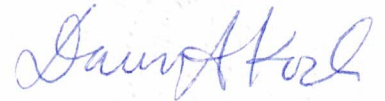
Upon motion by Vice-Chairman Gainer approving the updated COVID policy, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion by Vice-Chairman Gainer approving the 2021 PerCapita exemptions submitted by Tax Collector Keith Heinbach, seconded by Chairman Lutz. The motion unanimously carried.

Upon motion by Vice-Chairman Gainer approving the PerCapita exemptions submitted by Statewide Tax Recovery for Guy Beuchler and Gladys Cooper but denying Barbara Maurer, seconded by Chairman Lutz. This motion unanimously carried.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Lutz, seconded by Supervisor Brown the meeting adjourned at 8:27 p.m. This motion unanimously carried.

Respectfully Submitted,



Dawn A. Koch
TM/Sec/Treas.
Washington Township