

WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING OF December 21, 2020

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, December 21, 2020.

Those in attendance were: Chairman Leon Lutz, Vice-Chairman Wendell Gainer, Supervisor Lynn Brown, Solicitor Rick Wiest and Dawn Koch, TM/Sec/Treasurer. Also, in attendance were Joan Schwer, Greg Warg, Mason Warg, Bruce Frymoyer, Jr., Gary Brown, and Stephen Rada.

Chairman Lutz opened the meeting with the pledge of allegiance. Chairman Lutz reminded the residents of the notices, regarding meeting conduct and public comment procedures.

**CORRESPONDENCE:** The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Sch. Co. Planning & Zoning- letter regarding conditional final plan approval for Harty Chicken Houses at 348 Camp Road
2. Sch. Co. Planning & Zoning- letter stating Nolt boundary line adjustment conditions have been satisfied.
3. Sch. Co. Planning & Zoning- letter regarding request for variance from Stacy Steckley of 8 Windy Lane, if granted home occupation will be in a garage instead of primary home.
4. Sch. Co. Planning & Zoning- letter stating submitted plan for Brian Musser Poultry Operation at 173 Hickory Road is administratively complete.
5. Pine Grove Twp.- copy of letters sent to renewing UCC Appeals Board members James Martin, Sr. and Heath Machamer
6. Pine Grove Twp.- copy of letter from James Martin, Sr. accepting UCC Appeals Board position
7. Sch. Co. Assessment Bureau- 2021 tax levy form
8. Keith Heinbach- November 2020 Tax Collectors Report
9. Williamson, Friedberg & Jones LLC- 2021 rates for legal services
10. Gary Brown- 2021 proposal for lawn care services
11. Alfred Benesch & Company- 2021 rates for engineering services
12. Arro- 2021 rates for engineering services
13. FEMA- letter stating they received no replies from residents regarding map changes, new maps will be adopted May 18, 2021
14. Wilson Consulting Group, PC- notice they are submitting a GP-11 to DEP on our behalf for the Kutz Bridge project
15. PA Department of Transportation- 2019 liquid fuels audit requests
16. Right to know request from Kristy Frymoyer
17. Right to know request from Greg Warg
18. Right to know request from Kristin J. Pfluger
19. Sch. Co. Conservation District- letter addressed to Brian Musser of 173 Hickory Road regarding update on permit number to conform with the requirements of the US EPA
20. PA Department of Labor & Industry- letter addressed to Gary Hitzemann regarding White's Machine Shop check return

December 21, 2020

21. Sch. Co. Assessment Office- Change of assessment list
22. Office of Public Safety- address list for Koty, Tori, and Ian Lanes
23. Office of Public Safety- new address for 5 Ian Lane
24. Red Barn- letter regarding DEPs land use policy for 173 Hickory Road, owned by Brian Musser and 95 Ferebees Road, owned by Jairus Musser for new land development permits
25. PSATS- 2021 dues renewal and updates to membership
26. Bethel Township- draft copy of their zoning ordinance to be adopted 2021
27. PSATS- 2021 conference information
28. PA Township News- December 2020 issue
29. Comcast- certificate of insurance
30. Comcast- price changes
31. Several flyers, catalogs, mailings

Upon motion made by Vice-Chairman Gainer approving and accepting the proposal from Little Bugger Enterprises for 2021 lawn care services at \$246.00 per mowing at the ballpark and \$81.25 per mowing at the township building, seconded by Chairman Lutz. This motion unanimously carried.

**PUBLIC COMMENT PERIOD:** Resident Gary Brown stated the results on Thursday were very favorable, the township roads he was on looked really good. He also asked the Board to be cautious and not set a precedence regarding the water issues on Harvey Drive.

**APPROVAL OF MINUTES:** Upon motion of Chairman Lutz, seconded by Supervisor Brown, approved the minutes to the November 16, 2020 regular monthly meeting as well as the December 14, 2020 meeting regarding Harvey Drive discussion meeting without correction. This motion unanimously carried.

**TREASURER'S REPORT AND BILLS FOR APPROVAL:** Upon motion of Chairman Lutz, seconded by Vice-Chairman Gainer, the November 2020 Treasurer's Report was approved with a balance in all accounts, before receipts and bills, was \$640,377.45. Included in this motion was the approval of payment of all bills presented. This motion unanimously carried.

**RECEIPTS:** The report of receipts (November 12-December 16, 2020) listing \$58,043.59 in EIT receipts, \$21,644.90 in regular General Fund receipts were approved as printed upon motion of Chairman Lutz, seconded by Vice-Chairman Gainer. This motion unanimously carried.

**SOLICITOR'S REPORT:** Solicitor Wiest was present and stated he received the updated version of the intermunicipal agreement between Washington Township and North Manheim township on 12/21/2020 and suggested taking some time to review the suggestions. Koch stated she noticed they are requesting the addition of certain liability coverage for rentals/borrowing/lending of equipment. Road Master Brown stated we would never be in a position to have NMT equipment without their guy in it and vice versa. He does not feel the insurance needs to be involved. Solicitor Wiest stated we have a choice; we can choose to go along with it or eliminate the borrowing and lending aspect of the agreement. Solicitor Wiest also stated there was a reference to the workers comp policy that he has not reviewed. Solicitor Wiest suggested getting an idea of additional costs on both sides.

December 21, 2020

Solicitor Wiest also stated that he received a copy of a resolution from Pine Grove Township in regard to closing their side of Mountain Road (Sawmill Road) for a temporary indefinite amount of time. After a brief discussion it was decided to continue as in the past on the Washington Township side.

**ROADMASTER REPORTS:** Chairman Lutz stated the township roads were done well during the storm.

Upon motion made by Supervisor Lynn Brown approving the hiring of Bruce Fehr at \$19.00 per hour for full-time and Kim Kimmel at \$15.00 per hour for part-time help, seconded by Vice-Chairman Gainer. This motion carried. Chairman Lutz abstained from voting.

Chairman Lutz stated he and Road Master Brown went to Harvey Drive on 12/15/2020 to review possible remedies. Chairman Lutz also stated he returned to the site on 12/16/2020 with a level. They agreed to installing a new drain on the east side and a new pipe to connect to the drain on the west side. They agreed that the residents have to return the swale down the back of the properties to its original condition prior to the drain work.

Upon motion made by Chairman Lutz approving the installation of a new catch basin on the east side with a pipe to the existing catch basin on the west, seconded by Supervisor Brown. This motion unanimously carried.

**COUNTY ZONING:** A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

**SEWAGE ENFORCEMENT OFFICER'S REPORT:** A list of November 2020 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office**.

**BUILDING/DRIVEWAY REPORTS:** A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

**OLD BUSINESS:** Upon motion made by Vice-Chairman Gainer approving **Resolution 2020-Ten Floodplain Fee Schedule**, seconded by Chairman Lutz. This motion unanimously carried.

Koch gave an update on the repairs of the Roedersville Road bridge. She stated she is still currently collecting data for the GP-11 permit and hopes to have it completed to submit by January.

Koch gave an update on the Kutz Road bridge project. She stated she met with PennDOT and Wilson Consulting earlier that day. Koch showed the Board a line, grade & typical section plan for approval. She stated the plan was looked at during the November meeting, but two questions arose in the meantime one regarding the parking lot for the County's trail and the other regarding the Kutz property entrance at the NE corner of the bridge. She stated she spoke with the Kutz property owners and they stated they did not need access to their property, they said that access point was temporary due to timbering. The only change to the plan would be to include a driveway radius for the County's trail for access. The Board accepted the LG&TS as presented.

Koch revisited the request made by Vice-Chairman Gainer at the November meeting with regards to the construction of chicken farms within Washington Township and the County approvals. She stated she presented the Board with a written statement from her conservation with the County. No further discussion was had.

**NEW BUSINESS:** Upon motion of Vice-Chairman Gainer, approving the 2021 budget as advertised, seconded by Chairman Lutz. The motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving **Resolution 2021-One** setting the tax rates for 2021 the same as 2020 with no tax increase, seconded by Chairman Lutz. This motion unanimously carried.

Koch presented the board with two proposals that were submitted to perform the 2020 audit. Upon motion made by Vice-Chairman Gainer, seconded by Chairman Lutz, **Resolution 2020-Two** was approved appointing Jones & Co. to perform the 2019 annual audit for \$3,100.00. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer, seconded by Chairman Lutz, the annual reorganization meeting was set, and authorization was given to advertise the meeting for January 4, 2021 at 7:00 p.m. The motion unanimously carried.

Upon motion made by Vice-Chairman Gainer, seconded by Chairman Lutz, the annual auditors meeting was set for January 5, 2021 at 7:00 p.m. The motion unanimously carried.

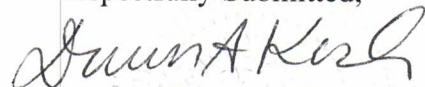
Upon motion made by Chairman Lutz, seconded by Supervisor Brown, all regular meetings for 2021 will continue to be held the third Monday of each month at 7:00p.m. in the municipal building conference room. The motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving the Statewide Tax Recovery per capita tax exemption submitted for Wagner, Wetzel, and Hummel, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving the 2020 per capita tax exemptions certificates submitted by tax collector Keith Heinbach, seconded by Chairman Lutz. This motion unanimously carried.

**ADJOURNMENT:** There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Lutz, seconded by Supervisor Brown the meeting adjourned at 7:41 p.m. This motion unanimously carried.

Respectfully Submitted,



Dawn A. Koch  
TM/Sec/Treas  
Washington Township

December 21, 2020