

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF December 17, 2018

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, December 17, 2018.

Those in attendance were: Chairman Leon Lutz, Vice-Chairman Wendell Gainer, Jr., Solicitor Rick Wiest and Dawn Koch, TM/Sec/Treasurer. Also, in attendance were: Joan Schwer, Gary Brown, and Sal Varacalli.

Chairman Lutz opened the meeting with the pledge of allegiance.

CORRESPONDENCE: The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. DEP- Letter regarding the status of Pine Haven Parochial School's sewage plan approval.
2. PMRS- Updates on employee files
3. Stonybrook Home Sales of Hamburg- Certificate of liability insurance
4. Sch. Co. Conservation District- Letter denying Fawn Drive, Hickory & Loop Roads for Dirt, Gravel & Low Volume road grants.
5. Sch. Co. Conservation District- Letter approving completeness review of Jairus Musser poultry operation General NPDES Permit for Stormwater Discharge.
6. Sch. Co. Conservation District- Letter addressed to Lloyd High regarding NOT submission for Fox Hill Subdivision.
7. Sch. Co. Conservation District- Letter addressed to Jairus Musser regarding Jarius Musser Poultry Operation technical deficiencies, Jarius has until February 3, 2019 to comply.
8. Susan Ryon- 3rd Qtr 2018 Dutchman MX Park amusement tax report
9. Comcast- Trench map on Farm View Road for new lines
10. Keith Heinbach- November 2018 Tax Report
11. Comcast- Certificate of Liability
12. PA Township News- December 2018 Issue
13. PSATS- Info on the 97th annual convention
14. Several flyers, cards, advertisements

PUBLIC COMMENT PERIOD: No public comment.

APPROVAL OF MINUTES: Upon motion of Vice-Chairman Gainer, seconded by Chairman Lutz, approved the minutes to the November 19, 2018 regular monthly meeting without correction. This motion carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Upon motion of Chairman Lutz, seconded by Vice-Chairman Gainer, the November 2018 Treasurer's Report was approved, with a balance in all accounts, before receipts and bills, of \$471,954.25. Included in this motion was the approval of payment of all bills presented. This motion carried.

RECEIPTS: The report of receipts (November 15-December 12, 2018) listing \$28,295.37 in EIT receipts, \$5,272.91 in regular General Fund receipts were approved upon motion of Chairman Lutz, seconded by Vice-Chairman Gainer. This motion carried.

ROADMASTER'S REPORT: Upon motion made by Chairman Lutz, approving the Roadmasters report, seconded by Vice-Chairman Gainer. This motion carried.

SOLICITOR'S REPORT: Solicitor Wiest was present with no new business to report.

COUNTY ZONING: A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

SEWAGE ENFORCEMENT OFFICER'S REPORT: A list of November 2018 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office**.

BUILDING/DRIVEWAY REPORTS: A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

OLD BUSINESS: Upon motion made by Vice-Chairman Gainer approving the 2019 budget as advertised, seconded by Chairman Lutz. This motion carried.

NEW BUSINESS: The bids received via PennBid for the Grist Mill bridge project were opened and read out loud with the following results:

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| 1. Construction Masters Services, LLC- | \$33,943.75 |
| 2. Bill Anskis Co., Inc.- | \$55,104.14 |
| 3. Professional Construction Contractors, Inc. | \$62,900.00 |
| 4. Mar-Allen Concrete Products, Inc. | \$65,604.50 |

After some discussion regarding the difference in the bids Vice-Chairman Gainer asked Koch to inquire for each bidder what time frame is needed to complete the project by the due date of March 31, 2019. Gainer stated he wanted to look into the bids to determine driving factors for the differences. The award was tabled until a later meeting.

Upon motion made by Vice-Chairman Gainer approving the 2018 PerCapita Tax exemption presents by Tax Collector Heinbach, seconded by Chairman Lutz. This motion carried. PerCapita exemptions are kept on file at the **Municipal Office**.

Upon motion made by Vice-Chairman Gainer approving the Statewide Tax Recovery exemption for Kaylin Wessner and Scott Kocher, seconded by Chairman Lutz. This motion carried.

Upon motion made by Vice-Chairman Gainer denying the Statewide Tax Recovery exemption for Ernest Schaeffer Jr. due to not having proper back up, seconded by Chairman Lutz. This motion carried.

Upon motion made by Vice-Chairman Gainer approving **Resolution 2019-One** setting the tax rates for 2019, seconded by Chairman Lutz. This motion carried.

Upon motion made by Vice-Chairman Gainer adopting **Resolution 2019-Two** approving Patton and Company CPAs to perform the 2018 audit at a price of \$1,300.00, seconded by Chairman Lutz. This motion carried.


Upon motion of Vice-Chairman Gainer, seconded by Chairman Lutz, the annual reorganization meeting was set, and authorization was given to advertise the meeting for Monday, January 7, 2019 at 7:00 p.m. at the municipal office building. The motion carried.

Upon motion of Vice-Chairman Gainer, seconded by Chairman Lutz, the annual auditors meeting was set, and authorization was given to advertise the meeting for Tuesday, January 8, 2019 at 7:00 p.m. at the municipal office building. The motion carried.

Upon motion of Vice-Chairman Gainer, seconded by Chairman Lutz, authorization was given to advertise that all regular monthly township meetings will continue to be held the third Monday of each month at 7:00 p.m. at the municipal office building. The motion carried.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Vice-Chairman Gainer, seconded by Chairman Lutz, the meeting adjourned at 7:31p.m. This motion carried.

Respectfully Submitted,



Dawn A. Koch
TM/Sec. Treas.
Washington Township