

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF November 20, 2017

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, November 20, 2017.

Those in attendance were: Chairman Leon Lutz, Vice-Chairman Wendell Gainer, Jr., Supervisor Lynn Brown, Solicitor Rick Wiest and Dawn Koch, TM/Sec/Treasurer. Also, in attendance were: Robert Free, Joan Schwer, Linda Decker and Gary Brown.

Chairman Lutz opened the meeting with the pledge of allegiance. Chairman Lutz reminded the residents of the notices, which are available as handouts to meeting attendees, regarding meeting conduct and public comment procedures.

CORRESPONDENCE: The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Department of the Treasury- New filing requirements for 2018
2. Vanguard- Transaction confirmation
3. State Conservation Commission- Attendance certificate for Lynn Brown attending the Dirt, Gravel and Low Volume Roads training
4. PSATS- Members update form
5. Right to know request from PG Borough requesting current wage rates and benefits info
6. Email from John Schaeffer regarding connecting to public sewer in the future
7. Ken's Tires- Exemption certificate request (mailed back 11/10/17)
8. Municipal Benefits Services- Open enrollment forms to make changes if needed
9. DCED- 2018 Report packet
10. Spotts Brothers- Certificate of insurance
11. Sch. Co. Assessment- Notice of assessment change report
12. Keith Heinbach- October's Tax Collector's report
13. MRM Property & Liability Trust- Information of dividends
14. Sch. Co. Tax Claim Bureau- Letter regarding private sale of parcel# 33-08-0054.005
15. Dutchmen MX Park- 3RD QTR 2017 Amusement Tax Report
16. MRM Workers' Comp Pool Trust- Claims submission update information
17. Philadelphia Insurance Companies- Letter regarding Krapf legal defense.
18. McMahon Transportation Engineers & Planners- Priority 1 posting for signs at Browns Road bridge (corrected and returned 10/25/17)
19. Williamson Friedberg & Jones LLC- Copy of letter sent to Patrick Patterson regarding Krapf claim
20. Sch. Co. Board of Assessment Appeals- Copy of a letter addressed to David & Donna Krause regarding a change in assessment.
21. Vanguard- Notice that check writing abilities are being removed from the township's account
22. PA Township News- November 2017 issue
23. Several flyers, brochures and catalogs

PUBLIC COMMENT PERIOD: No public comments.

APPROVAL OF MINUTES: Upon motion of Chairman Lutz, seconded by Supervisor Brown, approved the minutes to the October 16, 2017 regular monthly meeting without correction. This motion unanimously carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Upon motion of Chairman Lutz, seconded by Supervisor Brown, the October 2017 Treasurer's Report was approved, with a balance in all accounts, before receipts and bills, of \$561,230.74. Included in this motion was the approval of payment of all bills presented. This motion unanimously carried.

Upon motion made by Chairman Lutz, approving the transfer of \$70,000.00 from the Vanguard account to the First Citizens account to pay the balance of the Berman Freightliner invoice, seconded by Vice-Chairman Gainer. This motion unanimously carried.

Upon motion made by Chairman Lutz, approving the paying of the Berman Freightliner invoice number JT9384 in the amount of \$132,340.66 with \$70,000.00 being paid out of the First Citizen's account and \$32,340.66 being paid out of the liquid fuels account, seconded by Supervisor Brown. This motion unanimously carried.

RECEIPTS: The report of receipts (October 12-November 15, 2017) listing \$23,606.73 in EIT receipts, \$14,968.50 in regular General Fund receipts were approved upon motion of Chairman Lutz, seconded by Supervisor Brown. This motion unanimously carried.

ROADMASTER'S REPORT: In addition to the report Roadmaster Lynn Brown stated the crew has been installing and repairing winter markers thought out the Township. Stocked up on anti-skid and salt, swapped the oldest spreader and put it on the oldest truck and changed hoses.

It was also mentioned that Koch contacted PennDOT per Roadmaster Brown's request to inquire about the Township doing winter maintenance on Dad Burnham's and Hetzel's Church Roads. Vice-Chairman Gainer asked Koch to calculate what it would cost for the township to perform winter maintenance on these roads based on current miles and usage. Vice-Chairman Gainer also stated Solicitor Wiest will need to review any contract presented.

Upon motion made by Supervisor Brown approving the hiring of Milton Weiss at a rate of \$18.00 per hour for as needed snow plowing, Milton is a current CDL licensed driver, seconded by Chairman Lutz. This motion unanimously carried.

Koch presented the Board with two proposals received regarding the completion of the GP-11 permit for Grist Mill Road Bridge Repairs. She stated she received a proposal from Alfred Benesch in the amount of \$7,100.00 but stated it did not include the bog turtle or wetland delineation surveys. She also received a proposal from Lehigh Engineers which included the bog turtle and wetland delineation in the amount of \$5,650.00. Upon motion made by Vice-Chairman Gainer approving the Lehigh Engineering proposal not to exceed \$5,650.00, seconded by Chairman Lutz. This motion unanimously carried.

A motion made by Chairman Lutz approving RM Brown's monthly Roadmaster report, seconded by Vice-Chairman Gainer. This motion carried.

SOLICITOR'S REPORT: Solicitor Wiest stated that he received a copy of a letter from Philadelphia Insurance Carriers regarding the Krapf case. No information to date on this matter.

Solicitor Wiest questioned Koch if she received anything from SF to do people. He stated there are the people involved in building the burn building, the new fire school in the Frackville industrial park. Wiest noted he was on the Board of Directors of the agency and are trying to get everyone from municipalities to fire companies involved. Koch stated the only thing received to date was a request for donation. Koch stated it was listed in October's correspondence. Vice-Chairman asked Solicitor Wiest who owned the building and Solicitor Wiest was unsure, he did state it is in the Schuylkill County Fire Fighters Associations name. Vice-Chairman Gainer asked Koch to run a calculation based on the same formula that is used to calculate the Workers' Compensation fair share.

COUNTY ZONING: Copies of Zoning Permits issued were received and reviewed without issue.

A copy of a letter addressed to Christopher and Mary Lee Reed regarding the subdivision of parcel #33-05-0011.014 stating their submission is administratively Complete and tentatively scheduled for the November 15, 2017 meeting.

SEWAGE ENFORCEMENT OFFICER'S REPORT: The October 2017 reports of Larson Design Group was received and reviewed. A copy of this report will be kept on file at the **Municipal Office**.

BUILDING/DRIVEWAY REPORTS: The September/October 2017 building and driveway permits issued by Alfred Benesch & Company were received and reviewed. A copy of this report will be kept on file at the **Municipal Office**.

OLD BUSINESS: Linda Decker of Fulton Bank was present to give the Board an update on the benefits of moving the funds that are currently in the Vanguard account to Fulton Bank. She stated it would go into a fully functioning money market account earning .25% interest and fully collateralized. Linda also stated there were no fees associated with this account.

Upon motion made by Vice-Chairman Gainer approving the closing of the Vanguard Saving Account and moving the balance into the Fulton Bank Money Market account, seconded by Chairman Lutz. This motion unanimously carried.

Koch updated the Board with the outcome of the inquires regarding the fire damaged property at 15 Hidden Acres Lane. She stated she spoke with the owner's insurance company and they confirmed that the cash value of the damage will not exceed 60% of the insurance limits which would require the escrow. Vice-Chairman Gainer told Koch to forward the contact for blighted properties onto the concerned resident and explain the Township's position.

Koch updated the Board with the requested changes made to the employee handbook regarding the paid time off. Vice-Chairman Gainer stated he read them and agreed with all changes made. Vice-Chairman Gainer stated they should be presented at the reorg meeting.

Koch responded to the questions asked by the Board regarding the codification of the Township ordinances. Vice-Chairman Gainer asked that the company provide a hardcopy example of what the Township would receive as a finished product.

Upon motion made by Vice-Chairman Gainer adding the addition of a portion of Wild Cherry Road to the proposed ordinance 2017-1 setting speed limits on township roadways, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving the advertising of proposed ordinance 2017-1 setting speed limits on township roadways, seconded by Chairman Lutz. This motion unanimously carried.

NEW BUSINESS: Upon motion made by Vice-Chairman Gainer approving **Resolution 2017-Seven** and **Resolution 2017-Eight** increasing the PMRS contribution from \$1,000 to \$2,500 per full-time employee for years 2017 and 2018, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving Koch to obtain fee schedules for professional services, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving **Resolution 2018-One** setting the tax rates for 2018, seconded by Chairman Lutz. This motion unanimously carried.

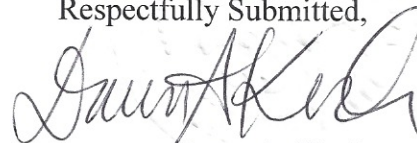
Upon motion made by Vice-Chairman Gainer approving the advertised 2018 budget with minor changes, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving the 2017 PerCapita exemption presented for 11/20/2017, seconded by Chairman Lutz. This motion unanimously carried.

Koch presented the Board with Resolution 2017-Nine to disallow category 4 casinos within the township. The Board decided to waive the resolution.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Lutz, seconded by Supervisor Brown, the meeting adjourned at 8:16p.m. This motion unanimously carried.

Respectfully Submitted,



Dawn A. Koch
Washington Township