

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF November 14, 2016

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, November 14, 2016.

Those in attendance were: Chairman Leon Lutz, Supervisor Lynn Brown, and Secretary-Treasurer Dawn Koch. Also, in attendance were: Roadmaster Gary Neidlinger, Joan Schwer and Bob Free.

Chairman Lutz opened the meeting with the pledge of allegiance. Chairman Lutz reminded the residents of the notices, which are available as handouts to meeting attendees, regarding meeting conduct and public comment procedures.

CORRESPONDENCE: The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Schuylkill Co. Assessment Bureau- 2017 tax levy
2. Melanie Heinbach- October 2017 Tax Collector's report
3. DCED- Mailing for annual report filings
4. PA Department of Transportation- 2016 Multimodal Transportation Grant results
5. Sch. Co. Assessment Bureau- Change of assessment notice report
6. Heath Wolfe- application for employment
7. Sch. Co. Courthouse- Demolition funds notice
8. Aflac- Copy of letter addressed to Layne regarding his accidental benefits
9. Municipal Benefits Services- Open enrollment packet
10. Behney Corp- Vacation notice
11. Larson Design Group- 2017 SEO fee schedule
12. PMRS- Copy of a letter addressed to Layne regarding his pension options
13. Bognet, Inc.- Payroll certifications for weeks, 10/9, 10/16, 10/23, & 10/30
14. PA Township News- November 2016 issue
15. Several flyers, catalogs and magazines

PUBLIC COMMENT PERIOD: No public comments

APPROVAL OF MINUTES: Upon motion of Chairman Lutz, seconded by Supervisor Brown, approved the minutes to the October 17, 2016 regular monthly meeting without correction along with the October 27, 2016 special meeting without correction. This motion carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Upon motion of Chairman Lutz, seconded by Supervisor Brown, the October 2016 Treasurer's Report was approved, with a balance in all accounts, before receipts and bills, of \$544,476.72. Included in this motion was the approval of payment of all bills presented. This motion carried.

RECEIPTS: The report of receipts (Oct. 13- Nov. 9, 2016) listing \$20,468.94 in EIT receipts, \$22,611.52 in regular General Fund receipts all were approved upon motion of Chairman Lutz, seconded by Supervisor Brown. This motion carried.

ROADMASTER'S REPORT: Roadmaster (RM) Neidlinger informed the Board the Myerstown Shed was out to fix the playground equipment at the ballfield. RM Neidlinger asked Secretary Koch about the annual Hobble Gobble rental at the township park. She stated she would get back to him with details. RM Neidlinger stated he had the container at the park picked up by Potts & Monger. He also stated all roads scheduled for 2017 double sealcoat maintenance have been prepared. The winter equipment has been serviced and prepared for the winter season approaching. Supervisor Brown presented RM Neidlinger with crack seal info which a neighboring township was currently using. RM Neidlinger asked Secretary Koch to look into renting the same machine and materials cost for 2017.

A motion made by Chairman Lutz approving Roadmaster Neidlinger's monthly roadmaster report, seconded by Supervisor Brown. This motion carried.

SOLICITOR'S REPORT: Solicitor Wiest was not present.

COUNTY ZONING: Copies of Zoning Permits issued were received and reviewed without issue.

SEWAGE ENFORCEMENT OFFICER'S REPORT: The October 2016 reports of Larson Design was received and reviewed. A copy of this report will be kept on file at the **Municipal Office**.

BUILDING/DRIVEWAY REPORTS: The October 2016 building and driveway permits issued by Alfred Benesch & Company were received and reviewed. A copy of this report will be kept on file at the **Municipal Office**.

Secretary Koch presented the Board with the change order presented by BJH regarding the upgrade to the current service box rather than installing a separate box in the new office building.

Upon motion made by Chairman Lutz approving and accepting the change order from BJH Electrical Inc., seconded by Supervisor Brown. This motion carried. Chairman Lutz stated this change was made due to a recommendation from PP&L and the difference in cost from upgrading instead a new installation.

OLD BUSINESS: No old business

NEW BUSINESS: Upon motion made by Chairman Lutz, seconded by Supervisor Brown approving **Resolution 2017-one** setting the tax rates for 2017 the same as the previous year. This motion carried.

Upon motion of Chairman Lutz, approving the 2017 budget as advertised keeping the tax rates the same as 2016 by resolution 2017-One, seconded by Supervisor Brown. The motion carried.

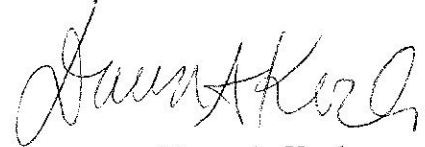
Upon motion of Chairman Lutz, seconded by Supervisor Brown, the annual reorganization meeting was set and authorization was given to advertise the meeting for Tuesday, January 3, 2017 at 7:00 p.m. The motion carried.

Upon motion of Chairman Lutz, seconded by Supervisor Brown, the annual auditors meeting was set for Wednesday, January 4, 2017 at 7:00 p.m. The motion carried.

Upon motion of Chairman Lutz, seconded by Supervisor Brown, all regular meetings will continue to be held the third Monday of each month at 7:00 p.m. The motion carried.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Lutz, seconded by Supervisor Brown, the meeting adjourned at 7:32 p.m. This motion carried.

Respectfully Submitted,



Dawn A. Koch
Secretary / Treasurer
Washington Township

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