

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF November 16, 2015

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, November 16, 2015.

Those in attendance were: Chairman Leon Lutz, Supervisor Lynn Brown, Vice-Chairman Wendell Gainer, Secretary-Treasurer Dawn Koch, and Solicitor Rick Wiest. Also, in attendance were: Roadmaster Gary Neidlinger, Ron Sherman, Ryan Fashacht, Bob Free, Jill Bickelman and Joan Schwer.

Chairman Lutz opened the meeting with the pledge of allegiance. Chairman Lutz reminded the residents of the notices, which are available as handouts to meeting attendees, regarding meeting conduct and public comment procedures.

CORRESPONDENCE: Secretary Koch opened the correspondence with a request from herself to purchase the old secretary/treasurer desktop computer. She stated the old documents had been previously deleted prior to her receiving the computer and only would need to remove the quickbooks history. Solicitor Wiest stated a used computer is probably worthless and as long as Secretary Koch promised to properly dispose of any remaining Township information he didn't see a reason not to approve the purchase.

Upon motion by Supervisor Gainer approving the sale of one used desktop computer to Secretary Koch in the amount of \$25.00, seconded by Chairman Lutz. This motion unanimously carried.

The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Sch. Co. Assessment Bureau- 2016 assessed valuation
2. DCED- 2016 annual report filing packet
3. Sch. Co. Assessment Bureau- Change of Assessment notice
4. Melanie Heinbach- October 2015 tax collectors report
5. Light-Heigel- Copy of 3rd Qtr 2015 UCC report
6. Mike Tobash- Educational grants available through DEP
7. Conservation District- Copy of letter addressed to Brian Musser regarding the review of NPDES application completeness.
8. Conservation District- Copy of Garman Poultry Expansion site application.
9. Office of Public Safety- New 911 address for 47 Louck Road, Pine Grove
10. PSATS- September/October 2015 News Bulletin
11. NEPA- Annual report 2015
12. Aflac- Open enrollment notification
13. Vanguard- Annual report
14. Capital Blue- Simply Well catalog
15. New Enterprise Stone & Lime Co.- New supplier update
16. PGAYSA- returned letter of notification

17. PA Compensation Rating Bureau- Appointment letter
18. DCNR- grant opportunities
19. PA Township News- November 2015 issue
20. TEAM Supply- product flyer

PUBLIC COMMENT PERIOD: No public comment

APPROVAL OF MINUTES: Upon motion of Chairman Lutz, seconded by Supervisor Brown, approved the minutes to the October 19, 2015 regular monthly meeting without correction. This motion unanimously carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Upon motion of Chairman Lutz, seconded by Supervisor Brown, the October 2015 Treasurer's Report was approved, with a balance in all accounts, before receipts and bills, of \$754,040.13. Included in this motion was the approval of payment of all bills presented. This motion unanimously carried.

RECEIPTS: The report of receipts (Oct 15-Nov 11, 2015) listing \$22,654.53 in EIT receipts, \$11,477.37 in regular General Fund receipts was presented to the Board, all were approved upon motion of Chairman Lutz, seconded by Supervisor Brown. This motion unanimously carried.

ROADMASTER'S REPORT: Roadmaster (RM) Neidlinger presented a written report for work performed between October 14 thru November 7, 2015 included in the public packet for review and comment. RM Neidlinger stated 120 ton of salt remains in the shed. Sam Strunk began to remove trees limbs from the park but ran into an issue and will return at a later date. RM Neidlinger stated the tree behind the mens bathroom should be completely removed. The sign inventory was completed by EJ Breneman and RM Neidlinger stated a few of the signs are outdated and need to be replaced.

Only one antiskid quote was received using CoStars therefore upon motion by Chairman Lutz approving the purchase of up to 700 tons from Pennsy Supply at a price of \$16.36 per ton. This motion was seconded by Supervisor Gainer and carried unanimously by all.

Upon motion of Supervisor Gainer approving RM Neidlinger written report as printed without correction, seconded by Chairman Lutz. This motion unanimously carried.

SOLICITOR'S REPORT: Solicitor Wiest stated the Kemmerling Road pipe culvert extension right of way easement was received and asked the Board to make a motion to execute the document.

Upon motion by Supervisor Gainer approving the execution of the Kemmerling Road pipe culvert extension right of way easement, seconded by Chairman Lutz. This motion unanimously carried.

COUNTY ZONING: Copies of Zoning Permits issued were received and reviewed without comment.

A copy of a letter addressed to Glen Severin Simonsen was received by the Sch. Co. Planning and Zoning Office regarding Simonsen lot annexation-boundary line adjustment. At a meeting held October 21, 2015 the adjustments were approved.

A copy of a letter addressed to Earl E Morgan was received by the Sch. Co. Planning and Zoning Office regarding the final annexation plan of Lot #1 of Earl E Morgan 33-05-0029.000 was approved at a meeting held on October 21, 2015.

A copy of a letter addressed to David G. Kutz was received regarding the David G. Kutz minor Subdivision. The application is tentatively scheduled for approval at the November 18, 2015 meeting provided all technical requirements are met.

SEWAGE ENFORCEMENT OFFICER'S REPORT: The October 2015 reports of Larson Design and Alfred Benesch & Company were received and reviewed. A copy of this report will be kept on file at the **Municipal Office**.

BUILDING/DRIVEWAY REPORTS: The October 2015 building and driveway permits issued by Alfred Benesch & Company was received and reviewed. A copy of this report will be kept on file at the **Municipal Office**.

Ryan Fashacht from Alfred Benesch & Company was present and gave an update on Kemmerling Road grants and the municipal building proposal. Supervisor Gainer stated they wanted some time to look over the proposal and would return next month with any questions/comments.

OLD BUSINESS: The 2016 proposed budget was presented and reviewed. Upon motion of Supervisor Gainer, seconded by Supervisor Brown, carried by all, authorization was given to advertise that the Township's 2016 proposed budget is available for inspection.

Supervisor Gainer made the motion to accept the proposal presented by Patton and Company CPAs to perform the 2016 Township financial audit, seconded by Chairman Lutz. This motion unanimously carried.

NEW BUSINESS: Secretary Koch suggested to the board that paying off the existing loan with FNB would be to the Townships advantage when applying for financing for the office building. After some discussion Supervisor Gainer made the motion to approve the paying off of the existing loan with FNB, seconded by Chairman Lutz. This motion unanimously carried.

Secretary Koch presented the Board with a resident complaint regarding sewage. The resident took the proper channels to file a complaint with the SEO and the SEO requested approval from the board to proceed with the complaint.

Upon motion by Supervisor Gainer approving Larson Design to proceed with the investigation into the sewage complaint, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion by Supervisor Gainer approved the exemption from per capita tax for Raymond L Morgan for years 2011, 2012 and 2013 due to Raymond's death, seconded by Chairman Lutz. This motion unanimously carried.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Lutz, seconded by Supervisor Brown, the meeting adjourned at 7:44 p.m. This motion unanimously carried.

Respectfully Submitted,



Dawn A. Koch
Secretary Treasurer
Washington Township