

WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING OF October 18, 2021

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, October 18, 2021.

Those in attendance were Chairman Leon Lutz, Vice-Chairman Wendell Gainer, Jr., Supervisor Lynn Brown, Solicitor Rick Wiest and Dawn Koch, TM/Sec/Treasurer. Also, in attendance were John Krause, Corvin and Nick Miller.

Chairman Lutz opened the meeting with the pledge of allegiance. Chairman Lutz reminded the residents of the notices, regarding meeting conduct and public comment procedures.

**CORRESPONDENCE:** The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Keith Heinbach- Tax Collector report for September 2021
2. Sch. Co. Assessment Appeals Board- copy of letter addressed to James Fogarty regarding the reassessment of 73 Summerhill Road.
3. JB Environmental Services, LLC- letter addressed to Wesley Fiscus of 3 Blue Gill Lane regarding second notice of holding tank permit renewal.
4. JB Environmental Services, LLC- letter addressed to Michael & Karen Killian of 7 Pickerel Lane regarding a malfunctioning septic system.
5. JB Environmental Services, LLC- letter requesting to continue providing services in 2022
6. PSATS- notice that the ARPA report due October 31, 2021, has been extended to April 30, 2022
7. Red Barn- copy of Brian Musser as-built plan for 173 Hickory Road regarding site being stabilized and constructed per plan.
8. Dave Miller & Sons Inc.- Certificate of liability insurance
9. PA State Historic Preservation Office- proposed national register of historic places nominations
10. Several catalogs, magazines, flyers, etc.

**PUBLIC COMMENT PERIOD:** Resident Nick Miller requested the township purchase directional signs for temporary road closures due to emergencies for each of the four fire companies to use. The Board asked Nick to provide a list of needs to get prices.

**APPROVAL OF MINUTES:** Upon motion of Chairman Lutz, seconded by Supervisor Brown, approved the minutes to the September 20, 2021, regular monthly meeting without correction. This motion unanimously carried.

**TREASURER'S REPORT AND BILLS FOR APPROVAL:** Upon motion of Chairman Lutz, seconded by Supervisor Brown, the September 2021 Treasurer's Report was approved with a balance in all accounts, before receipts and bills, was \$1,077,285.54. Included in this motion was the approval of payment of all bills presented. This motion unanimously carried.

**RECEIPTS:** The report of receipts (September 16 – October 13, 2021) listing \$32,952.15 in EIT receipts, \$27,346.19 in regular General Fund receipts were approved as printed upon motion of Chairman Lutz, seconded by Supervisor Brown. This motion unanimously carried.

**SOLICITOR'S REPORT:** Solicitor Rick Wiest was present with no new business.

**ROADMASTER REPORTS:** Road Master (RM) Brown gave a summary description of the work done the past month.

Upon motion made by Vice-Chairman Gainer, approving the advertising of part-time help, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion made by Chairman Lutz, approving the Road Master report, seconded by Vice-Chairman Gainer. This motion unanimously approved.

**COUNTY ZONING:** A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

**SEWAGE ENFORCEMENT OFFICER'S REPORT:** A list of September 2021 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office**.

**BUILDING/DRIVEWAY REPORTS:** A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

**OLD BUSINESS:** Koch stated there has been no movement on the Roedersville Road bridge project. She stated the inspection is schedule for November.

Koch stated the structural adequacy was received back from PennDOT on October 15, 2021, with comments. Wilson Consultant received the comments and submitted their responses on October 18, 2021. Koch stated during the meeting earlier in the day Christie from PennDOT requested to review the bid documents prior to board approval and advertising.

Koch stated the office windows were all finished. Supervisor Brown stated he noticed there were cracks beginning at the lower corners of the window's outside going down to the ground. He stated Scott of Spott's Bros should be contacted and made aware of the issue. The Board directed Koch to email Scott regarding the issue.

Upon motion made by Chairman Lutz, approving the advertising of the proposed 2022 Budget, seconded by Supervisor Brown. This motion unanimously carried.



**NEW BUSINESS:** Koch informed the Board that the 2019 resolution regarding penalties for starting construction prior to obtaining a permit does not include driveway permits. She reviewed the driveway ordinance with the Board and suggested waiting until the reorganization meeting to update the driveway permit fee resolution to include the penalty. The Board agreed.

Upon motion made by Vice-Chairman Gainer approving the distribution of the Firemen's Relief monies received as in previous years, 50% to Wayne Township Firemen's Relief, and 25% each to HHL # 1 of Pine Grove & North End of Pine Grove, seconded by Chairman Lutz. This motion unanimously carried.

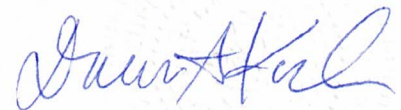
Koch requested permission to seek audit proposals for the 2021 audit. Upon motion made by Chairman Lutz granting permission to see audit proposals for the 2021 audit, seconded by Vice-Chairman Gainer. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer, approving the advertising of the intent to hire a CPA to perform the 2021 audit, seconded by Chairman Lutz. This motion unanimously carried.

Koch informed the Board that she emailed each volunteer fire company that services Washington Township on August 20, 2021, with information regarding the ability to request ARPA funds to help with loss in revenue in 2020 over 2019. She stated the fire companies were required to submit their requests by September 30, 2021. Koch gave a brief rundown of the email and stated she only received information back from one fire company. Vice-Chairman Lutz asked which fire company responded. Koch stated North End.

**ADJOURNMENT:** There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Supervisor Brown, seconded by Chairman Lutz the meeting adjourned at 7:27 p.m. This motion unanimously carried.

Respectfully Submitted,



Dawn A. Koch  
TM/Sec/Treas.  
Washington Township