

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF October 21, 2019

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, October 21, 2019.

Those in attendance were: Chairman Leon Lutz, Supervisor Lynn Brown, Solicitor Rick Wiest and Dawn Koch, TM/Sec/Treasurer. Also, in attendance were Gary Brown.

Chairman Lutz opened the meeting with the pledge of allegiance.

CORRESPONDENCE: The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Keith Heinbach- September tax collector reports
2. AECOM- Critical priority repairs for Turkey Farm Road bridge.
3. Sch. Co. Office of Public Safety- New 911 addresses for 18 & 31 Koty Road
4. Sch. Co. Assessment- Notice of final determination for assessment appeal for 21 Hidden Acres & 160 Oak Road.
5. MRM Trust- 2019-20 Workers Comp certificate of participation
6. PMRS- 2018 year-end financial activity report
7. AECOM- Bridge inspections for Kutz, Roedersville & Grist Mill Roads
8. PA Township News- October 2019 issue
9. PSATS NewsBulletin- September 2019 issue
10. Several flyers, ads, catalogs, etc.

PUBLIC COMMENT PERIOD: No public comments.

APPROVAL OF MINUTES: Upon motion of Chairman Lutz, seconded by Supervisor Brown, approved the minutes to the September 16, 2019 regular monthly meeting without correction. This motion carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Upon motion of Chairman Lutz, seconded by Supervisor Brown, the September 2019 Treasurer's Report was approved as printed, with a balance in all accounts, before receipts and bills, of \$384,757.81. Included in this motion was the approval of payment of all bills presented. This motion carried.

RECEIPTS: The report of receipts (September 12-October 16, 2019) listing \$36,808.51 in EIT receipts, \$47,449.05 in regular General Fund receipts were approved as printed upon motion of Chairman Lutz, seconded by Supervisor Brown. This motion carried.

ROADMASTER'S REPORT: Lynn Brown informed the Board that the 2000 Mack will need a new clutch. He stated the clutch break was bad and in removing it would need to remove the whole assembly. He requested approval to replace the whole unit.

Upon motion made by Chairman Lutz approving up to \$1000 to replace the clutch in the 2000 Mack, 2nd by Supervisor Brown. This motion carried.

Upon motion made by Chairman Lutz approving the purchase of up to 700 ton of antiskid from Pennsy Supply at the Costar price of \$19.50 per ton, seconded by Supervisor Brown. This motion carried.

Upon motion made by Chairman Lutz, approving the Road Masters report as presented, seconded by Supervisor Brown. This motion carried.

SOLICITOR'S REPORT: Solicitor Rick Wiest was present with no new business to report.

COUNTY ZONING: A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

SEWAGE ENFORCEMENT OFFICER'S REPORT: A list of September 2019 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office**.

BUILDING/DRIVEWAY REPORTS: A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

OLD BUSINESS: Koch presented the Board with the revised tuition agreement. Solicitor Wiest stated all was good with the agreement to begin using.

NEW BUSINESS: Koch presented the Board with an update on the employee health, dental & vision insurance for the upcoming year. She stated the cost would increase 2% for 2020 but it is still below the market rates. Upon motion made by Chairman Lutz approving keeping the same benefits insurance for 2020, seconded by Supervisor Brown. This motion carried.

Koch requested from the Board that she be assigned the floodplain management duties. She stated she has attended three training classes and feels she would be able to better manage and communicate with residents when permits are needed. Solicitor Wiest asked Koch to look into the liability of managing the permits in house. Koch stated should would do that as well as inquire about a fee schedule for permits.

Upon motion made by Chairman Lutz approving the distribution of the Firemen's Relief monies received as in previous years, 50% to Wayne Township Firemen's Relief, and 25% each to HHL # 1 of Pine Grove & North End of Pine Grove, seconded by Supervisor Brown. This motion carried.

Koch requested permission to seek audit proposals for the 2019 audit. Upon motion made by Chairman Lutz granting permission to see audit proposals for the 2019 audit, seconded by Supervisor Brown. This motion carried.

Upon motion made by Supervisor Brown, approving the advertising of the intent to hire a CPA to perform the 2019 audit, seconded by Chairman Lutz. This motion carried.

Upon motion made by Chairman Lutz, approving the per capita tax exemptions presented by Statewide Tax Recovery, seconded by Supervisor Brown. This motion carried.

Upon motion made by Chairman Lutz, approving the 2019 per capita tax exemptions for Barbara & George Kline, seconded by Supervisor Brown. This motion carried.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Supervisor Brown, seconded by Chairman Lutz, the meeting adjourned at 7:34 p.m. This motion carried.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read "Dawn A. Koch", written in a cursive style.

Dawn A. Koch
TM/Sec. Treas.
Washington Township