

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF September 20, 2021

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, September 21, 2021.

Those in attendance were Chairman Leon Lutz, Vice-Chairman Wendell Gainer, Jr., Supervisor Lynn Brown, Solicitor Rick Wiest and Dawn Koch, TM/Sec/Treasurer. Also, in attendance were Bob Free, John Krause and Nick Miller.

Chairman Lutz opened the meeting with the pledge of allegiance. Chairman Lutz reminded the residents of the notices, regarding meeting conduct and public comment procedures.

CORRESPONDENCE: The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Keith Heinbach- Tax Collector report for August 2021
2. JB Environmental Services, LLC- Copy of letters sent to residents regarding permits
3. MRM Trust- Certificate of participation for Workers' Compensation
4. Schuylkill Co. Tax Claim Bureau- update on real estate tax law regarding a judicial sale
5. Sch. Co. Assessment Bureau- Assessment appeal hearing notices
6. Sch. Co. Voter Registration/Election Bureau- General election date notice
7. Rick Wiest- Copy of letter addressed to resident of unpermitted driveway on Birds Hill.
8. PA DCED- NEU recipient number notice for ARPA funds
9. PSATS- Meeting agenda fact sheet
10. US Census- 2021 census results
11. MRM Workers' Comp- list of new rates effective 10/1/2021
12. Municipal Benefits Services- Notice to the change of vision benefits
13. PSATS- 2021 Ballots for UC, Health, & Pension (457b) board of directors' elections
14. Certificate of liability for Palmetto Solar, Pickering, Corts & Summerson, Inc.
15. PA Dept. of Labor & Industry- Cancellation of certificate for Palmetto Solar
16. Service Tire Truck Center- Rate increase for services
17. Ehrlich- Rate increase for services
18. Sch. Co. Township Officials Association- Annual convention invitation 10/20/2021
19. PSATS- 2021 proposed bylaws changes, nomination report, and resolutions
20. Red Barn Consultants- As Built drawing for Linford Snyder
21. PA Township News- September 2021 issue

PUBLIC COMMENT PERIOD: No public comment.

APPROVAL OF MINUTES: Upon motion of Vice Chairman Gainer, seconded by Supervisor Brown, approved the minutes to the August 16, 2021, regular monthly meeting without correction. This motion unanimously carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Upon motion of Vice-Chairman Gainer, seconded by Supervisor Brown, the August 2021 Treasurer's Report was approved with a balance in all accounts, before receipts and bills, was \$1,055,233.00. Included in this motion was the approval of payment of all bills presented. This motion unanimously carried.

RECEIPTS: The report of receipts (August 7 – September 15, 2021) listing \$46,434.44 in EIT receipts, \$28,629.32 in regular General Fund receipts were approved as printed upon motion of Vice-Chairman Gainer, seconded by Supervisor Brown. This motion unanimously carried.

SOLICITOR'S REPORT: Solicitor Rick Wiest was present with no new business.

ROADMASTER REPORTS: Road Master (RM) Brown gave a summary description of the work done the past month.

Upon motion made by Chairman Lutz, approving the Road Master report, seconded by Vice-Chairman Gainer. This motion unanimously approved.

COUNTY ZONING: A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

SEWAGE ENFORCEMENT OFFICER'S REPORT: A list of August 2021 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office**.

BUILDING/DRIVEWAY REPORTS: A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

OLD BUSINESS: Koch gave an update on Roedersville Road bridge stating Wilson Consulting will be performing an onsite inspection to prepare for early spring work.

Koch gave an update on the Kutz Road bridge project stating she met with PennDOT and Wilson Consulting, the structural adequacy report is still being reviewed by PennDOT, bid documents are ready based on the review. They will await approval from the township and PennDOT to move forward with bid documents.

Koch stated Spotts Bros. had a contractor come in and repair all of the windows inside the building, next step is waiting on the painter to finish the repairs.

Koch informed the Supervisors that the unpermitted driveway on Birds Hill submitted an application for a permit and also paid the permit fee and penalty. Koch informed the Board that after reviewing the 2019 resolution for another driveway violation she discovered that it was only for UCC building permits and not driveway permits so the additional funds of \$250.00 will need to be returned to the resident.

Vice-Chairman Gainer asked Koch to add the penalty for constructing a driveway prior to obtaining a permit on the October agenda for discussion.

Koch stated nothing has happened with the American Rescue Plan Act with regards to the final ruling, Resolution 2021-5 is still an open item.

NEW BUSINESS: Upon motion made by Vice-Chairman Gainer, approving Ordinance 2021-03 setting the speed limit for Louck Road, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer, approving the advertising of a special meeting on October 18, 2021, at 6:00pm to discuss the budget, seconded by Chairman Lutz. This motion unanimously carried.

Koch presented the Board of Supervisor with the 2022 pension MMO (minimum municipal obligation).

Upon motion made by Vice-Chairman Gainer, approving Resolution 2021-6 Declaration of Disaster Emergency, seconded by Chairman Lutz. This motion unanimously carried.

Solicitor Wiest asked Koch if she was aware of the reporting requirements for the ARPA funds received. Koch stated the first report is due October 31, 2021.

RM Brown informed the Board that the art teacher at Pine Grove Area School District asked if the Township would be willing to allow the art class to paint the township sign. He stated the Township would purchase the paint, but the class would do the painting for free. Koch asked if the Township should request some designs from the students. Vice-Chairman Gainer stated the designs would be reviewed and voted on by the Board. All Board members agreed.

Vice-Chairman Gainer asked if there were any charges from the SEO for the complaints. Koch stated yes, they are anywhere from \$45 to \$95 depending on the call. Vice-Chairman Gainer asked if the authorization came through the Township. Koch answered yes.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Lutz, seconded by Supervisor Brown the meeting adjourned at 7:22 p.m. This motion unanimously carried.

Respectfully Submitted,



Dawn A. Koch
TM/Sec/Treas.
Washington Township