

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF August 17, 2020

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, August 17, 2020.

Those in attendance were: Chairman Leon Lutz, Supervisor Lynn Brown, Solicitor Rick Wiest and Dawn Koch, TM/Sec/Treasurer. Also, in attendance were Nick Miller, Mike Stalnecker, Joan Schwer, Bob Free, and Gary Brown.

Chairman Lutz opened the meeting with the pledge of allegiance. Chairman Lutz reminded the residents of the notices, regarding meeting conduct and public comment procedures.

CORRESPONDENCE: The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Wilson Consulting Group, PC-following items for Kutz Bridge
 - a. Final hazard waste report
 - b. Special provision for handling and disposal of steel containing heavy metals in paint coatings
 - c. Final wetland report
2. Sch. Co. Election Bureau- 2020 General Election polling sites
3. Sch. Co. Conservation District- Letter addressed to Cynthia Motter regarding the technical deficiencies of the plans submitted for Harty chicken houses.
4. Keith Heinbach- July 2020 Tax Report
5. DEP- Approval of the 8/15/20 Electronics collection
6. Sch. Co. Office of Public Safety- New address for 26 Kutz Road
7. Construction Masters Services, LLC- Certification of liability
8. PSATS- July 2020 news bulletin
9. PA Township News- August 2020 issue

PUBLIC COMMENT PERIOD: None

APPROVAL OF MINUTES: Upon motion of Chairman Lutz, seconded by Supervisor Brown, approved the minutes to the July 20, 2020 regular monthly meeting without correction. This motion carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Upon motion of Chairman Lutz, seconded by Supervisor Brown, the July 2020 Treasurer's Report was approved with a balance in all accounts, before receipts and bills, was \$816,968.32. Included in this motion was the approval of payment of all bills presented. This motion carried.

RECEIPTS: The report of receipts (July 16-August 12, 2020) listing \$25,822.38 in EIT receipts, \$15,162.71 in regular General Fund receipts were approved as printed upon motion of Chairman Lutz, seconded by Supervisor Brown. This motion carried.

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SOLICITOR'S REPORT: Mr. Wiest stated he spoke with the engineer performing the survey on Harvey Drive. He stated the engineer will come to a conclusion and submit a report. The engineer is not in any position in determining any responsibility, he will state the issue and why and provide suggestions. No other work to report.

ROADMASTER REPORTS: Road Master (RM) Lynn Brown presented the Board with quotes for line painting. He stated the lowest bidder cannot promise the painting would be done in 2020 but would hold price for 2021. RM Brown stated he would not do the line painting just yet due to the asphalt zipper not being delivered. He stated the manufacture is having problems obtaining parts to build the machine. Koch added that we are currently over budget on our road supplies. The line item the line painting goes in we are over budget but if we take the overage from road supplies and put it into the line painting line item, we will only have \$7,000 available. Chairman Lutz stated a few residents were questioning line painting. RM Brown suggested putting the line painting out on bid in January and have the line painting done next spring. He stated using the remainder of the funds to finish patching and the lines will wait until next year. RM Brown tabled the line painting discussion until the September 2020 meeting.

RM Brown stated the generator will be hooked up by the electrician on Sunday, September 6, 2020. He stated the tank and the line are in. Countryside Fuel will return this week to hook the line to the generator.

COUNTY ZONING: A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

Koch addressed the Board regarding the sewage complaint from the July meeting. She stated she gave the address of 153 Martins Road as the complaint address but corrected that to be 384 Hetzels Church Road.

SEWAGE ENFORCEMENT OFFICER'S REPORT: A list of July 2020 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office**.

BUILDING/DRIVEWAY REPORTS: A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

OLD BUSINESS: Koch stated at the July meeting resolution 2020-7 was adopted for the right of way and detour for the Kutz Road bridge project. She stated when she went to file the resolution, she realized 2020-7 was used and asked that the resolution be reassigned to 2020-8. Upon motion made by Chairman Lutz, approving the reassigning of resolution 2020-7 ROW & detour to 2020-8 ROW and detour, seconded by Supervisor Brown. This motion carried.

Chairman Lutz asked Koch if anything was resolved regarding the fire chiefs meeting, Koch stated no. Chairman Lutz stated since Vice-Chairman Gainer made the motion to hold donations until the issues were resolved Chairman Lutz tabled the fire department donations until the September 2020 meeting. Resident Mike Stalnecker asked what it would take to resolve the issue. Chairman Lutz stated at the special meeting one of the four fire chiefs were not present and the Board gave Koch permission to hold a special meeting with the four chiefs and the EMC. Koch stated she has not had the meeting to date. She went on to say she sent a survey to the four fire companies and received responses and one of the four fire chiefs stated he would not attend a

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meeting. Supervisor Brown stated he spoke with the chief who said he would not attend a meeting and was told the same thing. Chairman Lutz stated if the chief responded that way and does not attend the meeting then they do not have a voice in the proposed changes. Koch asked if she should hold the meeting with the other three chiefs, Chairman Lutz said yes.

Koch stated the CDL training has two parts. The first part is Chris Light obtaining his CDL license. At his hiring he was told if he obtained his license, he would receive an increase. The second part is involving the CDL A. Currently Gary Wolfe is the only full-time employee with a CDL A. Koch stated she wanted Lynn & Chris to get their CDL A and they can take the test at the Lancaster Community College for \$275 each. Chairman Lutz stated he would like to see Lynn and Chris get their CDL A. He also asked if it would be possible to also include a part-timer. Chairman Lutz suggested doing the same agreement that was done for Chris's training. RM Brown added that he does not like the limitations of the CDL A. Koch responded if you use the training facilities truck you will not be limited. She continued with if you use the township truck and trailer there would be restrictions. Koch asked how payment would be handled. She asked if the township pays what happens if they fail. Chairman Lutz stated they would have to take it again at their cost. Upon motion made by Chairman Lutz approving to absorb the cost the first time to send the two full-time guys (Lynn and Chris) to obtain their CDL A at Lancaster Community College for \$275 each, seconded by Supervisor Brown. The motion carried. Solicitor Wiest suggested Supervisor Brown disclose he has a conflict of interest in the vote due to him being an employee benefitting from the vote. Solicitor Wiest stated Supervisor Brown could vote but did not have to. Supervisor Brown stated that he has a conflict with the vote because he benefits from the outcome as an employee.

Koch stated she spoke with the engineer doing the survey at Harvey Drive and we should be expecting his report within the week.

NEW BUSINESS: Koch informed the Board that she attended a CDL probable cause and CDL records retention classes through PSATS. She stated all current full-time employees (Lynn, Gary, Chris and herself) have taken the CDL probable cause training. She also stated during the class they reviewed a CDL policy and has compared it to the current township policy. She stated she will have some updates to the policy for next meeting.

Koch stated that she asked RM Brown for figures to complete the Dirt & Gravel grant paperwork for Lakefront Drive. RM Brown asked Koch to put this one on the agenda for discussion. RM Brown stated the township applies for the grant and the township takes over the road, he votes no. Koch stated she has been working on Lakefront and Arrowhead for the Dirt & Grant grant. Upon motion made by Supervisor Brown denying the taking over of Lakefront and Arrowhead using a Dirt & Gravel grant, seconded by Chairman Lutz. This motion carried.

Upon motion made by Chairman Lutz approving the 2020 PerCapita exemption received from Tax Collector Keith Heinbach, seconded by Supervisor Brown. This motion carried.

Koch informed the Board that the electronics recycling was August 15, 2020 in which 31 residents took advantage of the event and the truck was filled by 11:00am.

Koch informed the Board that the time clock purchased years ago has stopped working. She stated the guys are currently using their phones to clock in. She requested the purchase of a new

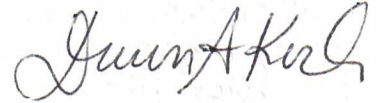
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time clock. Upon motion made by Chairman Lutz, approving the purchase of a new time clock up to \$1000, seconded by Supervisor Brown. This motion carried.

Koch read a letter submitted by Sal Varacalli resigning his position as a township auditor. His resignation was accepted. Upon motion made by Chairman Lutz appointing Gary Brown to serve as auditor the remainder of Sal Varacalli's term, seconded by Supervisor Brown. The motion carried. Mr. Brown accepted the appointment.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Lutz, seconded by Supervisor Brown the meeting adjourned at 7:53 p.m. This motion carried.

Respectfully Submitted,



Dawn A. Koch
TM/Sec. Treas.
Washington Township

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