

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF August 20, 2018

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, August 20, 2018.

Those in attendance were: Chairman Leon Lutz, Vice-Chairman Wendell Gainer, Jr., Supervisor Lynn Brown, Solicitor Rick Wiest and Dawn Koch, TM/Sec/Treasurer. Also, in attendance were: Joan Schwer, Sal Varacalli, Bob Free, Trudy Shiffer, George Shiffer, Harvey Barry, Bonita Maurer and Lynn Hahon.

Chairman Lutz opened the meeting with the pledge of allegiance. Chairman Lutz reminded the residents of the notices, which are available as handouts to meeting attendees, regarding meeting conduct and public comment procedures.

CORRESPONDENCE: The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Prime AE- Received priority 1 notice regarding bridge signs on Turkey Farm Road
2. DEP- Returned our GP-11 application as incomplete
3. NHT Engineering- Letter regarding Dennis Nolt's permit submission to DEP to install new pipes into a new driveway.
4. Sch. Co. Conservation- Letter addressed to James Miller of Edgewood Farms regarding the notice of termination subdivision for Sunrise Farms Subdivision due to expire April 2019.
5. Sch. Co. Planning & Zoning- July & August meeting materials
6. PA Office of the Budget- Letter regarding data validation process for vendors
7. Sch. Co Assessment- Assessment notice listing report
8. Keith Heinbach- July 2018 Tax Collectors report
9. PA DEP- Letter addressed to Kathy Leffler regarding drinking water results at 32 Covered Bridge Road.
10. Municipal Benefits Services- Information regarding health insurance changes
11. Construction Masters Services, LLC- Certificate of insurance
12. Wood Originals, Inc.- Certificate of insurance
13. David Argall's Office- Copy of support letters for grant applications
14. FEMA- Information regarding updating the flood maps
15. CDS Home services- Copy of electrical inspection for Roland Strauss 43 Broad Drive, generator.
16. American Transparency- RTK for payroll info
17. Sch. Conservation District- Information regarding mosquito surveillance within Washington Township
18. PA Township News- August Issue

PUBLIC COMMENT PERIOD: Resident Harvey Barry of Muskee Lane was present along with other residents living along Arrowhead Lane. They came to ask the Board about taking over Arrowhead Lane because currently it is a private lane and they are not able to keep up with its maintenance anymore because only a few residents pitch in to maintain the road. Vice-Chairman Gainer asked the residents present several questions regarding the community. He went on to say that the Township wants to help and will do what they can. He concluded by stating Township Manager Koch has already been in contact with the Conservation District regarding the Dirt, Gravel, and Low Volume roads grant to see if this is an eligible road. Vice-Chairman Gainer asked Koch to put together what the township's responsibility would be if the grant was approved and present at the next meeting if possible.

APPROVAL OF MINUTES: Upon motion of Chairman Lutz, seconded by Supervisor Brown, approved the minutes to the July 16, 2018 regular monthly meeting without correction. This motion unanimously carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Upon motion of Chairman Lutz, seconded by Supervisor Brown, the July 2018 Treasurer's Report was approved, with a balance in all accounts, before receipts and bills, of \$466,768.05. Included in this motion was the approval of payment of all bills presented. This motion unanimously carried.

RECEIPTS: The report of receipts (July 12-August 15, 2018) listing \$22,683.95 in EIT receipts, \$27,225.24 in regular General Fund receipts were approved upon motion of Chairman Lutz, seconded by Supervisor Brown. This motion unanimously carried.

ROADMASTER'S REPORT: Road Master (RM) Brown informed the Board of the repair needs on Fawn Drive, he stated it is turning into an emergency situation with all of the rain fall. He requested using \$20,000 of the potential reserved money for 2018 to fix Fawn Drive.

Upon motion made by Vice-Chairman Gainer approved the use of \$20,000 of reserve fund to complete the repair work needed on Fawn Drive, seconded by Supervisor Brown. This motion unanimously carried.

Koch presented the Board with an updated agreement between Washington Township and PennDOT for the winter maintenance of Dad Burnhams and Hetzel's Church Road. The contract did include a 4% increase over the last year amount quoted.

Upon motion made by Chairman Lutz approving the agreement to perform winter maintenance on state roads Dad Burnhams and Hetzel's Church beginning October 15, 2018 through April 30, 2023, seconded by Supervisor Brown. Included in this motion was the passing of **Resolution 2018-Twelve** approving the acceptance of the agreement. This motion unanimously carried.

Chairman Gainer ask Koch to contact PennDOT prior to sending the signed agreement to inquire about a plan for cleaning up a section of Dad Burnhams just south of Flat Hill Road. Chairman Gainer stated once that section is cleaned up the agreement can then be forwarded to PennDOT.

SOLICITOR'S REPORT: Solicitor Wiest was present and gave a brief update on his involvement with the wording of the trespassing sign, reviewing the new speed ordinance for Hilltop Road, stated there has been movement on the Krapf case but nothing that involves the township and stated he'd speak about the 457b later in the meeting.

COUNTY ZONING: A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

Letter addressed to Shirley & Clair Garman regarding the request for appearance at next planning meeting for the Pine Haven Parochial School to be located at the corner where Wild Cherry and Kemmerling Roads connect.

SEWAGE ENFORCEMENT OFFICER'S REPORT: A list of July 2018 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office**.

BUILDING/DRIVEWAY REPORTS: A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

OLD BUSINESS: Following up from July's meeting Vice-Chairman Gainer stated he reviewed the information presented and stated he did not want a list of conditions in the handbook. He stated an ordinance or resolution would need to be passed with detailed benefits of the 457b. He stated the Township would match dollar for dollar up to \$1,500. Employees can participate in the plan after their 90-day probationary period however the vesting period to receive the township matching benefit would be two years. He stated if an employee left after two years and one day they would receive the match but if they left prior to that two years they would forfeit the match.

Upon motion made by Vice-Chairman Gainer approving the advertising of the adopting of **Ordinance 2018-Four** at the September 17, 2018 regular meeting, seconded by Chairman Lutz. This motion unanimously carried.

NEW BUSINESS: Koch gave a brief update of the electronics recycling event that took place on August 18, 2018. She also updated the Board with the current recycling situation at the township building. She stated Cogle's is not picking up on a regular basis, she is having to request two and three times, materials are being left all over the property. Vice-Chairman Gainer stated with the conditions the way they are regarding plastics not being received by China other areas are having to make changes to help relieve the burden of cost on municipalities. He stated that he does not want to make the hard decision of getting out of the recycling business by he believes the Board will have to decide soon because of the current cost to the Township.

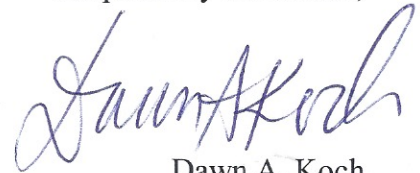
Upon motion made by Chairman Lutz approving the advertising of **Ordinance 2018-Three** reducing the speed limit on Hill Top Road, seconded by Supervisor Brown. The motion unanimously carried.

Koch updated the Board with the grant applications submitted to date.

Vice-Chairman concluded by asking the residents to review Rep. Mike Tobash's newsletter and test their internet speed. He states the more data that is collect the better.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Lutz, seconded by Supervisor Brown, the meeting adjourned at 8:11p.m. This motion unanimously carried.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Dawn A. Koch".

Dawn A. Koch
TM/Sec. Treas.
Washington Township