

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF July 19, 2021

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, July 19, 2021.

Those in attendance were Chairman Leon Lutz, Vice-Chairman Wendell Gainer, Jr., Supervisor Lynn Brown, Solicitor Rick Wiest and Dawn Koch, TM/Sec/Treasurer. Also, in attendance were John Krause, Kevin Otto, C. Koch and Jennifer Koch.

Chairman Lutz opened the meeting with the pledge of allegiance. Chairman Lutz reminded the residents of the notices, regarding meeting conduct and public comment procedures.

CORRESPONDENCE: The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Jones & Co.- 2020 audit results
2. Asphalt Maintenance Solutions- balance of paperwork to perform road work.
3. Sch. Co. Planning & Zoning- copy of letter regarding final annexation plan approval for Elizabeth Griffiths of parcel 33-05-0017.007
4. Sch. Co. Planning & Zoning- copy of letter regarding conditions of approval not being met by Cindy Motter for the Harty Chicken Houses on Camp Road.
5. PA Department of Transportation- letter regarding the 2019 liquid fuels audit.
6. Edward Redding- required annual maintenance report for small flow treatment facilities.
7. Keith Heinbach- Tax Collector report for 6/16-30/2021
8. PA Township News- July 2021 issue
9. PSATS- annual business meeting information
10. Several catalogs, ads, flyers

PUBLIC COMMENT PERIOD: No public comment.

APPROVAL OF MINUTES: Upon motion of Vice Chairman Gainer, seconded by Supervisor Brown, approved the minutes to the June 21, 2021, regular monthly meeting without correction. This motion unanimously carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Upon motion of Chairman Lutz, seconded by Supervisor Brown, the June 2021 Treasurer's Report was approved with a balance in all accounts, before receipts and bills, was \$1,016,773.86. Included in this motion was the approval of payment of all bills presented. This motion unanimously carried.

Upon motion made by Chairman Lutz approving the Asphalt Maintenance Solutions, LLC invoices to be paid out of the liquid fuels account, seconded by Supervisor Brown. This motion unanimously carried.

RECEIPTS: The report of receipts (June 17- July 14, 2021) listing \$22,621.42 in EIT receipts, \$70.72 in regular General Fund receipts, and \$150,095.65 in American Rescue Plan funds were approved as printed upon motion of Chairman Lutz, seconded by Supervisor Brown. This motion unanimously carried.

SOLICITOR'S REPORT: Solicitor Rick Wiest was present with no new business to discuss. The Solicitor did question Koch about the ARP application process with DCED. Koch stated application was complete.

ROADMASTER REPORTS: Road Master (RM) Brown gave a summary description of the work done the past month.

A motion made by Chairman Lutz approving the Road Master's report, seconded by Vice-Chairman Gainer. This motion unanimously carried.

COUNTY ZONING: A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

SEWAGE ENFORCEMENT OFFICER'S REPORT: A list of June 2021 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office**.

BUILDING/DRIVEWAY REPORTS: A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

OLD BUSINESS: Koch provided each of the Supervisors with a proposal from Wilson Consulting for engineering of Roedersville Bridge. Koch stated she only received the proposal earlier in the day and did not have a chance to review.

Koch stated she met with PennDOT earlier in the day and stated we are waiting on the right-of-way clearances from PennDOT as well as the final design from Wilson Consulting.

Koch stated all windows have been removed and reinstalled. She stated herself and Road Master Brown have been checking the windows for leaks and so far, none have been found. She stated she contacted the general contractor, the window company as well as the stucco company about the remainder of the drywall work that needs to be complete. As of the meeting no response has been received.

Koch informed the Board that a certified letter went out to the owners of 534 Birds Hill Road on July 2, 2021, from Light-Heigel. She stated a response is required by July 26.

Koch stated she requested from each fire company the number of calls they responded to within Washington Township. Koch stated she received information from HH&L, North End, and Summit Station. Koch stated she confirmed with each company that the numbers included calls the fire companies were on scene for. She stated Chairman Lutz gave her a copy of a report from Friedensburg just before the meeting but was able to add to the calculation. Koch presented the

board with a calculation showing the percent of calls responded to within the Township for each company. Chairman Lutz stated two companies could have responded to the same call. Koch stated that is included in the total numbers. Vice-Chairman Gainer asked if the totals meant boots on the ground and Koch stated yes. She said the only one she could not verify was Friedensburg because she only received it just before the meeting. Chairman Lutz asked Kevin Otto of Friedensburg if the numbers listed were responded to and Kevin confirmed they were. Koch stated she contacted the other fire companies to confirm the numbers of responded calls, not calls that were cancelled or not answered.

Upon motion made by Chairman Lutz, approving to keep the fire company donations the same as in the past of \$4,500.00 per station, seconded by Vice-Chairman Gainer. The motion did not pass due to a 1 yay and 2 nays.

Upon motion made by Supervisor Brown, approving the donation of the budgeted \$18,400.00 to the four fire companies based on a weighted percent of calls responded to in 2020, seconded by Vice-Chairman Gainer. This motion carried with 2 yays and 1 nay.

NEW BUSINESS: Upon motion made by Vice-Chairman Gainer approving the opening of a separate bank account to hold the American Rescue Plan funds until it is determined how and where the funds will be used, the account will be opened at the First Citizens Community Bank, seconded by Chairman Lutz. This motion unanimously carried.

Koch presented a resolution to the board to include the American Rescue Funds in the 2021 budget. Vice-Chairman Gainer stated he didn't want to approve a resolution until the final rule has been adopted. The resolution was put on hold until further discussion and planning can be done. Vice-Chairman Gainer requested a plan based on the current fact that can be verified and changed once the final rule is approved.

Upon motion made by Vice-Chairman Gainer approving the donation of the use of the ballfield on August 7, 2021, to the Make A Wish softball team, Abrams Angles, seconded by Supervisor Brown. This motion unanimously carried.

Chairman Lutz addressed the Board regarding a resident building a new home where he believes catch basins should have been installed. The property is located on Farmview Road. Chairman Lutz stated the new resident was required to install retention ponds in to control Township water, Lutz does not believe the resident should be responsible for Township water. Chairman Lutz stated the Conservation District has approved the resident to modify the requirement. He stated the Conservation District is allowing the resident to pipe the water down alongside the road. Chairman Lutz recommends that the Township supply two catch basins to the resident. He continued to state the basins would be within the property line and Township right-of-way. Resident John Krause asked who would be doing the installation of the basins, Chairman Lutz stated the resident's excavator. Supervisor Brown asked if this should be the responsibility of the developer. After some discussion regarding where the water is coming from Vice-Chairman Gainer stated he is not opposed to the expenditure to control water but would like to know if all the E&S plans been complied to for any area that can generate extra water. C. Koch stated the Conservation District wants them to take the water across the back of the property into a basin.

He stated they are okay with running an 18" pipe along Fox Road to a inlet at the corner of Fox and Farmview and then running an additional 18" pipe down the front of the property at the owners expense of \$10,000. Chairman Lutz stated the resident's excavator asked him if the Township would approve the plan of piping the water around the front of the house. Chairman Lutz stated he agreed with the excavator's plan for that lot. Chairman Lutz made a motion to allow the resident to do what they want to do. Chairman Lutz stated he spoke with the Conservation District and stated they approved the installation of basins and piping the water down through. Vice-Chairman Gainer made a motion to approve the use of the Township right-of-way to support any approved Conservation District plan. Chairman Lutz stated the Conservation District approved the excavator to continue, but nothing is in writing. Vice-Chairman stated if the excavator knows what he needs to do, and the Conservation District agrees getting something in writing shouldn't be an issue. Chairman Lutz made a motion to allow the resident to do what their excavator has proposed because the Conservation District has approved it. Vice-Chairman Gainer asked for proof of the approval in writing.

Upon motion made by Vice-Chairman Gainer, granting conditional approval to use the Township right-of-way subject to the written approval from the Conservation District for Llyod Aungst Excavating, seconded by Supervisor Brown. This motion unanimously carried.

The Board asked Koch to contact the Conservation District and inform them of the conditional motion based on their agreement with Llyod Aungst and request something in writing that the conversation took place with the details.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Lutz, seconded by Supervisor Brown the meeting adjourned at 8:04 p.m. This motion unanimously carried.

Respectfully Submitted,



Dawn A. Koch
TM/Sec/Treas.
Washington Township