

WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING OF July 20, 2020

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, July 20, 2020.

Those in attendance were: Chairman Leon Lutz, Vice-Chairman Wendel Gainer, Jr., Supervisor Lynn Brown, Solicitor Rick Wiest and Dawn Koch, TM/Sec/Treasurer. Also, in attendance were Joan Schwer, Bob Free, and Gary Brown.

Chairman Lutz opened the meeting with the pledge of allegiance. Chairman Lutz reminded the residents of the notices, regarding meeting conduct and public comment procedures.

**CORRESPONDENCE:** The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. MRM Trust- Letter regarding upcoming Workers Comp audit
2. Sch. Co. Planning & Zoning- Harty Chicken House planning module, Camp Road
3. Statewide Tax Recovery- New mailing address
4. Larson Design Group- Letter regarding the Zimmerman Covered Bridge rehabilitation project
5. Keith Heinbach- June 2020 tax collector report
6. Sch. Co. Conservation District- copy of letter addressed to Heather Thompson c/o Hornings Supply regarding NPDES permit expiration for Hidden Valley Estates Phase 4.
7. Sch. Co. Conservation District- copy of letter addressed to Linford Snyder regarding NPDES permit expiration for Linford Snyder Poultry Operation.
8. Sch. Co. Conservation District- copy of letter addressed to Brain Musser regarding NPDES permit expiration for Brian Musser Poultry Operation.
9. Sch. Co. Voter registration- Map of Washington Twp, North/South boundaries
10. Lee Strubhar- informed township of an AED machine being purchased and kept at the ball field
11. Commonwealth of PA, Auditor General- copy of compliance audit for HHL volunteer firefighter's relief assoc.
12. Jones & Co.- 2019 audit results
13. Tesla Energy Operations- Certificate of liability insurance
14. US Dept. of Labor, Bureau of Labor Statistics- survey of employee for May 2020
15. PA Township News- July 2020 issue
16. Flyers, catalogs, brochures, etc.

**PUBLIC COMMENT PERIOD:** None

**APPROVAL OF MINUTES:** Upon motion of Chairman Lutz, seconded by Supervisor Brown, approved the minutes to the June 15, 2020 regular monthly meeting without correction. This motion unanimously carried.

**TREASURER'S REPORT AND BILLS FOR APPROVAL:** Upon motion of Chairman Lutz, seconded by Supervisor Brown, the June 2020 Treasurer's Report was approved with a balance in all accounts, before receipts and bills, was \$838,640.95. Included in this motion was the approval of payment of all bills presented. This motion unanimously carried.

**RECEIPTS:** The report of receipts (June 11-July 15, 2020) listing \$38,708.45 in EIT receipts, \$34,949.70 in regular General Fund receipts were approved as printed upon motion of Chairman Lutz, seconded by Supervisor Brown. This motion unanimously carried.

**SOLICITOR'S REPORT:** No business to report.

**TOWNSHIP REPORTS:** Koch presented the Board with a proposal for engineering services from Arro Engineering & Environmental Consultants with regards to the Harvey Drive and Evergreen Court water issue. After a brief discussion, a motion was made by Vice-Chairman Gainer approving the proposal from Arro in the amount of \$3,100.00, seconded by Chairman Lutz. This motion unanimously carried.

Koch presented the Board with an update on the Frantz Road water issue. She informed the Board PennDOT came out to the property and cleared the culvert. She also stated she reached out to the previous owner's son of the property to inquire about the installation of the pipes running along Frantz Road from 443 to the Township pipe. He stated that he, his father, and grandfather put all that piping in therefore making it the property of 3 Frantz Road.

Chairman Lutz stated he received a compliment from a township resident and employee that Shady Lane looks good.

Koch informed the Board that the complaint received at the May meeting regarding someone building onto a travel trailer on Sweet Arrow Lake Road is still under investigation. The owner was given 30 days to obtain permits.

Koch informed the Board that a sewage complaint was called into DEP Wilkes-Barre regarding a property on 153 Martin Road, she stated the SEO visited the property with the owner and no evidence was found to support the complaint.

**COUNTY ZONING:** A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

**SEWAGE ENFORCEMENT OFFICER'S REPORT:** A list of June 2020 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office**.

**BUILDING/DRIVEWAY REPORTS:** A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

**OLD BUSINESS:** Koch informed all four fire companies have submitted the initial survey. She stated she has sent some follow up questions regarding the submissions and only two have responded to those questions. It was brought up that the issue is the amount of coverage available during the day. Some of the fire companies do not have the manpower to cover calls during the day and because of that calls are taking longer to be answered. They questioned if two



companies can be called out at the same time. Koch stated one of the companies did send in their concerns but did not submit any examples that would help the situation. She was asked to get examples of how they would fix the issue. She was then directed to send those suggestions to the other fire companies for feedback.

**NEW BUSINESS:** Upon motion made by Vice-Chairman Gainer approving the transfer of excess funds in the general fund into the money market, seconded by Chairman Lutz. This motion unanimously carried.

Koch presented the Board with the HGACBuy contract, which is a collective bargaining program like CoStars, the contract is to become a member of the program. Solicitor Wiest stated that his concerns were answered and gave his approval to proceed. Vice-Chairman Gainer asked why we are not paying for the asphalt zipper this year. Koch stated because it was not in the 2020 budget. He stated instead of transferring the funds into the money market we should pay in full for the asphalt zipper. He then asked how much interest we would pay, Koch stated approximately \$1500-\$3000. Vice-Chairman Gainer asked Koch to find out the exact amount of interest for next month's meeting.

Upon motion made by Vice-Chairman Gainer approving the Kutz bridge traffic control plan presented by Wilson Consulting, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving Resolution 2020-7 Kutz bridge legal right-of-way, seconded by Chairman Lutz. This motion unanimously carried.

Vice-Chairman Gainer asked that item 13e be tabled until the August meeting but asked Koch to explain the item. Koch stated that when Chris Light was hired one of his goals was to obtain his CDL license and once he did, he would receive an increase. She stated he has received the license. She also stated that neither Lynn or Chris have a CDL A license and they could go to Lancaster College to obtain that for a cost of \$275.00.

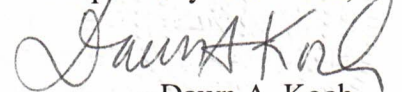
Koch informed the Board that the Electronic Recycling event will be held on August 15, 2020.

Upon motion made by Vice-Chairman Gainer approving the Statewide Tax Recovery PerCapita exemptions submitted for Mark Pagan and Gabriella Hafer, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving the 2020 PerCapita exemptions submitted by Tax Collector Keith Heinbach, seconded by Chairman Lutz. This motion unanimously carried.

**ADJOURNMENT:** There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Lutz, seconded by Supervisor Brown the meeting adjourned at 7:42 p.m. This motion unanimously carried.

Respectfully Submitted,



Dawn A. Koch  
TM/Sec. Treas.

Washington Township