

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF July 16, 2018

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, July 16, 2018.

Those in attendance were: Chairman Leon Lutz, Vice-Chairman Wendell Gainer, Jr., Supervisor Lynn Brown, Solicitor Rick Wiest and Dawn Koch, TM/Sec/Treasurer. Also, in attendance were: Joan Schwer, Gary Brown, Sal Varacalli, Shane Baker, Yvonne Thompson and Mike Yob.

Chairman Lutz opened the meeting with the pledge of allegiance. Chairman Lutz reminded the residents of the notices, which are available as handouts to meeting attendees, regarding meeting conduct and public comment procedures.

CORRESPONDENCE: The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Friedensburg Fire Company #1- Thank you letter for donation
2. Sch. Co. Planning & Zoning- Letter regarding hazard mitigation plan update
3. PA One Call- letter regarding 2017 excavator fee rebate info
4. Office of Public Safety- New 911 address for 36 Summer Hill Road
5. County of Berks Planning Commission- Comprehensive Plan draft update meeting announcement
6. Bethel Township- Copy of zoning ordinance
7. Ed Redding- Annual maintenance report for small flow treatment facilities
8. Comcast- Request for right of way on Moyers Station Road
9. Keith Heinbach- June 2018 Tax report
10. PA Dept of Labor & Industry- Notice addressed to Light-Heigel regarding audit changes
11. Statewide Tax Recovery- Account suspension follow up
12. Municipal Benefits Services- Employer newsletter
13. Sch. Co. Tax Claim Bureau- 2018 Upset Sale announcement
14. Municipal Benefits Services- Board nomination
15. Corrado Custom Homes Inc.- Certificate of insurance
16. Chemung Supply- Price increase notice for snow plow blades & shoes
17. Comcast- gigabit announcement
18. PSATS New Bulletin- June 2018 issue
19. PA Township News- July 2018 issue
20. Several flyers, brochures, advertisements

PUBLIC COMMENT PERIOD: Yvonne Thompson and Mike Yob of 93 Farm View Road were present and addressed the Board with a wash out issue they are having on their property from run off water. Yvonne & Mike asked the Board for guidance as to where to begin to determine who is responsible for the storm water. Supervisor Gainer suggested they begin by visiting the Conservation District where the approved E&S plans for the new development can be found.

Sal Varacalli complemented the road crew for helping with flooding and fixing the washed-out road on Covered Bridge Road during one of the last storms.

APPROVAL OF MINUTES: Upon motion of Chairman Lutz, seconded by Supervisor Brown, approved the minutes to the June 18, 2018 regular monthly meeting without correction. This motion unanimously carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Upon motion of Chairman Lutz, seconded by Supervisor Brown, the June 2018 Treasurer's Report was approved, with a balance in all accounts, before receipts and bills, of \$525,537.25. Included in this motion was the approval of payment of all bills presented. This motion unanimously carried.

RECEIPTS: The report of receipts (June 14- July 11, 2018) listing \$32,552.47 in EIT receipts, \$10,130.25 in regular General Fund receipts were approved upon motion of Chairman Lutz, seconded by Supervisor Brown. This motion unanimously carried.

ROADMASTER'S REPORT: Roadmaster (RM) Lynn Brown reported that three pipes will need to be replaced soon. One each on Hickory, Covered Bridge, and Fawn. RM Brown stated he was working up a plan to be submitted for grant help. RM Brown also stated within the next week the road crew will begin milling and paving the marked pothole within the township. RM Brown also stated he received a mower deck for free and ordered all new parts to create a new mower deck. He says his plan is to keep the old mower deck for parts but begin using the new one.

Upon motion made by Chairman Lutz, approving the Roadmaster report for work performed between June 10- July 7, 2018, seconded by Vice-Chairman Gainer. This motion unanimously carried.

SOLICITOR'S REPORT: Solicitor Wiest was present and had no outstanding issues to discuss.

COUNTY ZONING: A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

Letter addressed to Earl Morgan regarding approval annexation plan of lot#3 to existing lot #4 3639 Sweet Arrow Lake Road

Letter addressed to Justin Currey regarding Stoney Top Road Subdivision

Letter addressed to Shirley & Clair Garman regarding the plan submission for Pine Haven Parochial School

SEWAGE ENFORCEMENT OFFICER'S REPORT: A list of June 2018 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office**.

BUILDING/DRIVEWAY REPORTS: A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

OLD BUSINESS: Koch responded with the update regarding the 457b. She stated the plan offered by PSATS is a defined plan where the township would define the policy of the plan. Koch gave each of the Supervisors and Solicitor Wiest a copy of a proposed addition to the employee handbook defining the 457b plan. Vice-Chairman Gainer asked if he could have time to review and update the proposed policy and represent it at next month's meeting.

Koch started a discussion regarding the recycling at the township. She and RM Brown stated the dumping of recycling has become worse over the past few months. The discussion consisted of reviewing the footage on the cameras, both RM Brown and Koch stated it isn't always the best source of identification. Installing new night vision cameras, putting up no trespassing signs and reporting suspected dumpers to the police.

Upon motion made by Chairman Lutz to purchase an additional camera, lighting and a no trespassing sign to be installed at the plastic recycling collection area.

Motion died due to lack of a second.

After further discussion regarding curbside is was decided that Koch would research what curbside would cost the residents and the township and report back at next month's meeting.

RM Brown requested the additional funding of \$1,000 to finish the lighting in the cold side of the garage. The LED bulbs originally ordered would either take a new fixture at \$1.50 each or a different bulb at an additional \$.75 each. Upon motion made by Vice-Chairman Gainer approving the additional \$1,000 to spend on upgrading the cold side of the garage lights to LED lights, seconded by Chairman Lutz. This motion unanimously carried.

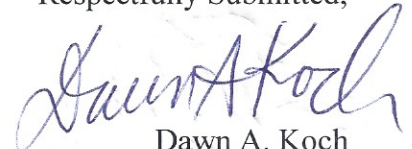
NEW BUSINESS: A motion was made by Vice-Chairman Gainer approving the Statewide Tax Recovery for Jonas White, seconded by Chairman Lutz. This motion unanimously carried.

A motion made by Vice-Chairman Gainer denying the Statewide Tax Recovery for Guy Zimmerman, requesting proof of income, seconded by Chairman Lutz. This motion unanimously carried.

A motion made by Vice-Chairman Gainer approving the 2018 PerCapita tax exemption forms presented to the township by the Tax Collector, seconded by Chairman Lutz. This motion unanimously carried. A list of exemptions can be found in the Municipal Office.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Lutz, seconded by Vice-Chairman Gainer, the meeting adjourned at 7:56p.m. This motion unanimously carried.

Respectfully Submitted,



Dawn A. Koch
TM/Sec. Treas.

Washington Township