

WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING OF June 21, 2021

The Board went into executive session at 6:16pm to discuss personnel. They returned at 6:56pm with no decisions being made.

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, June 21, 2021.

Those in attendance were: Vice-Chairman Wendell Gainer, Jr., Supervisor Lynn Brown, and Dawn Koch, TM/Sec/Treasurer. Also, in attendance John Krause.

Vice Chairman Gainer opened the meeting with the pledge of allegiance.

**CORRESPONDENCE:** The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Keith Heinbach- Tax Collector reports
2. Gary Brown- right to know request
3. Wilson Consulting Group, PC- Completed TS&L for Kutz Bridge project
4. AMS- Hot mix approval
5. Governor Wolf- letter regarding American Rescue Plan Act funds
6. PSATS- American Rescue Plan update sheet
7. PA Department of Environmental Protection- Copy of a letter addressed to Vernon Martin of 53 Fiddlers Road regarding violation of burning building materials
8. Sch. Co. Assessment Office- Change of assessment listing report
9. Municipal Benefits Services- Employee Assistance Program outline
10. FEMA- letter confirming receipt of updated ordinance
11. FEMA- letter regarding revalidated letters of map change
12. Williamson, Friedberg & Jones- letter regarding audit
13. Corrado Custom Homes, Inc.- certificate of insurance liability
14. AT&T- account changes confirmation
15. PA Township News- June 2021 issue
16. Flyers, magazines, catalogs, etc.

**PUBLIC COMMENT PERIOD:** No public comment.

**APPROVAL OF MINUTES:** Upon motion of Vice Chairman Gainer, seconded by Supervisor Brown, approved the minutes to the May 17, 2021, regular monthly meeting without correction. This motion carried.

**TREASURER'S REPORT AND BILLS FOR APPROVAL:** Upon motion of Vice Chairman Gainer, seconded by Supervisor Brown, the May 2021 Treasurer's Report was approved with a

balance in all accounts, before receipts and bills, was \$1,013,677.08. Included in this motion was the approval of payment of all bills presented. This motion carried.

**RECEIPTS:** The report of receipts (May 13 – June 16, 2021) listing \$62,398.35 in EIT receipts, \$16,283.41 in regular General Fund receipts were approved as printed upon motion of Vice Chairman Gainer, seconded by Supervisor Brown. This motion carried.

**SOLICITOR'S REPORT:** Solicitor Rick Wiest was not present.

**ROADMASTER REPORTS:** Road Master (RM) Brown gave a summary description of the work done the past month.

RM Brown presented a Limbinator Hydraulic Saw, Model# LS8 to the Board and requested the approval to purchase the saw to help with cutting limbs. He stated the saw will attach to the bucket of the of the loader. Vice Chairman Gainer asked if it was budgeted, Koch stated it was not. After a brief discussion Vice Chairman Gainer asked Koch to review the budget to see where funds can be used from to purchase the saw. Upon motion made by Vice Chairman Gainer approving the purchase of the Limbinator Hydraulic Saw, Model# LS8 at a cost of \$2,100.00 plus tax/shipping, seconded by Supervisor Brown. This motion carried.

**COUNTY ZONING:** A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

**SEWAGE ENFORCEMENT OFFICER'S REPORT:** A list of May 2021 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office**.

**BUILDING/DRIVEWAY REPORTS:** A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

**OLD BUSINESS:** Koch stated an underwater inspection was done on May 25, 2021, on the Roedersville bridge to determine the extent of the scouring. She said the report was received on June 17<sup>th</sup> and she is awaiting the recommendation of Wilson Consulting Group.

Koch stated the TS&L report was received and approved by PennDOT and we are just waiting on the ROW and Utilities approvals. She stated Wilson has begun working on final design for approval and hopes bidding can be advertised at the next meeting.

Koch stated the windows were schedule to be fixed on June 21<sup>st</sup> however that did not happen, current date scheduled for replacement is June 23, 2021. Vice Chairman Gainer stated if that date gets pushed out, she is to inform both himself and Supervisor Brown.

Koch gave an update on the unpermitted driveway that the Board gave an opportunity to make right, she stated they have not contacted her about paying the permit fee for the driveway. Vice Chairman Gainer instructed her to pass all info onto Light Heigel to pursue.



**NEW BUSINESS:** Koch informed the Board that the 2020 audit that was due on April 1, 2021, has not yet been completed. She stated the auditor is stating PMRS 2019 financial report is the reason for the delay. Koch informed the Board that she provided the auditor with information stating the audit did not need the footnote regarding PMRS to complete the audit. Vice Chairman Gainer instructed Koch to contact DCED regarding the issues as well as anyone else needing the audit results.

Koch gave a brief presentation regarding the American Rescue Plan Act funds the township is to receive. She stated the total amount expected is \$300,191.30, that will come in two payments beginning July 2021 and completing in July 2022. She discussed the interim report that outlined the areas the funds could be used but stated the report is not final until comments are received through July 16, 2021. Koch stated the funds can be used for loss revenue, to reimburse the UC account for benefits paid, benefits for essential workers, she also stated the funds can be used to help small businesses, non-profits, among covering expenses for community needs. Vice Chairman Gainer asked Koch to prepare a breakout of the expenses of employee and employer cost for the benefits for next month's meeting.

The fire company donations were discussed, and the Board asked Koch to request a breakdown of calls answered within Washington Township from each of the four responding companies for 2020 and year to date 2021.

Upon motion made by Vice Chairman Gainer approving the 2021 Per Capita tax exemptions presented from Tax Collector Keith Heinbach, seconded by Supervisor Brown. This motion carried.

Upon motion made by Vice Chairman Gainer approving the Statewide Tax Recovery Per Capita tax exemption received for Vicki Wessner, seconded by Supervisor Brown. This motion carried.

**ADJOURNMENT:** There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Vice Chairman Gainer, seconded by Supervisor Brown the meeting adjourned at 7:40 p.m. This motion carried.

Respectfully Submitted,



Dawn A. Koch  
TM/Sec/Treas.  
Washington Township