

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF June 15, 2020

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, June 15, 2020.

Those in attendance were: Chairman Leon Lutz, Vice-Chairman Wendel Gainer, Jr., Supervisor Lynn Brown, Solicitor Rick Wiest and Dawn Koch, TM/Sec/Treasurer. Also, in attendance were Joan Schwer, Ryan Schaeffer, Jeremy Schaeffer, Annette Merwine, Rachel Mermon, Kristy Frymoyer, Francis Curry, Christa Hartman, Shannon Warg, Gregory Warg, Stephen C Rada, Rachel Crumrine, Bruce Frymoyer Jr, Randy Crumrine, Gary Brown, Vicki & Victor Martinez, Kristin J Pfluger, Lavell Boll, Nelson Nolt and Jared Nolt.

Chairman Lutz opened the meeting with the pledge of allegiance. Chairman Lutz reminded the residents of the notices, regarding meeting conduct and public comment procedures.

Chairman Lutz called an executive meeting at 7:03pm to discuss legal matters. The Board returned at 7:12pm with no decisions being made.

CORRESPONDENCE: The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Keith Heinbach- May 2020 tax collector report
2. HDH Group- 2020-21 Insurance packet & policy book
3. Office of Public Safety- New 911 addresses for 16 Koty Lane & 22 Koty Lane
4. PA Dept. of Environment Protection- Copy of letter addressed to Keith Burkhardt 29 Skyline Lane regarding acknowledgement of general permit application
5. Edward Reeding- Copy of annual maintenance report for clean water at 3432 Sweet Arrow Lake Road
6. Corrado Custom Homes- Copy of certificate of insurance
7. Sch. Co. Assessment Office- assessment notice listing report
8. Light-Heigel- Statement of financial interest 2019
9. Pine Grove Joint Authority- 2019 annual report of municipal authorities & non-profits
10. Sch. Co. Board of Commissioners- Letter regarding election cleaning
11. PA Dept. of Labor & Industry- Petition for appeal
12. PSATS- February, March & April 2020 employee unemployment list
13. PA Township News- June 2020 issue
14. Flyers, advertisements, catalogs

PUBLIC COMMENT PERIOD: None

APPROVAL OF MINUTES: Upon motion of Chairman Lutz, seconded by Supervisor Brown, approved the minutes to the May 18, 2020 regular monthly meeting without correction. This motion unanimously carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Upon motion of Chairman Lutz, seconded by Supervisor Brown, the May 2020 Treasurer's Report was approved with a balance in all accounts, before receipts and bills, was \$847,668.79. Included in this motion was the approval of payment of all bills presented, including the additional bill for \$69.00 payable to PSATS. This motion unanimously carried.

RECEIPTS: The report of receipts (May 14 – June 10, 2020) listing \$32,284.67 in EIT receipts, \$15,268.58 in regular General Fund receipts were approved as printed upon motion of Chairman Lutz, seconded by Supervisor Brown. This motion unanimously carried.

SOLICITOR'S REPORT: No business to report.

TOWNSHIP REPORTS: Koch presented the Board with the requested quotes for renting a similar machine to the Asphalt Zipper. She stated to rent a zipper would cost \$51,000 for three months or \$18,000 per month. She stated the cost to rent a milling machine per month would be \$21,000. Koch added that purchasing a milling machine would cost \$425,000 for a new machine or between \$345,000-\$368,000 for a used machine.

Upon motion made by Vice-Chairman Gainer to approved the purchase of an Asphalt Zipper based on quoted \$180,200.00 and upon Solicitor Wiest's review of the contract, hold payment until it is budgeted in the 2021 budget at which time full payment will be made unless a zero interest plan is presented, seconded by Chairman Lutz. This motion unanimously carried.

Koch presented the Board with the requested information regarding local references who have used the RoadBotics software. Upon motion made by Vice-Chairman Gainer approving the purchase of the RoadBotics software to evaluate the township roads at a cost of \$100 per centerline mile, seconded by Chairman Lutz. This motion unanimously carried.

Koch presented the Board with an ongoing water issue at Harvey Drive. It was agreed that the pipe going across Harvey Drive is working properly however the amount of water coming from uphill drains is too much for the current lower pipe to handle. Because of this the street overflows with water and causes that water to spill over onto the lower properties back yards. Resident Victor Martinez added that he believes the pipe is sized properly, maybe not for a 100-year storm. Mr. Martinez added that the area between the two drains is being filled up with dirt and grass and needs to be cleaned out. After a lengthy discussion with residents regarding the issues Vice-Chairman Gainer stated that both the Township and the residents could own some of the issue. He continued by saying if the Township does not fix what was originally installed regarding the road and gutters along side the road the road will continue to erode. Vice-Chairman Gainer suggested the Township hire a civil engineer for a minimal amount of hours to take a look at what is on the original plans and what is out at the properties. Giving a clear demarcation as to what the problem is, and what the Township has to fix on their end to make the problem better. Vice-Chairman continued to say the engineer can also note what the residents must do to make the problem better, establishing the responsibility of each party. All parties agreed. Koch asked the Board if there is a limit to the cost of the engineer and the Board asked to obtain quotes.

Koch presented the Board with a water issue at the property located at 3 Frantz Road. Koch and the owners of 3 Frantz Road gave a brief description of the issues surrounding the problem. Koch stated she contacted PennDOT due to their ownership of state route 443. Koch also stated

she also contacted the Schuylkill County Conservation District. Koch stated the culvert at the corner of 443 & Frantz is owned by PennDOT. She stated there is a pipe running under 443 into that culvert. She stated the culvert is always blocked. Jeremy & Ryan Schaeffer stated PennDOT was just at the culvert and told them the Township owns the culvert. Jeremy Schaeffer stated he called the state as well as the Township regarding the pipe leading from the culvert down Frantz road and neither took ownership of the pipe. Jeremy Schaeffer also stated PennDOT took dirt out of the culvert and threw the debris onto their yard and again said it was not owned by the state but by the Township. After further discussion and viewing pictures Vice-Chairman Gainer suggested contacting Mike Tobash & Dave Argall's offices making them aware of the unsuccessful attempts to get cooperation from PennDOT. Jeremy Schaeffer stated the run-off prior to the new home was normal but the previous two storms have damaged the inside of their home. Vice-Chairman Gainer instructed Koch to call him if no response is received from Tobash or Argall offices.

COUNTY ZONING: A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

SEWAGE ENFORCEMENT OFFICER'S REPORT: A list of May 2020 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office**.

BUILDING/DRIVEWAY REPORTS: A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**. Koch stated no driveway permits were issued since last meeting.

OLD BUSINESS: Vice-Chairman address the residents regarding the matter of the executive session held earlier regarding issues with the 10 windows in the office building. The original installer has offered to come in and replace all 10 windows and the executive session was to discuss legal matters around that.

Upon motion made by Vice-Chairman Gainer to accept Muncy Window & Doors offer to replace the 10 windows with a proper install, seconded by Chairman Lutz. Vice-Chairman Gainer added at no charge to the Township, with communication to Muncy coming from Solicitor Rick Wiest. Supervisor Brown added be careful how the letter is worded because it wasn't just replacing the windows but making everything whole as it was. Solicitor Wiest suggested he draft a letter and send to Supervisor's to review prior to mailing. Vice-Chairman rescinds his original motion.

Upon motion made by Vice-Chairman Gainer approves Solicitor Wiest to send Muncy Window & Doors a letter, seconded Chairman Lutz. This motion unanimously carried.

Upon motion made by Vice-Chairman approving the adoption of **Ordinance 2020-One PMRS Amendment**, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion made by Vice-Chairman approving changes to the PMRS plan as follows, add an amendment and back date to October 1, 2013 to allow permanent part-time employees into the plan, define full-time hours as 35 hours per week and change the Township contribution from \$2000 per year per employee to 4.5% per employee, per year to begin July 1, 2020, seconded by Chairman Lutz. This motion unanimously carried.

NEW BUSINESS: Koch presented the Board with the issue regarding St. Mark's (Browns) Church obtaining a driveway permit. Koch stated the church needs a road study to obtain the permit. Koch requested that the Board allow her to perform the study. Chairman Lutz stated there are other driveways along the same side of the road that do not have the required distance for their driveways. He continued stating he thinks the Township should be responsible for the expense of the study. Koch also informed the Board that the church is looking to get a variance from the County to install a parking lot. She listed six issues the County has with the parking lot and that a hearing will be held on June 23, 2020. Vice-Chairman Gainer asked Solicitor Wiest if the Township had any liability with Koch performing the speed study. The Board decided that Koch would not perform the study.

Upon motion made by Chairman Lutz approving the Township to incur the expense of the speed study for the St. Mark's (Browns) Church, seconded by Vice-Chairman Gainer. This motion did not pass with a vote of two no and one yes.

Upon motion made by Vice-Chairman Gainer approving the deferring all building code and permitting except zoning to Wayne Township for Atlantic Tax & Consulting Co. located at 1246 Deturksville Road, seconded by Supervisor Brown. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer do not distribute any annual contributions to any of the fire companies that have not, Vice-Chairman Gainer rescinds this motion.

Upon motion made by Vice-Chairman Gainer do not distribute any contributions until the call map issue has been resolved, seconded by Chairman Lutz. This motion unanimously carried.

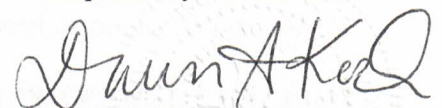
Upon motion made by Vice-Chairman Gainer approving the PerCapita exemption for 2019 for Tyler Scheib and Jonna Richard, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving the 2020 PerCapita exemption submitted by Tax Collector Keith Heinbach, seconded by Chairman Lutz. This motion unanimously carried.

Koch presented the PLGIT check writing authorization form for the Board to sign.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Supervisor Brown, seconded by Chairman Lutz the meeting adjourned at 8:50 p.m. This motion unanimously carried.

Respectfully Submitted,



Dawn A. Koch
TM/Sec. Treas.
Washington Township