

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF June 18, 2018

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, June 18, 2018.

Those in attendance were: Chairman Leon Lutz, Vice-Chairman Wendell Gainer, Jr., Solicitor Rick Wiest and Dawn Koch, TM/Sec/Treasurer. Also, in attendance were: Joan Schwer, Bob Free and Gary Brown.

Chairman Lutz opened the meeting with the pledge of allegiance. Chairman Lutz reminded the residents of the notices, which are available as handouts to meeting attendees, regarding meeting conduct and public comment procedures.

CORRESPONDENCE: The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Comcast- Request to work within the right of way on Frantz & Lengel Homestead Roads
2. Sch. Co. Office of Administrator- Community Development Block Grant
3. PA Dept. of Transportation- Preconstruction meeting for the roadwork being doing on 443
4. Red Barn- Municipal land use letter request for Jairus Musser of Ferebees Road
5. Alere- Updated drug testing forms
6. MRM Trust- 2018-19 projected payroll data
7. Municipal Benefits Services- STD dividends check notification
8. Dutchmen MX Park, LLC amusement permit application
9. Keith Heinbach- May 2018 Tax collector report
10. Sch. County Assessment- Notice of change of assessment report
11. Hammaker East LTD- Certificate of Insurance
12. Sch. Co. Conservation District- Copy of letter addressed to Robert Horning regarding erosion & sediment control plan review
13. Sch. Co. Assessment Bureau- 2018 Exoneration for Seiger, Richard & Jackie
14. PSATS New Bulletin- May 2018 issue
15. PSATS- 2018 adopted resolutions
16. PA Township News- June 2018 issue
17. Several flyers, magazines, and catalogs

Koch gave a brief update on the progress of the Grist Mill Road bridge. She stated the Fish & Wildlife report should be completed by the first week in July and DEP has the GP-11 application review on the August 16, 2018.

PUBLIC COMMENT PERIOD: No public comment

APPROVAL OF MINUTES: Upon motion of Chairman Lutz, seconded by Vice-Chairman Gainer, approved the minutes to the May 21, 2018 regular monthly meeting without correction. This motion carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Vice-Chairman Gainer questioned the invoice to Freightliner for \$100.36 for a wiper motor. He asked Koch why it wasn't covered under warranty. Koch stated two motors were ordered and one was returned but the other she was told was not under warranty due to something getting into the motor causing it to fail.

Upon motion of Chairman Lutz, seconded by Vice-Chairman Gainer, the May 2018 Treasurer's Report was approved, with a balance in all accounts, before receipts and bills, of \$546,811.59. Included in this motion was the approval of payment of all bills presented. This motion carried.

Upon motion made by Chairman Lutz, approving to pay from liquid fuels invoice 18979 payable to Construction Masters Services, LLC in the amount of \$46,191.60 for the seal coat of Frantz Road, seconded by Vice-Chairman Gainer. This motion carried.

RECEIPTS: The report of receipts (May 17-June 13, 2018) listing \$32,219.66 in EIT receipts, \$13,875.95 in regular General Fund receipts were approved upon motion of Chairman Lutz, seconded by Vice-Chairman Gainer. This motion carried.

ROADMASTER'S REPORT: Upon motion made by Chairman Lutz, approving the Roadmaster report for work performed between May 13-June 9, 2018, seconded by Vice-Chairman Gainer. This motion carried.

Koch updated the Board with a change to the proposed winter maintenance agreement between Washington Township and PennDOT regarding the township performing winter maintenance on Dad Burnhams and Hetzels Church Roads. After a brief discussion Chairman Lutz asked Koch if the 3% increase was given from last year's quote. Koch stated it was the same price as the original contract. The Board stated since the contract wasn't signed last year to no fault of ours, they feel they are entitled to the increase. The board instructed Koch to move forward with preparing the contract with PennDOT and to send all paperwork to Solicitor Wiest for review. They also instructed Koch to inquire about the 3% increase. Vice-Chairman Gainer stated the fact is the cost to maintain roads has increased since last year therefore if we accept at the same rate as last year we will be losing money.

Upon motion made by Vice-Chairman Gainer, seconded by Chairman Lutz approving the hiring of Kyle Brown and Nash Koehler at \$10.00 for 16 hours per week on an as needed basis only. This motion carried.

SOLICITOR'S REPORT: Solicitor Wiest was present and updated the Board regarding the Krapf litigation. Wiest stated the claim is now closed with regards to the township.

COUNTY ZONING: A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

Letter addressed to Earl Morgan regarding final annexation plan of lot#3 to existing lot #4 3639 Sweet Arrow Lake Road

SEWAGE ENFORCEMENT OFFICER'S REPORT: A list of May 2018 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office**.

BUILDING/DRIVEWAY REPORTS: A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

OLD BUSINESS: Koch stated she and Solicitor Wiest have been communicating regarding the 457b plan Koch presented and Solicitor Wiest's concerns. Solicitor Wiest stated his concern was he was not an expert on pension matters. Solicitor Wiest stated he received documents describing the 457b plan the township would adopt. He stated the ordinance and agreement has very vague language and was unsure of the plan being adopted until he received the additional documentation. Vice-Chairman Gainer asked what the vesting period is for the plan. Koch stated she was unsure. She was asked to inquire what the vesting period is and present it at the next meeting.

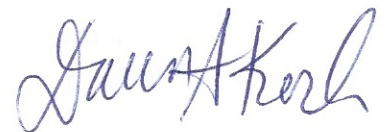
NEW BUSINESS: Upon motion made by Chairman Lutz, approving the annual donation of \$4500.00 to HH&L, Friedensburg, Summit Station and North End fire stations, seconded by Vice-Chairman Gainer. This motion carried.

Upon motion made by Vice-Chairman Gainer approving the Statewide Tax Recovery PerCapita Tax exemptions for Dawn Sattizahn, Karen Lengle, Terry Cleary, and Irene Martin for reasons indicated, seconded by Chairman Lutz. This motion carried.

Koch informed the board of an issue arising with Cougle's Recycling. She stated each invoice since January has been incorrect. Vice-Chairman Gainer suggested looking for other providers. He asked Koch to contact other township's to see what their recycling plans are including fees and credits.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Lutz, seconded by Vice-Chairman Gainer, the meeting adjourned at 7:58p.m. This motion carried.

Respectfully Submitted,



Dawn A. Koch
TM/Sec. Treas.
Washington Township