

WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING OF June 15, 2015

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, June 15, 2015.

Those in attendance were: Chairman Leon Lutz, Supervisor Lynn Brown, Vice-Chairman Wendell Gainer, and Secretary-Treasurer Dawn Koch. Also, in attendance were: Roadmaster Gary Neidlinger, Joan Schwer, Jillian Bickelman, Gary Brown, Layne Frantz, Bill & Diane Balthaser, Sal Varacalli and Jim Emerich.

Chairman Lutz opened the meeting with the pledge of allegiance. Chairman Lutz reminded the residents of the notices, which are available as handouts to meeting attendees, regarding meeting conduct and public comment procedures.

**CORRESPONDENCE:** The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Light-Heigel- SEO powers and duties letter
2. Board of Assessment Appeals- results of Fredrick & Helen Leffler assessment appeal
3. Sch. Co. Assessment- Change of assessment list
4. Melanie Heinbach- May 2015 Tax Collectors report
5. PIRMA- Copy of legal defense and claim payment agreement for liability insurance
6. Sch. Conservation District- Notice of termination letter Hidden Valley III
7. Lettich and Zipay- Informational letter regarding IRS guidelines on reimbursement to employees for part or all of qualified medical care expenses.
8. Signature Information Solutions- Right to know, April Tax Collectors List
9. PA Assoc. of Boroughs- Annual municipal legal update program 8/26-27/2015
10. LTAP- flyer
11. Sprint/Nextel- Account alerts
12. ICMA- survey of food system development
13. US Congress- letter addressing law enforcement within the township
14. Sch. Conservation District- Dirt, Gravel & Low Volume Road Grant application
15. PSATS- June 2015 issue
16. Several catalogs and flyers

**PUBLIC COMMENT PERIOD:** Jim Emerich who is not a township resident was present at the meeting and asked the Supervisors about water run-off from a township resident that is going onto his property, Supervisor Gainer advised Mr. Emerich to contact the Sch. Co. Conservation District to inquire if the resident has the required permit to perform the spraying. Mr. Emerich also asked the Supervisors about Kemmerling Road and RM Neidlinger commented that Kemmerling Road would be completed the following week from the meeting.

**APPROVAL OF MINUTES:** Upon motion of Chairman Lutz, seconded by Supervisor Brown, approved the minutes to the May 18, 2015 regular monthly meeting and the Special Meeting held June 1, 2015 without additions or corrections. This motion unanimously carried.

**TREASURER'S REPORT AND BILLS FOR APPROVAL:** Upon motion of Chairman Lutz, seconded by Supervisor Brown, the May 2015 Treasurer's Report was approved, with a balance in all accounts, before receipts and bills, of \$943,409.90. Included in this motion was the approval of payment of all bills presented except for the AG Industrial invoice. This motion unanimously carried.

**RECEIPTS:** The report of receipts (May 14 – Jun 10, 2015) listing \$18,197.52 in EIT receipts, \$27,069.39 in regular General Fund receipts was presented to the Board, all were approved upon motion of Chairman Lutz, seconded by Supervisor Brown. This motion unanimously carried.

**ROADMASTER'S REPORT:** Roadmaster (RM) Neidlinger handed out the bid specs for Newswanger Road along with the prevailing wages and also the double seal coat bid specs for Spancake and Dewalt Roads.

Upon motion of Chairman Lutz, approving Secretary Koch to advertise the bid specs for Newswanger Road 2015 paving road project in the South Schuylkill Newspaper, seconded by Supervisor Brown. This motion unanimously carried.

Chairman Lutz requested that RM Neidlinger contact previous bidders and supply them with the information, RM Neidlinger agreed.

Upon motion of Chairman Lutz, approving Secretary Koch to advertise the bid specs for the double seal coat 2015 paving road project in the South Schuylkill Newspaper, seconded by Supervisor Brown. This motion unanimously carried.

RM Neidlinger updated the Supervisor regarding the rubber mulch being completed at the playground. RM Neidlinger also updated the Supervisor regarding the dead trees at the park; he stated Sam Strunk quoted \$890.00 for cutting one tree down plus clean-up of branches. RM Neidlinger stated that Sam also recommended that the tree that hangs over the swing set should also be cut down. The Supervisor requested that spikes are not to be used.

Upon motion of Supervisor Gainer, approving tree work at the Township Park not to exceed \$890.00 with a written quote for additional work to be delivered to the Secretary/Treasurer within one week from the date of the meeting, seconded by Chairman Lutz included in the motion is for Sam Strunk not to use spikes on the trees. The motion unanimously carried.

RM Neidlinger stated he requested three quotes for the paving of Mountain Road, 20' X 60' 19mm asphalt. He requested from Troup Contracting, Ron Folk and Schuylkill Paving. Schuylkill Paving was the only response with a quote of \$4,500.00. The Supervisors approved Schuylkill Paving to perform the work.



RM Neidlinger stated he spoke with Mr. Kensinger regarding the water problem and stated Mr. Kensinger gave RM Neidlinger the permission to do what he needed to stop the issue.

RM Neidlinger stated he spoke with Chris from Swatara Landscaping regarding the junipers as well as the need to submit invoices timely each month. RM Neidlinger also stated he inquired about a spraying license and Chris stated he does not have a license and suggests a 3<sup>rd</sup> party. Supervisor Gainer asked RM Neidlinger if Swatara Creek Landscaping quoted the spraying and RM Neidlinger stated he did, Supervisor Gainer stated Chris is responsible for that service at the price quoted and if he brings someone in he is responsible for any difference in price. Supervisor Gainer requested a copy of license be sent to Secretary Koch before any spraying is performed.

RM Neidlinger requested vacation from June 30 through July 7, 2015.

The Supervisors inquired about the performance of Luke Zechman, RM Neidlinger stated he had his good days and bad days.

Chairman Lutz presented the board with an invoice from Steve Frantz who purchased culvert pipes that the Township would install for Township use. Chairman Lutz's requested that the Township reimburse Steve Frantz for the cost.

Upon motion of Chairman Lutz, approving the reimbursement of the culvert pipe cost minus tax in the amount of \$783.70 purchased from Fehr Supply in Pine Grove, PA, payable to Steve Frantz, seconded by Supervisor Brown. This motion carried unanimously.

**SOLICITOR'S REPORT:** Solicitor Wiest was not in attendances and his agenda items were tabled until the July meeting.

**COUNTY ZONING:** Copies of Zoning Permits issued were received and reviewed without comment.

A letter from the Schuylkill County Planning and Zoning office noting that at the June 17, 2015 meeting the review and approval of the Oberholtzer to Martin subdivision would be on the agenda for review, provided all technical requirements are met.

A letter from the Schuylkill County Planning and Zoning office noting that at the June 17, 2015 meeting the review and approval of the Fischer-Biondo to Fischer subdivision would be on the agenda for review, provided all technical requirements are met.

**SEWAGE ENFORCEMENT OFFICER'S REPORT:** The May 2015 report of Larson Design was received and reviewed. A copy of this report will be kept on file at the **Municipal Office**.

**BUILDING/DRIVEWAY REPORTS:** The May 2015 building permits issued by Alfred Benesch & Company was received and reviewed. A copy of this report will be kept on file at the **Municipal Office**.

**OLD BUSINESS:** Secretary Koch presented the Board with the findings from HA Thompson's findings at the Township Park regarding uninsured property; she stated that the only item that was an issue before a quote could be made was the broken picnic table. RM Neidlinger stated the picnic table has been removed from the property.

Supervisor Gainer requested the discussion of the Township Office Building be tabled until the July meeting.

**NEW BUSINESS:** Upon motion of Supervisor Gainer, approving the donation of \$4,500.00 to Pine Grove HH&L, Friedensburg, North End and Summit Station Co. #1 fire companies, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion of Supervisor Gainer, approving resolution 2015-three floodplain fee schedule from Benesch Engineering, seconded by Chairman Lutz. This motion unanimously carried.

Secretary Koch stated that the \$200,000 bond that was held with Higgins Insurance would be cancelled since the million dollar bond was in place and active.

Upon motion of Supervisor Gainer, approving the tax exemption for Karen Lengel who paid her tax at another location, proof was provided of the payment, seconded by Chairman Lutz. This motion unanimously carried.

**ADJOURNMENT:** There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Lutz, seconded by Supervisor Brown, the meeting adjourned at 8:09p.m. This motion unanimously carried.

Respectfully Submitted,



Dawn A. Koch  
Secretary Treasurer  
Washington Township