

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF May 18, 2020

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, May 18, 2020.

Those in attendance were: Chairman Leon Lutz, Vice-Chairman Wendel Gainer, Jr., Solicitor Rick Wiest and Dawn Koch, TM/Sec/Treasurer. Also, in attendance were Joan Schwer, Gary Brown, Dave Soper, and Gary and Ann Herring.

Chairman Lutz opened the meeting with the pledge of allegiance. Chairman Lutz reminded the residents of the notices, regarding meeting conduct and public comment procedures.

CORRESPONDENCE: The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Red Barn- Letter regarding 1351 Mountain Road and the NPDES CAFO permit covering Steve Axarlis poultry operation.
2. Sch. Co. Planning & Zoning- Letter addressed to William & Debra Schaeffer 55 Ball Park Lane regarding final major subdivision
3. Sch. Co. Planning & Zoning- Letter addressed to St. Marks (Browns) Church regarding proposed parking lot
4. Keith Heinbach- April 2020 Tax Collector Reports
5. Statewide Tax Recovery- 2019 Per Capita Delinquent list confirmation
6. PA DEP- Letter addressed to PPL regarding release of transformer oil on Martins Road.
7. MRM Trust- Workers Comp payroll projection for 2020-21
8. PMRS- Explanation of benefits for an employee
9. Certificates of insurance for AMS & Corrado Custom Homes
10. PA Township News- May 2020 Issue
11. PLGIT- Letter regarding annual meeting moved to online
12. PACRN- Letter regarding house bill 1813
13. PLGIT- Annual report
14. Several catalogs, booklets, and advertisements

PUBLIC COMMENT PERIOD: Dave Soper of 3452 Sweet Arrow Lake Road was present and asked the Board what can be done about his neighbors' property. Dave stated they have addressed the situation with the property owner. He stated that there is a trailer that people are living in and adding onto. He also stated there is grey water running into a ditch. He also stated there are junk cars on the property. The Board asked for the address of the property. Dave stated he was unsure of the address, but the property owners name is Richard Zerbe. The Board asked when the property owner was last addressed, Dave & Ann stated this previous Saturday among many other times. Ann Herring provided pictures of the property. After some discussion it was decided that Koch would contact the Township's building code officer to visit the property.

APPROVAL OF MINUTES: Upon motion of Chairman Lutz, seconded by Vice-Chairman Gainer, approved the minutes to the April 20, 2020 regular monthly meeting without correction. This motion carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Upon motion of Chairman Lutz, seconded by Vice-Chairman Gainer, the April 2020 Treasurer's Report was approved with a balance in all accounts, before receipts and bills, was \$712,054.03. Included in this motion was the approval of payment of all bills presented. This motion carried.

RECEIPTS: The report of receipts (April 16-May 13, 2020) listing \$22,812.80 in EIT receipts, \$166,244.07 in regular General Fund receipts were approved as printed upon motion of Chairman Lutz, seconded by Vice-Chairman Gainer. This motion carried.

SOLICITOR'S REPORT: No business to report.

TOWNSHIP REPORTS: Koch stated there is no road work report for the May meeting due to the crew being off per the Governor's stay at home order.

Koch gave responses to the questions asked at the March meeting regarding the Asphalt Zipper. The interest rate of the 5-year payment plan would be simple interest calculated at 3.8% annually. Koch presented the breakdown of the \$160,000 spent on milling & paving between 2017 & 2018. Koch stated she spoke with Asphalt Zipper earlier in the day and they presented an offer regarding purchasing a new machine. They are offering the 2021 machines for the quoted 2019 pricing. The difference between the machines is the 2019 has a 120hp Cummins engine and the 2021 has a 173hp Cummins engine. Koch stated the township currently rents equipment for approximately \$50,000 a year for milling. Koch included that the warranty is for two years. After some discussion Vice-Chairman Gainer asked Koch to get quotes on leasing a similar piece of equipment for 1-3 months in the summer.

Koch presented the Board with the software called Road Biotics. She explained that the software would help determine needed road work based on current data. She stated the cost was \$100 per centerline mile or \$5,100.00. After some discussion Vice-Chairman Gainer asked Koch to get some references of surrounding townships that have used the software and what their results have been.

COUNTY ZONING: A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

SEWAGE ENFORCEMENT OFFICER'S REPORT: A list of April 2020 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office**.

BUILDING/DRIVEWAY REPORTS: A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**. Koch stated no driveway permits were issued since last meeting.

OLD BUSINESS: Koch stated she sent each of the Board members a copy of the Rimkus Building Consultants response of the windows in the office building. She stated the report came back as expected and awaiting a Board decision to move forward. Vice-Chairman Gainer addressed the audience stating that findings in the report were that the windows were installed incorrectly. He also stated the Board would go into executive session at the end of the meeting to discuss the legal aspect of the matter.

Koch updated the Board with regards to the 4.5% calculation of income PMRS says would be enough to meet the IRS guidelines on meeting the minimum benefit rule. She said the next step is to advertise the ordinance then adopt at the next meeting to be able to change the current plan to be effective July 1, 2020. Koch stated the only two items that are being addressed are the verification of 35 hours being full-time eligible for benefits and the flat \$2,000.00 per year per employee to a 4.5% of salary per year per employee. Vice-Chairman approved the advertising of the intention to adopt ordinance **2020-One granting amendments to the PMRS pension plan**, seconded by Chairman Lutz. This motion carried.

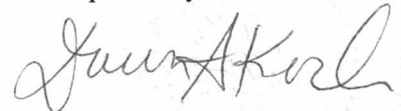
NEW BUSINESS: Vice-Chairman Gainer approved the 2020 PerCapita Tax exemption for the list provided, seconded by Chairman Lutz. This motion carried. A copy of the list can be found in the Municipal Office.

Koch stated she received a Statewide Tax Recovery for a township resident asking for exemption for several years due to being a college student. Koch stating, she sent the current ordinance and resolution regarding exemptions to Statewide Tax Recovery and denied the request.

Koch also informed the Board that a check was received for the guiderail damage on Dewalt Road in January.

ADJOURNMENT: Chairman Lutz called an adjournment into an executive session at 7:49pm to discuss the office building windows and stating no decision would be made, seconded by Vice-Chairman Gainer. The Board returned at 8:07pm with no further discussion.

Respectfully Submitted,



Dawn A. Koch
TM/Sec. Treas.
Washington Township