

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF May 20, 2019

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, May 20, 2019.

Those in attendance were: Chairman Leon Lutz, Vice-Chairman Wendell Gainer, Jr., Supervisor Lynn Brown, Solicitor Rick Wiest and Dawn Koch, TM/Sec/Treasurer. Also, in attendance were Joan Schwer, Bob Free, Gary Brown, Brian Breisch and Phill Lemke.

Chairman Lutz opened the meeting with the pledge of allegiance.

CORRESPONDENCE: The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Keith Heinbach- April 2019 & May 1-15, 2019 Tax Collectors report
2. PA Dept. of Transportation- Letter regarding release of dotgrants 2.0
3. Pine Grove Joint Treatment Authority- Letter requesting code enforcement at 58 Lake Front
4. DEP- Letter approving the exemption of revised plan for sewage disposal system
5. Sch. Co. Voters Registration / Election Bureau- 2019 voting dates
6. Sch. Co. Conservation District- Letter addressed to Dennis Nolt regarding E & S plan review
7. Landis Deck- Certified payroll records for paving
8. USDA- Letter regarding upgrades to the Pine Grove Joint Treatment Authority sewer system
9. Certificates of insurance for AMS, Corrado Custom Homes, Gary Brown
10. Office of Public Safety- New 911 address for 11 Hickory Road
11. MRM Workers Comp annual payroll survey
12. Highmark- Survey regarding second payer & loss ratio
13. PSATS UC Group- UC charges for March 2019
14. AMS- 2019 Bituminous Seal Coat Project design
15. PA Township News- May 2019 issue
16. Several flyers, catalogs, ads

PUBLIC COMMENT PERIOD: Resident Gary Brown questioned the reason the township was getting involved with the Pine Grove Joint Treatment Authority issue within Washington Township. Koch explained that it was an agreement that was set up when the public sewage was put in place.

Resident Phill Lemke and Brian Breisch were present to ask the Board for help with a water issue on Moyers Station Road. Vice-Chairman Gainer stated the Township could not get involved but did ask Koch to inquire about a community block grant to help with an engineer study.

APPROVAL OF MINUTES: Upon motion of Chairman Lutz, seconded by Vice-Chairman Gainer, approved the minutes to the April 15, 2019 regular monthly meeting without correction. This motion unanimously carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Upon motion of Chairman Lutz, seconded by Supervisor Brown, the April 2019 Treasurer's Report was approved, with a balance in all accounts, before receipts and bills, of \$772,304.83. Included in this motion was the approval of payment of all bills presented. This motion unanimously carried.

RECEIPTS: The report of receipts (April 15-May 15, 2019) listing \$31,101.80 in EIT receipts, \$168,588.40 in regular General Fund receipts were approved upon motion of Chairman Lutz, seconded by Supervisor Brown. This motion unanimously carried.

ROADMASTER'S REPORT: Road Master Brown updated the Board on the progress of Hickory Road. He stated all other work is listed on the report.

Upon motion made by Chairman Lutz, approving the Road Masters report, seconded by Vice-Chairman Lutz. This motion unanimously carried.

SOLICITOR'S REPORT: Solicitor Rick Wiest was present with no new business to present.

COUNTY ZONING: A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

A copy of a letter addressed to Kevin & Cheryl Humma was received regarding the Humma-Moyers Station Road subdivision being administratively complete.

SEWAGE ENFORCEMENT OFFICER'S REPORT: A list of April 2019 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office**.

BUILDING/DRIVEWAY REPORTS: A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

OLD BUSINESS: Koch updated the Board regarding the demolition of 3 Beech Tree Drive. She stated the work was complete on May 16, 2019 and she is awaiting final inspection to issue payment to the construction company.

Koch stated she did not have an update on the ordinance violation at 851 Rock Road.

Koch gave an update on the address situation on Sweet Arrow Lake between the sawmill and a new resident. She stated she called the 911 center and both Pottsville and Pine Grove post offices. The Pine Grove post office stated they would inform the sawmill to begin using the address of the mill and the new neighbor will keep the address of 3901 Sweet Arrow Lake Road.

Upon motion made by Chairman Lutz rescinding the motion made April 15, 2019 regarding paying road crew 8 hours of holiday when they work 10-hour days, seconded by Vice-Chairman Gainer. This motion unanimously carried.

Upon motion made by Chairman Lutz approving to update the employee handbook to include the payment of holidays at either eight (8) or ten (10) hours based on the current working schedule, seconded by Vice-Chairman Gainer. The motion carried. Vice-Chairman Gainer did not vote.

NEW BUSINESS: Upon motion made by Vice-Chairman Gainer approving the 2019 PerCapita exemptions presented by Tax Collector Keith Heinbach, seconded by Chairman Lutz. This motion unanimously carried. A list of approved exemptions can be found in the Township Office.

Koch presented the Board with the qualifying engineer consulting groups regarding Kutz Road Bridge and after a brief discussion Supervisor Brown made the motion to appoint Wilson Consulting group, seconded by Vice-Chairman Gainer. This motion unanimously carried.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Supervisor Brown, seconded by Chairman Lutz, the meeting adjourned at 8:04 p.m. This motion unanimously carried.

Respectfully Submitted,



Dawn A. Koch
TM/Sec. Treas.
Washington Township