

WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING OF May 21, 2018

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, May 21, 2018.

Those in attendance were: Chairman Leon Lutz, Supervisor Lynn Brown, Solicitor Rick Wiest and Dawn Koch, TM/Sec/Treasurer. Also, in attendance were: Sal Varacalli, Joan Schwer, Chad Maidenford, Shane Baker, David and Sarah Edge.

Chairman Lutz opened the meeting with the pledge of allegiance. Chairman Lutz reminded the residents of the notices, which are available as handouts to meeting attendees, regarding meeting conduct and public comment procedures.

**CORRESPONDENCE:** The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Vortex Environmental, Inc.- Copy of letter addressed to US Fish & Wildlife Services regarding bog turtles phase 1 survey
2. Keith Heinbach- Tax collectors report for April 2018
3. Dept. of the Auditor General- Liquid fuels audit for period 1/1/16-12/31/17
4. PMRS- 2017 account activity report
5. PA Dept of Environmental Protection- letter informing the township they did not get approved for the alternative fuels incentive grant.
6. PA Labor & Industry- Letter regarding 2017 filing error and audit.
7. PA Dept of Environmental Protection- letter acknowledging and approving our electronics recycling event in August
8. Office of Public Safety- New 911 address for 21 Hill Top Road
9. Sch. Co. Assessment Bureau- Tax exoneration for Ray Brown
10. Williamson, Friedberg & Jones- Update letter regarding the Krapf docket
11. Sch. Co. Voter Registration/Election Bureau- Letter regarding election days
12. Fisher Welding- Tax exemption request
13. Asphalt Maintenance Solutions- Certificate of Liability Insurance
14. Quest Diagnostics- Letter regarding a notice of increased charge by \$.50
15. Department of the Treasury- Letter regarding 1<sup>st</sup> quarter 941 new deposit schedule filing
16. PSATS UC- Unemployment statement
17. PSATS- 2017 Acts of the Legislature
18. PSATS- April News Bulletin
19. PA Township News- May issue
20. Several flyers, magazines

**PUBLIC COMMENT PERIOD:** Shane Baker of 123 Grist Mill Road was present to address the Board regarding water runoff from a pipe installed under the road that cuts across into his yard. Mr. Baker states this has been an ongoing problem and his yard is being flooded every time it rains. Roadmaster Brown stated he will go and look at the area to determine if the township can do anything to help.

Dave & Sarah Edge of 31 Pine Cone Drive were present to address the Board with a water issue they are having. Dave Edge stated the township installed a diversion about ten years ago, but it has recently been failing and water is flooding into the fields.

Chad Maidenford of the Brewers Adult Baseball Team was present to address the Board about a rumor he heard regarding his adult baseball time abusing the park by leaving empty adult beverage laying around. Mr. Maidenford wanted the Board to know they are very grateful that the township allows them the use of the field and would not do anything to jeopardize future use of the field. The Board and Koch stated there has been no complaints. Koch also stated that if there was a complaint the video would be reviewed and if there was an issue it would be addressed at that time.

**APPROVAL OF MINUTES:** Upon motion of Chairman Lutz, seconded by Supervisor Brown, approved the minutes to the April 16, 2018 regular monthly meeting without correction. This motion carried.

**TREASURER'S REPORT AND BILLS FOR APPROVAL:** Upon motion of Chairman Lutz, seconded by Supervisor Brown, the April 2018 Treasurer's Report was approved, with a balance in all accounts, before receipts and bills, of \$629,330.64. Included in this motion was the approval of payment of all bills presented. This motion carried.

Upon motion made by Chairman Lutz approving the reimbursement of \$1,218.88 to Salem Hetzel's Church for the refund of permit fees not required, seconded by Supervisor Brown. This motion carried.

**RECEIPTS:** The report of receipts (April 15-May 16, 2018) listing \$27,644.06 in EIT receipts, \$159,483.79 in regular General Fund receipts were approved upon motion of Chairman Lutz, seconded by Supervisor Brown. This motion carried.

**ROADMASTER'S REPORT:** Roadmaster (RM) Brown updated the Board with work currently being done within the township. He stated besides what has been done the road crew is working on getting the streets & intersections swept, removing the utility bed and installing a flatbed on the F550, got all trucks inspected and will begin the mowing throughout the township.

Upon motion made by Chairman Lutz, approving the Roadmaster report for work performed between April 15-May 12, 2018, seconded by Supervisor Brown. This motion carried.

**SOLICITOR'S REPORT:** Solicitor Wiest was present and had no updates to share.

**COUNTY ZONING:** A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

Letter addressed to Robert & Linda Spittler regarding conditional final plan approval for Spittles/Martin annexation.

Letter addressed to Kevin & Cheryl Humma regarding conditional final plan approval for Humma-Moyers Station Road Subdivision



Letter addressed to Louis & Elizabeth Welikonich regarding plan submitted for the Welikonich subdivision is administratively in-complete.

**SEWAGE ENFORCEMENT OFFICER'S REPORT:** A list of April 2018 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office.**

**BUILDING/DRIVEWAY REPORTS:** A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office.**

**OLD BUSINESS:** Item 12a. 457b Employee Retirement Plan was tabled until next meeting.

Koch informed the Board that the Electronics Recycling Event will take place on Saturday, August 18, 2018 between 9:00am to 12:00pm.

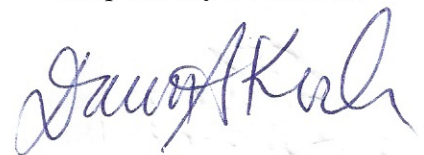
**NEW BUSINESS:** Upon motion made by Chairman Lutz approving the Statewide Tax Recovery Per Capita exemption for Samantha Staudt for non-resident for year 2017, seconded by Supervisor Brown. This motion carried.

Koch presented the Board with the 2018 Per Capita exemption list from tax collector Keith Heinbach. Upon motion made by Chairman Lutz, approving the list presented, seconded by Supervisor Brown. This motion carried. A copy of the list will be kept on file at the **Municipal Office.**

Upon motion made by Chairman Lutz approving the advertising to bid the purchase of an emergency generator to power both buildings in the event of an emergency to be opened at the next township meeting, seconded by Supervisor Brown. This motion carried.

**ADJOURNMENT:** There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Lutz, seconded by Supervisor Brown, the meeting adjourned at 7:24p.m. This motion carried.

Respectfully Submitted,



Dawn A. Koch  
TM/Sec. Treas.  
Washington Township