

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF April 19, 2021

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, April 19, 2021.

Those in attendance were: Chairman Leon Lutz, Vice-Chairman Wendell Gainer, Jr., Supervisor Lynn Brown, Solicitor Rick Wiest and Dawn Koch, TM/Sec/Treasurer. Also in attendance were Greg and Mason Warg, Gary Brown, John Krause, Bobbi & Terry Maier.

Chairman Lutz opened the meeting with the pledge of allegiance. Chairman Lutz reminded the residents of the notices, regarding meeting conduct and public comment procedures.

CORRESPONDENCE: The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Sch. Co. Planning & Zoning- letter regarding sub-division of 17 Oak Road
2. Keith Heinbach- 2020 Tax reconciliation
3. Keith Heinbach- March 2021 Tax Collection Report
4. HDH Group- Annual public officials renewal application
5. Sch. Co. Assessment- Change of assessment notice listing
6. Sch. Co. Office of Public Safety- New addresses for 38 Farmview, 76 Louck Road, & 139 Fox Road
7. Dept. of the Auditor General- Copy of North End Fire Relief audit for 2018 & 2019
8. HDH Group- notice of reduction in coverage for the exclusion of loss due to virus or bacteria
9. ARRO- Statement of financial interest
10. Gary Brown- Statement of financial interest
11. Light-Heigel- Statement of financial interest
12. PA General Assembly- Updated 2nd class township code
13. Palmetto Solar- Certificate of liability
14. AMS- Certificate of liability
15. PSATS- Letter regarding 2020 PA Township News archives
16. PSATS- Letter acknowledging our members for 2021
17. Sch. Co. Affordable Housing Trust Fund Board- letter regarding funds available for increasing quality housing
18. HK Group- Asphalt quotes for 2021
19. PSATS- 2020 Annual report
20. MRM Trust- Dividends checks & contact information sheet
21. PMRS- Quarterly updates
22. PLGIT- Annual proxy statement
23. PA Township News- April 2021 Issue
24. Flyers, catalogs, and misc. pamphlets

PUBLIC COMMENT PERIOD: No public comment.

APPROVAL OF MINUTES: Upon motion of Chairman Lutz, seconded by Supervisor Brown, approved the minutes to the March 15, 2021 regular monthly meeting without correction. This motion unanimously carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Upon motion of Chairman Lutz, seconded by Supervisor Brown, the March 2021 Treasurer's Report was approved with a balance in all accounts, before receipts and bills, was \$794,637.36. Included in this motion was the approval of payment of all bills presented. This motion unanimously carried.

RECEIPTS: The report of receipts (March 11 – April 14, 2021) listing \$41,535.90 in EIT receipts, \$87,545.52 in regular General Fund receipts were approved as printed upon motion of Chairman Lutz, seconded by Supervisor Brown. This motion unanimously carried.

SOLICITOR'S REPORT: Solicitor Rick Wiest was present with no new business to add.

ROADMASTER REPORTS: Road Master Brown presented his report. Chairman Lutz stated he likes the way the new report is completed.

COUNTY ZONING: A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

SEWAGE ENFORCEMENT OFFICER'S REPORT: A list of March 2021 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office**.

BUILDING/DRIVEWAY REPORTS: A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

A letter received by the Schuylkill County Planning & Zoning office addressed to Richard & Joanne Hafer regarding a minor sub-division was received. The plan was determined to be administratively complete.

OLD BUSINESS: Koch reported that we are still waiting on a proposal from Wilson Consulting for the Roedersville bridge repairs.

Koch updated the Board on the Kutz Road bridge project. She said she met with Wilson Consulting and PennDOT earlier in the day. We are waiting on approval of the environmental study from PennDOT. Once that is complete the right of way and utilities plan will be submitted for approval. Once those three items are approved the structural adequacy (final plan) will be submitted to the Township and PennDOT for approval. Once that is approved the final step is preparing the bid packet for PennBID and advertising for bids.

Koch stated Spott's, Muncy, and Ben Fridirici (dryvit) came removed and reinstalled the office building window on March 10th and included a stucco band. Since this time, the window has

been checked and no moisture has been found. According to the last communication we were waiting for a good rain and they were to come out and inspect the window however, no one came. Scott of Spott's Brothers emailed the Township on April 15th asking if there were any leaks. After a brief discussion between the Supervisor's resident John Krause asked if an architect was involved providing detailed drawings as to how the windows should be framed out. Vice-Chairman Gainer responded there was not an architect, it was a design build. Further discussion between the Board continued. Koch was asked to contact Scott from Spott's Bros. to come to a meeting on April 30th to discuss the process moving forward with fixing the remainder of the windows and providing the Township with an extended warranty.

NEW BUSINESS: Koch informed the Board that Little Bugger Enterprises owned by Gary Brown would not be able to have the contract without the Township going through the proper bidding process. She stated Gary Brown is an appointed auditor and has decided to run for Supervisors. Koch stated this is per the second-class township code. Vice-Chairman Gainer asked Koch why. Koch stated that any elected or appointed official cannot have a contact with the Township for more than \$500.00. Vice-Chairman suggested Mr. Brown resign as auditor and keep the contact or the Township must bid it out. Mr. Brown stated he resigns as auditor. Vice-Chairman Gainer asked Mr. Brown to write the Township a letter stating his resignation.

Koch informed the Board about two unpermitted driveways on Birds Hill Road. Koch stated she mailed letters and a copy of the ordinance to the homeowners of 534 & 535 Birds Hill Road. She stated she heard from both residents, one was irate and the other stated their driveway was an access road for a logging company. After some discussion Vice-Chairman Gainer asked Koch to contact each resident and ask them to supply in writing the intended use of the activity. Solicitor Wiest suggested updating the ordinance.

Koch presented the Board with a request for the ballpark from the St. Peter's Church for August 9-13, 2021 from 5:00-8:30 each night to hold their vacation bible school. Upon motion made by Chairman Lutz, approving the use of the ballpark, free of charge to church, seconded by Supervisor Brown. This motion unanimously carried.

Koch informed the Board that Tax Collector Keith Heinbach asked what he needed to do to get two watch children signs made and installed near his home. Koch explains in the past the Township would purchase the signs at the resident's cost and install them. Upon motion made by Vice-Chairman Gainer approving the purchase and installation of the signs and bill Keith Heinbach for the cost. Resident Bobby Maier asked what the criteria was to get a watch children sign on a road. Koch responded with past practice and a case-by-case basis. Mrs. Maier than asked for the cost of the signs and Koch stated the cost for the signs and post for Keith was \$150.00. Resident Gary Brown asked if the \$150.00 includes the installation. Koch stated included. Mr. Brown also ask if forgiveness or approval was being asked because of the signs on the bills for approval. Koch stated the sign company called about purchasing bulk posts and she requested they throw in the two signs. Chairman Lutz seconded the motion. This motion unanimously carried.

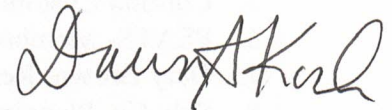
Upon motion made by Vice-Chairman Gainer, approving the 2021 Per Capita tax exemption submitted by Tax Collector Keith Heinbach, seconded by Chairman Lutz. This motion unanimously carried.

Koch presented to the Board the American Rescue Plan. She stated The Township received a notice from PSATS regarding monies being issued to cover any COVID related costs. She stated the first deposit will be May of 2021 and the second would be May of 2022 in the total amount of \$284,553.00. Koch stated there are no details as to what the money can and cannot be spent on, but she attended a meeting that outlined some possibilities. Vice-Chairman Gainer asked if there are any attachment to accepting the funds. Koch stated she spoke with the bank about opening an account solely for these funds. Vice-Chairman asked how the Township will know if there are any attachments. Koch responded we are waiting on the state to provide guidelines for accepting and spending the funds.

Koch requested the Board to give her permission to complete a Community Development Block Grant to install a walking trail at the park. Chairman Lutz asked about a soccer field. Koch stated that would be included in the grant request to finish the soccer field at the bottom of the park. Vice-Chairman Gainer asked Koch to come up with a list of needs and include recurring cost. She was also asked to verify whether the Township had to commit a financial.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Lutz, seconded by Supervisor Brown the meeting adjourned at 7:45 p.m. This motion unanimously carried.

Respectfully Submitted,



Dawn A. Koch
TM/Sec/Treas.
Washington Township