

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF April 15, 2019

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, April 15, 2019.

Those in attendance were: Chairman Leon Lutz, Vice-Chairman Wendell Gainer, Jr., Supervisor Lynn Brown, Solicitor Rick Wiest and Dawn Koch, TM/Sec/Treasurer. Also, in attendance were Joan Schwer, Bob Free, Skylee Brown, Albert Barnes, Ken Krause, Bonnie Maurer, Harvey Barry and SGT. Michael Sadusky.

Chairman Lutz opened the meeting with the pledge of allegiance.

CORRESPONDENCE: The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Municipal Pension Reporting- Notice moving the filing of the Act 205 Actuarial Valuation online
2. JB Environmental- Application for a new onlot sewage system at 643 Deturksville Road for Dean & Barbara White
3. Steckbeck Engineering & Surveying, Inc.- Land use questioner for Fox & Farmview Rd subdivision.
4. Larson Design Group- Request for water obstruction permit for Covered Bridge Road
5. Sch. Co. Assessment Bureau- Real estate exoneration for several parcels (list available in township office)
6. Sch. Co. Conservation District- Notice to Ryan Herber regarding E&S plan
7. MRM Property & Liability Trust- Member contact sheet
8. Claim Adjusters, Inc.- Fire escrow regarding fire at 880 Deturksville Road
9. Keith Heinbach- March 2019 tax collectors report
10. Schuylkill Co. Tax office- 2018 tax collection reconciliation sheet
11. PA State Police- Non-reportable crash report regarding Stony Top & 443
12. PSATS UC Group- UC update
13. PLGIT- Annual proxy vote
14. PSATS- Annual membership date strip
15. PSATS- 2019 proposed resolutions, bylaws change & nomination report
16. CMS- Grist Mill certified payrolls
17. PA Township News- April 2019 issue
18. Several flyers, catalogs, ads

PUBLIC COMMENT PERIOD: Albert Barnes introduced himself as a candidate for Magisterial District Court in the upcoming election.

Sargent Michael Sadusky was present to introduce himself as the commander of the Schuylkill Haven barracks. He gave a brief overview of the calls to Washington Township in 2018 and year to date 2019.

Harvey Barry of Arrowhead Lane was present to ask the Board if there has been any movement with obtaining a grant. The Board instructed Koch to set up a meeting with Mr. Barry and other residents of Arrowhead Lane and the Conservation District to discuss the rules and requirement of a dirt and gravel grant and private lanes.

APPROVAL OF MINUTES: Upon motion of Chairman Lutz, seconded by Vice-Chairman Gainer, approved the minutes to the March 18, 2019 regular meeting and the March 24, 2019 Spring Road Tour meeting without correction. This motion unanimously carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Upon motion of Chairman Lutz, seconded by Vice-Chairman Gainer, the March 2019 Treasurer's Report was approved, with a balance in all accounts, before receipts and bills, of \$701,343.32. Included in this motion was the approval of payment of all bills presented. This motion unanimously carried.

RECEIPTS: The report of receipts (March 14-April 14, 2019) listing \$35,057.79 in EIT receipts, \$63,279.02 in regular General Fund receipts were approved upon motion of Chairman Lutz, seconded by Supervisor Brown. This motion unanimously carried.

ROADMASTER'S REPORT: Road Master (RM) Lynn Brown updated the Board on current projects stating the sweeping is near complete. The crew will move onto paving next week and then the Hickory Road pipe repair. RM Brown also thanked Chairman Lutz for donating a \$1400 belt that was used to repair the salt spreader. Brown also clarified any rumors that the winter layoff was a volunteer layoff that with the road crew in agreement.

RM Brown made a motion to purchase an 11' by 38" Volt snow plow from North Mannheim Township for \$150.00, seconded by Chairman Lutz. This motion to purchase the plow was approved unanimously.

Upon motion made by Chairman Lutz, approving the Road Masters report, seconded by Vice-Chairman Lutz. This motion unanimously carried.

SOLICITOR'S REPORT: Solicitor Rick Wiest was present and gave a brief update on his findings regarding stormwater management. He also stated he was called off contacting the constable to serve the owners of 3 Beech Tree Drive.

COUNTY ZONING: A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

A copy of a letter addressed to Jarius Musser regarding granting an extension to his poultry operation plan to July 7, 2019.

A copy of a letter addressed to Joel Reed regarding placing a mobile home on the property of 851 Rock Road with a zoning permit.

SEWAGE ENFORCEMENT OFFICER'S REPORT: A list of March 2019 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office.**

BUILDING/DRIVEWAY REPORTS: A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office.**

OLD BUSINESS: Koch updated the Board regarding the demolition of 3 Beech Tree Drive. She stated that the owners have contacted the township, have obtained a contractor quote and have obtained the required demolition permit. She also stated any remaining monies from the escrow will be payable to the property owner.

NEW BUSINESS: Koch informed the Board that the 2018 audit has been complete and submitted with no findings.

Koch stated in reviewing the minutes from the February 18, 2019 Board meeting she left out Supervisor Lynn Brown as being in attendance. She requested the Board accept the revised minutes showing Brown in attendance. Upon motion made by Vice-Chairman Gainer approving the acceptance of the corrected February 18, 2019 minutes to include Supervisor Brown in the attendance, seconded by Chairman Lutz. This motion unanimously carried.

Koch stated she made an error on the receipts report presented at the March 18, 2019 Board meeting. She presented the Board with an updated report and upon motion made by Chairman Lutz approving the revised receipts report listing \$27,429.28 in EIT receipts, \$8,784.89 in general funds receipts and \$232,483.64 in liquid fuels receipt, seconded by Supervisor Brown. This motion unanimously carried.

Koch informed the Board of an issue that arose over the month regarding chicken manure being dropped and left on the roads. She stated she spoke with the Conservation District, DEP, and the State Police each saying it was not their department to police this type of activity. Both the Conservation District and the State Police stated without a litter ordinance there is very little anyone can do. Vice-Chairman Gainer stated he wasn't interested in enacting a litter ordinance. It was suggested that Koch reach out to the property owner of the farm and asked them to clean the road. Koch suggested sending a certified letter to keep track of correspondence. The Board agreed.

Koch informed the Board that she received a call from the County's 911 center regarding an address on Sweet Arrow Lake Road. She stated the owner of 3901 recently purchased the home and is having issues with his address due to the sawmill across the street using the address as their business address. Now that the sawmill has sold the property all the mail for 3901 (new resident and sawmill) are going to the same place and the sawmill is telling the new owner to get a new address. Koch stated the 911 center stated the Township make the decision regarding who gets what address. Without more details the Board suggested waiting on an official request.

Upon motion made by Chairman Lutz approving and adopting **Resolution 2019-07 Schuylkill County Hazard Mitigation**, seconded by Supervisor Brown. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer denying the exemption from 2018 Per Capita tax for Michael Buck due to none correlating documentation, seconded by Chairman Lutz. This motion unanimously carried.

Koch informed the Board that the property & liability insurance has decreased over 2018 by \$100, she asked the Board if new quotes were needed. The Board agree to stay with the current company.

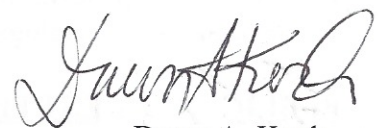
A list of Per Capita exemptions was presented to the Board for review. A copy of the list will be kept on file at the **Municipal Office**. Upon motion made by Vice-Chairman Gainer, approving the list presented by the tax collector, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion made by Chairman Lutz adding the ten (10) hour holiday to the handbook to be paid out at eight (8) hours holiday and two (2) hours PTO (Paid Time Off), seconded by Supervisor Brown. This motion Carried with two yes votes and Vice-Chairman Gainer being a no vote.

Upon motion made by Vice-Chairman Gainer changing the first day of buck holiday to a floating holiday, seconded by Chairman Lutz. This motion unanimously carried. The change will be reflected in the employee handbook as a floating holiday.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Lutz, seconded by Vice-Chairman Gainer, the meeting adjourned at 8:03 p.m. This motion unanimously carried.

Respectfully Submitted,



Dawn A. Koch
TM/Sec. Treas.
Washington Township