

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF April 18, 2016

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, April 18, 2016.

Those in attendance were: Chairman Leon Lutz, Vice-Chairman Wendell Gainer, Supervisor Lynn Brown, Secretary-Treasurer Dawn Koch, and Solicitor Rick Wiest. Also, in attendance were: Roadmaster Gary Neidlinger, Essie Karnes, Gary Brown, Bob Free, Ryan Fasnacht, Joan Schwer, Gordon Todd and Edward Smith.

Chairman Lutz opened the meeting with the pledge of allegiance. Chairman Lutz reminded the residents of the notices, which are available as handouts to meeting attendees, regarding meeting conduct and public comment procedures.

CORRESPONDENCE: The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Melanie Heinbach- March 2016 Tax report
2. Matthew A Leid- Ag structure permit application
3. PSATS- 2016 proposed resolutions
4. PMRS- GASB 68
5. Signature Information Solutions- Right to know
6. Gary Brown- Right to know
7. Sch. Co. Assessment Bureau- Veteran exempt Richard Heim
8. Sch. Co. Assessment Bureau- Real estate exoneration Elvin Brown
9. Sch. Co. Office of Public Safety- New address for 60 Summer Hill Road
10. Northern Tool & Equipment- Jack warranty
11. Certificate of Liability Ins.- Christopher Light
12. Certificate of Liability Ins.- Asphalt Maintenance Solutions
13. Certificate of Liability Ins.- Pine Grove Teener A/B Team
14. Certificate of Liability Ins.- Welbilt Homes Inc
15. PSATS- 2015 Acts of Legislature
16. Leffler Energy- Tax exemption request, mailed back 4/13/16
17. United Concordia- Final notice of dental termination
18. PLGIT- Info on House Bill 1296, Act 10 of 2016- expanding investment opportunities
19. PSATS- March-April News Bulletin
20. Sch. Co. Affordable Housing Trust Fund Board- funding notice for affordable housing
21. PLGIT- Proxy ballot
22. PSATS- Youth award contest
23. Comcast- Channel change
24. Appalachian Trail Conservancy- 2016 mini grant program for AT
25. PA Township News- April 2016 issue
26. Several training opportunities and catalogs

PUBLIC COMMENT PERIOD: Gary Brown was present and addressed the board regarding the lawn contracted awarded to Chris Light. He stated upon not receiving Chris Light's insurance information within the allotted time Secretary Koch should have contacted him and awarded the bid to him. Supervisor Gainer stated the township had three options: note the latest but since the insurance was received before work began continue to accept the bid, reject Chris Light's bid and award to the second highest bidder, or reject both bids and re-advertise and re-reward. Solicitor Wiest was in agreement with these three choices. After some discussion Supervisor Gainer asked Mr. Brown if he would lower his prices to match that of the winning bid and Mr. Brown refused.

By the advice of Solicitor Wiest Supervisor Gainer made the motion to continue with the winning bid of Chris Light for the current year's lawn care, seconded by Leon Lutz. This motion unanimously carried.

Bob Free was also presented and congratulated the road crew on a job well done installing a culvert.

APPROVAL OF MINUTES: Upon motion of Chairman Lutz, seconded by Supervisor Brown, approved the minutes to the March 21, 2016 regular monthly meeting without correction. This motion unanimously carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Supervisor Gainer stated that because of all the projects the township has in motion this year he would like a heads up on all large purchases before they are made.

Upon motion of Chairman Lutz, seconded by Supervisor Brown, the March 2016 Treasurer's Report was approved, with a balance in all accounts, before receipts and bills, of \$929,979.35. Included in this motion was the approval of payment of all bills presented. This motion unanimously carried.

RECEIPTS: The report of receipts (Mar 17-Apr 13, 2016) listing \$32,264.36 in EIT receipts, \$64,852.53 in regular General Fund receipts and \$340.34 in Interest on the Vanguard Savings Account receipts was presented to the Board, all were approved upon motion of Chairman Lutz, seconded by Supervisor Brown. This motion unanimously carried.

ROADMASTER'S REPORT: The inlet at Fox Road has been installed with the exit end extended. The last road to sweep is Shore Line Drive. Upon opening the park vandalism was found, Roadmaster Neidlinger contacted the police. He also contacted Myerstown Shed to request an estimate for repair the playground. Miller Building was contacted for an estimate on the pavilion repairs. Secretary Koch asked if pictures were taken and Roadmaster Neidlinger stated they were on the computer.

Roadmaster Neidlinger stated he added Pleasant Hill Road to the bid for the 2016 seal coat bid due to the slippery conditions of the road when wet. Roadmaster Neidlinger stated the estimate for seal coat is \$2.20-\$2.30 a square yard.

Upon motion made by Chairman Lutz giving Secretary Koch approval to advertise the 2016 Seal Coat Bid for Pleasant Hill, Birds Hill, Flat Hill and Fiddlers Road, seconded by Supervisor Brown. This motion unanimously carried.

Chairman Lutz stated he and Supervisor Brown inspected an issue on Moyerstation Road. The Soil Conservation put up flags to show where the issue was located. This issue is how the water is diverted along the highway.

Chairman Lutz also stated he and Supervisor Brown inspected an issue reported by Chip Brown below the stop sign the lower catch basin, the outlet end that was cleaned is now running straight across. The swale running along the road has filled up, both sides of the swale needs to be cleaned out.

Roadmaster Neidlinger stated Werner did not have the tools that were requested for the garage. He stated Sears has a 540 piece for \$1100.00.

Upon motion made by Chairman Lutz approving the purchase of the 540-piece tool set from Sears for \$1100.00 item number 49540, seconded by Supervisor Brown. This motion unanimously carried.

A motion made by Chairman Lutz approving Roadmaster Neidlinger's monthly roadmaster report, seconded by Supervisor Brown. This motion unanimously carried.

SOLICITOR'S REPORT: At 7:39pm the Board of Supervisors adjourned for an executive session regarding a personnel matter. They returned at 7:49pm with no decision made.

Solicitor Wiest was present and informed the Board that he received a request from Wayne Township regarding the fair share for workers' compensation insurance for emergency services. He stated he would forward the information to the township for review at the next meeting.

COUNTY ZONING: Copies of Zoning Permits issued were received. Supervisor Gainer stated one of the permits received were from Reilly Township, he asked Secretary Koch to contact the zoning office to inform them of the error.

A copy of a letter addressed to Brian Musser was received by the Sch. Co. Planning and Zoning Office regarding final plan approval.

SEWAGE ENFORCEMENT OFFICER'S REPORT: The March 2016 reports of Larson Design and the March 2016 reports of Alfred Benesch & Co. were received and reviewed. A copy of this report will be kept on file at the **Municipal Office**.

BUILDING/DRIVEWAY REPORTS: The March/April 2016 building and driveway permits issued by Alfred Benesch & Company were received and reviewed. A copy of this report will be kept on file at the **Municipal Office**.

Ryan Fasnacht presented the Board with the results of the office building bids and gave his recommendation.

Washington Township Office Building				
Generated 4/13/2016 4:15:24 PM Eastern	Contract A - General	Contract B - Electrical	Contract C - Plumbing	Contract D - HVAC
Company				
Amric Construction Inc.	\$325,777.00			
Bognet, Inc.	\$320,040.00		\$32,463.00	\$44,761.00
Spotts Brothers, Inc.	\$282,000.00			\$29,460.00
Tri Vet Contracting Company, Inc.	\$322,760.00			
BJH Electrical Inc.		\$27,968.00		
Pagoda Electrical		\$54,743.00		
Pioneer Construction, Co., Inc.		\$47,600.00		
Reilly Mechanical Construction Inc		\$43,849.00	\$34,326.78	\$42,378.00
Robert P. Lepley Electrical Contractor		\$44,907.00		
Shannon A. Smith, Inc.		\$42,200.00	\$38,350.00	\$47,740.00
West End Electric, Inc.		\$28,769.00		
Don Cooper Plumbing Heating Inc.			\$39,200.00	
Linco Construction Inc			\$19,696.00	
W.C. Eshenaur and Son, Inc			\$35,029.00	\$38,800.00
TOTAL LOW BID COST FOR OFFICE BUILDING=				\$359,124.00

Upon motion made by Supervisor Gainer approving the recommendations of Ryan Fasnacht and Gordon Todd to award the bid to the following: Contract A to Spotts Brothers, Inc. at \$282,000.00, Contract B to BJH Electrical, Inc. at \$27,968.00, Contract C to Linco Construction, Inc. at \$19,696.00, and Contract D to Spotts Brothers, Inc. at \$29,460.00 for a total award of \$359,124.00. This motion was seconded by Chairman Lutz and carried by all.

Supervisor Gainer requested that Secretary Koch begin looking for financing options and compel a breakdown of lenders and rates.

OLD BUSINESS: Secretary Koch presented the Board with the signature page required to obtain a Business Advantage Credit Card.

Upon motion of Supervisor Gainer, approving the advertising of proposed Washington Township ordinance 2016-1 establishing the position of Township Manager, seconded by Chairman Lutz. This motion unanimously carried.

Secretary Koch presented the Board with the results of the quote for renewing the PIRMA insurance policy which covers property liability and workers' compensation.

Upon motion made by Supervisor Gainer, approving the renewal of the PIRMA policy for the 16-17 year, seconded by Chairman Lutz. This motion unanimously carried.

NEW BUSINESS: Secretary Koch presented two Statewide Tax Recovery forms for exemption of PerCapita tax for Talia Doud and Terrie Boeshore. Due to the documentation provided a

motion was made by Chairman Lutz granting the exemption, seconded by Supervisor Gainer. This motion unanimously carried.

Secretary Koch presented the Board with a request from Sarah Miller to create an escrow within the township to install a holding tank. After some discussion the Board requested tabling the decision until the May meeting to investigate further.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Lutz, seconded by Supervisor Brown, the meeting adjourned at 8:28 p.m. This motion unanimously carried.

Respectfully Submitted,



Dawn A. Koch
Secretary Treasurer
Washington Township

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