

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF April 20, 2015

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, April 20, 2015.

Those in attendance were: Chairman Leon Lutz, Supervisor Lynn Brown, Vice-Chairman Wendell Gainer, Secretary-Treasurer Dawn Koch and Solicitor Rick Weist. Also, in attendance were: Roadmaster Gary Neidlinger, Bill Knecht, Joan Schwer, Ryan Fashacht, Bob Free, Layne Frantz, Shaylynn Brown, and Kelsey Medaglia.

Chairman Lutz opened the meeting with the pledge of allegiance. Chairman Lutz reminded the residents of the notices, which are available as handouts to meeting attendees, regarding meeting conduct and public comment procedures.

CORRESPONDENCE: The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Lettich and Zipay- 2014 completed audit
2. Benesch Engineering- Structure Design & Construction Estimates for Township Bridges
3. Walter Stump- Letter requesting us to open an insurance claim for his client
4. Melanie Heinbach- Tax Collector Reports 3/1-29/2015
5. Commonwealth of PA Auditor General- Notice stating they did not receive our AG-385 annual report. Municipal Pension plan state aid certification- original mailed 2/12 emailed again 4/9/15
6. PSATS- Health Insurance offer of new plans through Aetna
7. Sch. Co. Assessment Bureau- Assessment Notice Listing Report
8. Sch. Co. Assessment Bureau- Notice of split off under Act 319 of 1974- Clean & Green for Larry L. Frantz and Bob and Vicki Kensinger
9. Sch. Co. Assessment Bureau- Tax exoneration for several veteran residents
10. Wayne Township-Letter requesting a discussion regarding the Worker's Comp fair share
11. PA Dept of Transportation- Actual Use report returned approved subject to Penndot audit
12. FEMA- Letter requesting the completion of Discovery Data Questionnaire
13. PP&L- Letter asking if the township would like their information available to electric generation suppliers
 - a. Upon motion by Supervisor Gainer approved Secretary Koch to return the forms signed stating Washington Township does not want Township information released, seconded by Chairman Lutz. This motion unanimously carried.
14. Aqua-Terra Environmental Ltd.- Copy of Bog Turtle Report
15. PLGIT- Annual Shareholders Meeting held in State College, May 15, 2015
16. FEMA- copy of letter sent to Ryan Fasnacht regarding 47 Lakefront Drive
17. PA Municipal Retirement System- 2014 GASB-25 information
18. Williamson Friedberg & Jones- Statement of Financial Interest Rick Wiest
19. Light-Heigel- Statement of Financial Interest
20. PSATS- 2015 member date strip
21. PSATS- 2015 proposed resolutions

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22. Lehr's Feed & Farm Supplies- Tax Exemption request mailed back 3/25/15
23. Capital Blue Cross- Annual Certification of Number of Employees faxed back 4/15/15
24. Sch. Co. Conservation Program- Lamar Zimmerman Poultry Inspection
25. PSATS- 2014 Acts of the Legislature
26. PA Township News- April 2015 issue
27. Several Training flyers
28. Several catalogs

Supervisor Gainer requested that Secretary Koch pick up the mail from the old township address one more time, decide if any is important and request that going forward all mail be returned to center.

PUBLIC COMMENT PERIOD: No public comment

APPROVAL OF MINUTES: Upon motion of Chairman Lutz, seconded by Supervisor Brown, approved the minutes to the March 16, 2015 regular monthly meeting without additions or corrections. This motion unanimously carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Upon motion of Chairman Lutz, seconded by Supervisor Gainer, the March 2015 Treasurer's Report was approved, with a balance in all accounts, before receipts and bills, of \$828,694.09. Included in this motion was the approval of payment of all bills presented. This motion unanimously carried. Secretary Koch noted that the Workers Compensation insurance has gone up due to having a claim the past three years; she also noted it will remain this way until no claims are filed for three years.

RECEIPTS: The report of receipts (Mar 12- Apr 15, 2015) listing \$33,500.92 in EIT receipts, \$52,384.75 in regular General Fund receipts was presented to the Board, all were approved upon motion of Chairman Lutz, seconded by Supervisor Brown. This motion unanimously carried. Supervisor Gainer requested that Secretary Koch redo the budget versus actual to reflect budget spread over 12 months.

ROADMASTER'S REPORT: Roadmaster (RM) Neidlinger requested a quote EJ Brennanman regarding Township sign inventory. RM Neidlinger also received quotes for line paint for approximately 25 miles from Alpha Space Control Co and DBI Services. RM Neidlinger presented quotes for renting a cold planer and purchasing one, to rent it would cost \$1,760 per month.

Supervisor Brown suggested the road crew work 10 hour days during the road program season, he asked RM Neidlinger to discuss it with the road crew.

RM Neidlinger updated the Supervisor with a quote to remove trees from Newswanger Road by Sam Stunks III Tree Service & Landscaping at a cost of \$890.00, the Supervisor approved RM Neidlinger to go ahead with removing the trees at the quoted price.

RM Neidlinger stated the four inch overlay on Kemmerling Road will not last and gave other suggestions; RM Neidlinger stated he contacted Charlie Paris regarding road work.

RM Neidlinger stated that Dustin Krause would be available for mowing during the summer.

Upon motion by Supervisor Gainer to advertise for two seasonal workers for Washington Township road crew, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion by Supervisor Gainer approving RM Neidlinger to hire two seasonal workers for 2015 road program season at an hourly rate not to exceed \$14.00 per hours and based on experience, seconded by Supervisor Brown. This motion unanimously carried.

RM Neidlinger asked the Supervisor if the road crew cell phone could be upgraded. Upon motion by Supervisor Gainer approving Secretary Koch to research and upgrade the township road crew cell phone, seconded by Chairman Lutz. This motion unanimously carried.

RM Neidlinger stated he is in need of a transit and would prefer a laser transit.

Supervisor Gainer requested RM Neidlinger gave a flagger course lesson learned update at the May meeting.

Ryan Fasnacht of Benesch Engineering updated the Supervisors on grants available to help with bridge refurbishing and/or replacing.

SOLICITOR'S REPORT: Updated the Supervisors regarding the agreement between Washington Township and Pine Grove Borough.

COUNTY ZONING: No zoning reports received for April meeting.

SEWAGE ENFORCEMENT OFFICER'S REPORT: The March 2015 report of Larson Design was received and reviewed. A copy of this report will be kept on file at the **Municipal Office**.

BUILDING/DRIVEWAY REPORTS: The March/April 2015 UCC-plan permits report of Alfred Benesch & Company was received and reviewed. A copy of this report will be kept on file at the **Municipal Office**.

OLD BUSINESS: Life Insurance and Disability Insurance was tabled until the May meeting.

Upon motion by Chairman Lutz to ratify the motion made to approve the advertising of ordinance 2015-1 to include ordinance 2015-2 was approved, seconded by Supervisor Brown. This motion unanimously carried.

Upon motion by Supervisor Brown approving the adoption of ordinances 2015-1 Health Trust and 2015-2 Unemployment Compensation, seconded by Chairman Lutz. This motion unanimously carried.

NEW BUSINESS: Upon motion by Chairman Lutz approving the Statewide Tax Recovery exemption presented, seconded by Supervisor Brown. This motion unanimously carried.

The revised proposal for Kemmerling option 3 was presented for signatures, the proposal was accepted at the March meeting.

A planning module was presented to the Board for a non-building waiver, Supervisor Gainer asked Secretary Koch to contact Dave Siminitus of Larson Design asked for more details regarding the waiver.

Secretary Koch informed the Supervisors that there is uninsured property at the park, Supervisor Gainer requested quotes from our insurance company to get the extra items covered.

Secretary Koch updated the Supervisor regarding the one million dollar bond. The current insurance company would not issue the bond, Secretary Koch received a quote of \$1426.00 for a cumulative one million dollar bond from HA Thompson. Upon motion of Supervisor Gainer approving the purchase of the one million dollar bond from HA Thompson at a cost of \$1426.00, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion of Supervisor Gainer approving the advertising of a Township Office Workshop on Wednesday, May 13, 2015 at 7:00pm at the Township Building, seconded by Chairman Lutz. This motion unanimously carried.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Lutz, seconded by Supervisor Brown, the meeting adjourned at 9:02p.m. This motion unanimously carried.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Dawn A. Koch".

Dawn A. Koch
Secretary Treasurer
Washington Township