

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF March 16, 2015

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, March 16, 2015.

Those in attendance were: Chairman Leon Lutz, Supervisor Lynn Brown, Vice-Chairman Wendell Gainer, Secretary-Treasurer Dawn Koch and Solicitor Rick Weist. Also, in attendance were: John Schmidt, Roadmaster Gary Neidlinger, Bill Knecht, Joan Schwer, Gary Brown, Sal Varacalli, Ryan Fashacht, Bob Free, Layne Frantz, Cody Yackenchick, Gary & Karen Wolfe, Dale Legarht, Jr. Chris McGrath, and Barry Newswanger.

Chairman Lutz opened the meeting with the pledge of allegiance. Chairman Lutz reminded the residents of the notices, which are available as handouts to meeting attendees, regarding meeting conduct and public comment procedures.

CORRESPONDENCE: The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. PA Dept of Transportation- 2015 Bridge Inspection due- email Gary 3/7/2015
2. Universal Field Services- Pipeline construction letter
3. Letter from Randy Stump regarding PIRMA
4. Moyer's Car Care- Sales Tax Exemption certificate (faxed back 3/8/15)
5. FNB of Fredericksburg- Form 1098B Mortgage Interest 2014
6. PA Dept of Environmental Protection- Kensinger Subdivision
7. John T. Herber, Jr.- Agricultural Structure Permit
8. Office of Public Safety Emergency 911- Copy of letter regarding new address for Matthew Martin
9. Office of Public Safety Emergency 911- Copy of letter regarding new address for Nate Kensinger
10. Office of Public Safety Emergency 911- Copy of letter regarding new address for Jesse Rhody
11. Williamson, Friedberg & Jones- Copy of letter sent to Solicitor of Wayne Twp regarding Washington Township Emergency Services
12. Sch. Co. Assessment Bureau- Real estate tax exoneration for 2014 due to veteran status
13. Sch. Co. Assessment Bureau- Real estate tax reduction for 2015 due to parcel being void
14. PA DCED- 2015 State Flood Mitigation Grant Program
15. PA DCED via Ryan Fasnacht- Multimodal Transportation Fund Program
16. Dept of the Auditor General Bureau of County Audits- Copy of the examination report of the Liquid Fuels audit for 2013
17. Naceville Material- Audit confirmation regarding an invoice (mailed back 3/7/2015)
18. South Schuylkill Printing- email informing us that they are now owned by The Reading Eagle Company
19. Alfred Benesch- Statement of financial interest for Jeffrey DeAngelo
20. Statements of financial interest for several township employees & elected officers
21. DBI Services- letter regarding merger between Interstate Road Mgt & DeAngelo Brothers
22. Pine Grove Teener League- Certificate of insurance
23. Welbilt Homes- Certificate of insurance
24. PSATS- 2015-16 policy statement

25. Mike Tobash- announcement of new office
26. Frackville Elk Lodge No 1533- membership application
27. Several Training opportunities
28. PSATS News Bulletin- February 2015
29. PLIGIT- Fourth Quarter 2014
30. CCJ- Commercial Carrier Journal February 2015
31. PA Township News- March 2015
32. Roads & Bridges- January & February 2015 issues

PUBLIC COMMENT PERIOD: Barry Newswanger was present and addressed the Board thanking the road crew for a job well done during the winter season. He also mentioned the Pine Grove Ambulance and suggested the Board consider making a donation.

Dale Legarht, Jr. representing Pine Grove Teener League was present and thanked the Board for use of the ball field and requested permission from the Board to install a urinal in the men's room at the pavilion and also to purchase a load of infield dirt for the ball field. The Board approved with no objections.

Chairman Leon Lutz also addressed the public thanking the road crew for doing a good job over the winter; he stated he received two phone calls stating Washington Township was ahead of other Townships.

APPROVAL OF MINUTES: Upon motion of Chairman Lutz, seconded by Supervisor Brown, approved the minutes to the February 16, 2015 regular monthly meeting without additions or corrections. This motion unanimously carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Upon motion of Chairman Lutz, seconded by Supervisor Brown, the February 2015 Treasurer's Report was approved, with a balance in all accounts, before receipts and bills, of \$622,019.56. Included in this motion was the approval of payment of all bills presented. This motion unanimously carried.

RECEIPTS: The report of receipts (Feb 12- Mar 12, 2015) listing \$32,996.11 in EIT receipts, \$15,616.27 in regular General Fund receipts was presented to the Board, Secretary Koch mentioned to the Board that the Liquid Fuels money was received on March 6, 2015 into the PLIGIT account in the amount of \$177,195.40 all were approved upon motion of Chairman Lutz, seconded by Supervisor Brown. This motion unanimously carried.

ROADMASTER'S REPORT: Upon motion made by Supervisor Gainer the awarding of the bid for lawn care would be based on the sum of items 1, 2, 3, 4, and 9. Seconded by Chairman Lutz. This motion unanimously carried.

At this time the proposals for lawn care services were opened and read. It was noted that the following contractors attended a required pre-bid walk through with Roadmaster Gary Neidligner: Little Bugger Enterprises, Swatara Creek Landscaping, Zerbe Landscaping, 3 J's plowing and Landscaping, and Yack's Lawn Care.

Upon motion made by Supervisor Gainer, awarding the bid proposal submitted by Swatara Creek Landscaping to perform the 2015 lawn care, seconded by Supervisor Brown. This motion unanimously carried.

Roadmaster Neidlinger updated the board with several items: Ordered signs for Kensinger property, need two steering tires for inspection on 98 Mack, 2000 Mack pickup & L8000 need to be inspected both needing work. Replaced several flat tires over the past few weeks.

Purchased cold patch to patch some of the larger holes, Roadmaster Neidlinger said if anyone sees pot holes to call the Township Building and report them.

Roadmaster Neidlinger asked the Board to consider either allowing him to rent a mill head for the skid loader or buying one. After some discussion the Board asked Roadmaster Neidlinger to get pricing on renting versus buying.

Supervisor Gainer stated that in mid-summer he asked Roadmaster Neidlinger for an equipment evaluation which was never received. Supervisor Gainer requested a want list with life expectancy on current equipment and when replacement should be done. Supervisor Gainer addressed the road crew stating they should put a plan together and justification regarding equipment.

Roadmaster Neidlinger stated street sign inventory for all of the Townships street signs must be complete but the end of 2015. He stated he received information from EJ Breneman regarding an inventory service they provide. He also noted this was a requirement from PennDot. Supervisor Gainer asked that Roadmaster Neidlinger get an estimate for next meeting.

Road crew will be attending a flagger course March 17th.

Roadmaster Neidlinger noting tire chains are on sale and would like to purchase one set for each truck. Upon motion made by Chairman Lutz approving the purchase of one set of tire chains for the Louisville at \$210.00 and two sets for each Mack at \$221.00, seconded by Supervisor Brown. This motion unanimously carried.

Roadmaster Neidlinger asked the Board to consider line painting before next winter; he stated it helps with plowing. Supervisor Gainer asked for cost, Roadmaster Neidlinger stated they needed to clock the roads and then get a quote Supervisor Gainer instructed Roadmaster Neidlinger to do that.

Roadmaster Neidlinger updated the board on winter supplies stating he ordered 300 ton of salt and used 400, he also stated he ordered 600 ton of antiskid and used 500 ton.

Roadmaster Neidlinger informed the Board that they have been breaking the law regarding their CDL licenses and how many hours they are putting in during snowplowing. He stated they are only allowed 11 hours of driving and 10 hours off the only exception would be state of emergency.

Supervisor Gainer addressed the Board regarding employee meetings to discuss goals, performance and year end evaluation and any other items that arise. Supervisor Gainer stated these meetings should be held quarterly and volunteered to hold the first meeting in April.

Upon motion made by Supervisor Gainer to schedule quarterly personnel meetings with employees and one supervisor to discuss any personnel issues within the Township. Seconded by Chairman Lutz in addition to the motion Secretary Koch will schedule the meetings. The motion unanimously carried.

SOLICITOR'S REPORT: Solicitor Wiest updated the Board on the intergovernmental agreement with Pine Grove Borough stating he received the signed agreement back.

Upon motion made by Supervisor Gainer, approving the execution of the intergovernmental agreement with Pine Grove Borough, seconded by Chairman Lutz. This motion unanimously carried.

Solicitor Wiest also looked at the proposed ordinance for the Health Trust with PSATS. Secretary Koch gave a brief review of the updates to the trust and asked the Board to grant approval for advertising and adoption at the April meeting. Solicitor Wiest confirmed the changes are in their structure on how they vote; he also stated he sees no issue with adopting the ordinance.

Upon motion made by Chairman Lutz approving the advertising of ordinance 2015-one of PSATS Health Trust and retirement services, seconded by Supervisor Brown. This motion unanimously carried.

COUNTY ZONING: Copies of Zoning Permits issued were received and reviewed without comment.

SEWAGE ENFORCEMENT OFFICER'S REPORT: Upon motion made by Supervisor Gainer to remove Benesch Engineering as the primary SEO for Washington Township and replacing them with Larson Design Group as primary SEO, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion made by Supervisor Gainer to remove Larson Design Group as secondary SEO and replace them with Benesch Engineering, seconded by Supervisor Brown. This motion unanimously carried.

Upon motion made by Supervisor Gainer approving the publishing of the fee schedule to be used by both primary and secondary SEO, any services outside of the fee schedule will be charged at a published rate that can be found on the website, seconded by Supervisor Brown. This motion unanimously carried.

The January 2015 SEO report of Light-Heigel, the February 2015 report of Alfred Benesch & Company, and the February 2015 report of Larson Design was received and reviewed. A copy of this report will be kept on file at the **Municipal Office**.

BUILDING/DRIVEWAY REPORTS: Secretary Koch present the Agricultural Structure permits that were issued within the month, a copy of the permits will be kept on file at the **Municipal Office**. The February 2015 UCC-plan permits report of Alfred Benesch & Company was received and reviewed. A copy of this report will be kept on file at the **Municipal Office**.

OLD BUSINESS: Upon motion made by Supervisor Gainer to approve the renewal of the PRIMA liability insurance for 12 months, seconded by Chairman Lutz. This motion unanimously carried.

NEW BUSINESS: Supervisor Gainer asked Roadmaster for the equipment wish list for the May 2015 meeting and also requested that the office building discussion be tabled until the June 2015 meeting.

Secretary Koch informed the Board that as of May 31, 2015 Quickbooks 2012 will no longer be supported and that upgrading is necessary.

Upon motion made by Supervisor Gainer approving Secretary Koch to purchase the Quickbooks upgrade, seconded by Supervisor Brown. This motion unanimously carried.

Secretary Koch received a request from the Pine Grove Area Youth Soccer Association to rent the park for their annual 5k run on November 21, 2015.

Upon motion made by Supervisor Brown approving the rental of the township park to Pine Grove Area youth Soccer Association on November 21, 2015 for their annual 5k run, seconded by Chairman Lutz. This motion unanimously carried.

Secretary Koch asked the Board if they would like quotes for the upcoming short term liability and life insurance. Supervisor Gainer requested the quotes for the April meeting.

Secretary Koch presented the Board with the tax exonerations from Statewide Tax Recovery for several residents.

Upon motion made by Supervisor Gainer approving all exonerations except for Dustin Smith due to not having proof of non-residency, seconded by Chairman Lutz. This motion unanimously carried.

Supervisor Gainer asked Roadmaster Neidlinger to contact a resident on the west side of Kensinger road because of water drainage forming ice over the winter and nearly causing accidents. Suggest the possibility of pipe trench work, also connect with the contractor conducting underground work at the Kensinger property to see if something can be done at same time.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Lutz, seconded by Supervisor Brown, the meeting adjourned at 8:43p.m. This motion unanimously carried.

Respectfully Submitted,



Dawn A. Koch
Secretary Treasurer
Washington Township