

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF February 15, 2021

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, February 15, 2021.

Those in attendance were: Chairman Leon Lutz, Vice-Chairman Wendell Gainer, Supervisor Lynn Brown, Solicitor Rick Wiest and Dawn Koch, TM/Sec/Treasurer.

Chairman Lutz opened the meeting with the pledge of allegiance. Chairman Lutz reminded the residents of the notices, regarding meeting conduct and public comment procedures.

CORRESPONDENCE: The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Baker Tilly US, LLP- Berkheimer audit request
2. Sch. Co. Assessment Bureau- Veteran exemption
3. PA Dept. of Veterans' Affairs- Copy of letter addressed to Jason Kercheski regarding tax exemption.
4. PA DEP- Incompleteness review letter for Kutz Rd bridge
5. Statewide Tax Recovery- 2020 PerCapita delinquent list
6. PA Dept. Labor & Industry- Copy of a letter addressed to Light-Heigel regarding White's Machine Shop petition for clear space for kitchenette sink.
7. Belmont Solar- certificate of liability
8. US Census Bureau- Annual boundary reminder
9. KPI Technology- Letter regarding potential update to the Pine Grove joint authority sewer system
10. PSATS- Disclosure statement for 2020
11. MRM Trust- Annual meeting announcement
12. PSATS- Annual calendar
13. PSATS- January 2021 Newsbulletin & Road/Bridges safety award application
14. PA Township News- January & February 2021 issues
15. Several flyers, catalogs, & advertisements

PUBLIC COMMENT PERIOD: No public comment.

APPROVAL OF MINUTES: Upon motion of Chairman Lutz, seconded by Supervisor Brown, approved the minutes to the January 25, 2021 regular monthly meeting without correction. This motion unanimously carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Upon motion of Chairman Lutz, seconded by Supervisor Brown, the January 2021 Treasurer's Report was approved with a balance in all accounts, before receipts and bills, was \$595,077.82. Included in this motion was the approval of payment of all bills presented as well as the additional invoices from Countryside Fuel for \$750.00 and Gene's Collision & Auto Body for \$141.00. This motion unanimously carried.

RECEIPTS: The report of receipts (January 14-February 10, 2021) listing \$24,883.38 in EIT receipts, \$4,975.96 in regular General Fund receipts were approved as printed upon motion of Chairman Lutz, seconded by Supervisor Brown. This motion unanimously carried.

SOLICITOR'S REPORT: Solicitor Rick Wiest was present and deferred to address items later on the agenda.

ROADMASTER REPORTS: Road Master (RM) Brown stated that as soon as the snow melts at the park he is going to post it with no hunting/trapping signs. The Board agreed.

Koch updated the Board stating both North Manheim Township and Washington Township signed the agreement and both municipalities will advertise the ordinance on their own due to having different meeting dates to adopt the ordinance. Koch stated that the Board had previously given approval for the advertisement.

COUNTY ZONING: A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

SEWAGE ENFORCEMENT OFFICER'S REPORT: A list of January 2021 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office**.

BUILDING/DRIVEWAY REPORTS: A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

OLD BUSINESS: Koch stated the current position on the Roedersville Road bridge repairs is waiting on the permit.

Koch stated she had a meeting earlier in the day with Wilson Consulting and PennDOT and the status of the project is we are waiting on clearances, PPL response, and the DEP permit. She stated the next phase of the project is the structural adequacy review.

Koch stated the contractors were here and focused on the one window. RM Brown stated he was with them the entire time they were here and after removing the drywall a leak was found. After the visit we received an email from Scot (general contractor) stated he wanted to remove another window and reinstall. An email was returned stating we wanted to focus on the leaking window in the front before any other windows were removed. We requested that a window rep from Kawneer and a rep from the stucco company be present during the whole process. We are awaiting this to be scheduled.

NEW BUSINESS: Upon motion made by Chairman Lutz, approving the advertising of the proposed adoption of ordinance 2021-02 Floodplain to be adopted at the March 15, 2021 meeting, seconded by Supervisor Brown. This motion unanimously carried.

Upon motion made by Chairman Lutz, approving the use of the baseball field to the adult league with the understanding they are responsible for maintaining their garbage as well as making sure they yield to renters and the teener league, seconded by Supervisor Brown. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving the Statewide percapita exemptions for Cynthia Seiders, Cheryl Hornberger, and Karen Lenge, seconded by Chairman Lutz. This motion unanimously carried.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Lutz, seconded by Supervisor Brown the meeting adjourned at 7:45 p.m. This motion unanimously carried.

Respectfully Submitted,



Dawn A. Koch
TM/Sec/Treas.
Washington Township