

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF January 25, 2021

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, January 25, 2021.

Those in attendance were: Chairman Leon Lutz, Vice-Chairman Wendell Gainer, Supervisor Lynn Brown, Solicitor Rick Wiest and Dawn Koch, TM/Sec/Treasurer. Also, in attendance were Joan Schwer, Greg Warg, Gary Brown, Todd Lengle, and Roger Sirbaugh.

Chairman Lutz opened the meeting with the pledge of allegiance. Chairman Lutz reminded the residents of the notices, regarding meeting conduct and public comment procedures.

CORRESPONDENCE: The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. PA Municipal Retirement System- letter regarding changes and 2019 statements
2. Auditor General- PMRS audit from 2016-2019
3. Keith Heinbach- December tax collector report, 2020 report totals
4. Lynn Blatt- W9 for cleaning services
5. Sch. Co. Assessment Bureau- copy of letter addressed to Andrew & Jennifer Sohn of 3245 Sweet Arrow Lake Road regarding property being removed from clean & green.
6. Pottsville Materials- 2021 materials quote
7. PA Dept. of Transportation- letter to notify the township of traffic counters being placed in the township.
8. JB Environmental- email regarding the status of 144 Covered Bridge Road sewage complaint.
9. Rosetree Consulting- Act 14 notification for 160 Farm View and 334 Covered Bridge with regards to renewing their NPDES permits.
10. Heath Machamer- letter accepting UCC appeals board position.
11. Williamson Friedberg & Jones- copy of letter to DiNicola regarding Pine Grove Township closing Mountain Road.
12. Williamson Friedberg & Jones- Copy of letter to Koch regarding agreement with North Manheim Township
13. Kent Watkins- letter to Sch. Co. Tax Claim regarding objection to tax sale.
14. Auditor General- copy of Wayne Twp Firemen's Relief audit
15. Pine Grove HH&L- thank you letter for donation in 2020
16. Belmont Solar- Certificate of insurance
17. Great Day Improvement- Certificate of insurance
18. Stonybrook Home Sales- Certificate of insurance
19. PSATS- Survey regarding COVID responses and guidance.
20. PA One Call- rate schedule
21. PSATS- 2021 advertising requirements, 2020 salary survey, 2021 tax chart
22. PLGIT- Information statement
23. PSATS- 2021 youth award contest info
24. Several flyers, ads, catalogs

PUBLIC COMMENT PERIOD: Resident Greg Warg of Harvey Drive asked the Board what guidance should be followed in returning the swale back to original condition and who will be responsible for determining if it needs to be fixed or is okay. Chairman Lutz stated if the water runs over the swale it isn't deep enough and according to the plans it is the homeowner's responsibility for the care of the swale.

Resident Gary Brown was present and stated he has not seen anything regarding the status of the windows. Road Master Brown stated he would discuss it under his report.

APPROVAL OF MINUTES: Upon motion of Chairman Lutz, seconded by Supervisor Brown, approved the minutes to the December 21, 2020 regular monthly meeting as well as the January 4, 2021 reorganization and the January 5, 2021 auditor's meetings without correction. This motion unanimously carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Upon motion of Chairman Lutz, seconded by Supervisor Brown, the December 2020 Treasurer's Report was approved with a balance in all accounts, before receipts and bills, was \$629,584.68. Included in this motion was the approval of payment of all bills presented. This motion unanimously carried.

RECEIPTS: The report of receipts (December 17, 2020-January 13, 2021) listing \$7,676.12 in EIT receipts, \$11,216.58 in regular General Fund receipts were approved as printed upon motion of Chairman Lutz, seconded by Supervisor Brown. This motion unanimously carried.

SOLICITOR'S REPORT: Solicitor Rick Wiest was present and thanked the Board for reappointing him as legal counsel to represent the Township.

ROADMASTER REPORTS: Road Master (RM) Brown deferred to Solicitor Wiest regarding the intermunicipal agreement with North Manheim Township. Solicitor Wiest stated there were several stylistic changes that were accepted. Solicitor Wiest also stated North Manheim Township's insurance company requested rent/lease/borrow coverage be carried on Washington Township's coverage. The Township already carries that type of coverage and does not intend to lend, borrow, or lease any equipment or manpower. Solicitor Wiest stated once the agreement is in place then an ordinance can be adopted.

Upon motion made by Supervisor Brown approving the intermunicipal agreement for equipment and manpower, seconded by Chairman Lutz. This motion unanimously carried.

RM Brown stated an email was received requesting a visit Thursday to remove and reinstall a window and do a water test. RM Brown stated that was done several times and the fixed windows still leak. RM Brown requested permission to send an email with the expectation that the drywall be removed around the window six (6) to twelve inches to determine where the water is coming in at. After some discussion the Board agreed.

COUNTY ZONING: A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

SEWAGE ENFORCEMENT OFFICER'S REPORT: A list of December 2020 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office**.

BUILDING/DRIVEWAY REPORTS: A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

OLD BUSINESS: Koch gave an update regarding the Roedersville Road bridge. She stated she and RM Brown decided to bid the project with the option of doing either the grout bags or the underpinning repairs.

Koch presented the Board with the TS&L (Type, Size, & Location study) prepared by Wilson Consulting for approval. She stated this plan will be submitted to PennDOT for approval. Vice-Chairman Gainer stated he did not see any issues or have any questions regarding the plan. Chairman Lutz stated he would stop by the Township the next day to review the plans.

NEW BUSINESS: Upon motion made by Supervisor Brown approving the purchase of 300 ton of salt through the CoStars program for the 2021-2022 winter season, seconded by Chairman Lutz. This motion unanimously carried.

Koch presented the Board with the 2020 Actual Use Report.

Todd Lengel was present and requested the use of the baseball field for the 2021 season. Gary Brown who takes care of the ballfield requested the following from the baseball team. Clear equipment from in and around the field and empty the trash cans at the end of each night.

Upon motion made by Chairman Lutz approving the use of the ballfield to the Pine Grove Teener League for the 2021 season, seconded by Vice-Chairman Gainer. This motion unanimously carried.

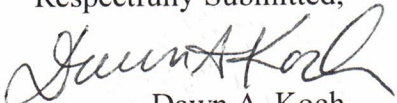
Upon motion made by Vice-Chairman Gainer approving the 2020 percapita exemptions presented by Tax Collector Keith Heinbach, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving the percapita exemptions from Statewide Tax Recovery for Jacob Schaeffer & Jay Sticher, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion made by Supervisor Brown approving the advertising of the 2021 road work with bids due March 15, 2021, seconded by Chairman Lutz. This motion unanimously carried.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Lutz, seconded by Supervisor Brown the meeting adjourned at 7:44 p.m. This motion unanimously carried.

Respectfully Submitted,



Dawn A. Koch

TM/Sec/Treas

Washington Township