

WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING OF January 21, 2019

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, January 21, 2019.

Those in attendance were: Chairman Leon Lutz, Vice-Chairman Wendell Gainer, Jr., Solicitor Rick Wiest and Dawn Koch, TM/Sec/Treasurer. Also, in attendance were: Joan Schwer.

Chairman Lutz opened the meeting with the pledge of allegiance.

**CORRESPONDENCE:** The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Office of Public Safety- New addresses for 204 Wild Cherry and 138 Fox Roads
2. Keith Heinbach- December 2018 Tax Collector Report and 2018 reports
3. Larson Design Group- Inquiry on township owned property around the Covered Bridge
4. Borton Lawson- NPDES Application for land use
5. PSATS- 2019 Calendar
6. PPL- Notice of meter replacement
7. PA DCED- Notice of grant programs available
8. PSATS NewsBulletin- Nov-Dec 2018 Issue
9. Commonwealth of PA- Annual report filing packet
10. PSATS- Annual membership packet
11. PA Township News- January 2019 Issue

**PUBLIC COMMENT PERIOD:** No public comment.

**APPROVAL OF MINUTES:** Upon motion of Chairman Lutz, seconded by Supervisor Brown, approved the minutes to the December 17, 2018 regular monthly, the January 7, 2019 reorganization, and January 8, 2019 auditors meeting without correction. This motion unanimously carried.

**TREASURER'S REPORT AND BILLS FOR APPROVAL:** Upon motion of Chairman Lutz, seconded by Supervisor Brown, the December 2018 Treasurer's Report was approved, with a balance in all accounts, before receipts and bills, of \$464,810.35. Included in this motion was the approval of payment of all bills presented. This motion unanimously carried.

**RECEIPTS:** The report of receipts (December 13, 2018-January 16, 2019) listing \$36,133.59 in EIT receipts, \$50,314.07 in regular General Fund receipts were approved upon motion of Chairman Lutz, seconded by Vice-Chairman Gainer. This motion unanimously carried.

**ROADMASTER'S REPORT:** Upon motion made by Vice-Chairman Gainer, approving the purchase of the 2008 Chevy truck using liquid fuels in the amount of \$15,102.00, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion made by Supervisor Brown to order 300 ton of salt through the CoStars salt agreement and to bid for 700 ton of anti-skid for the 19-20 winter season, seconded by Chairman Lutz. This motion unanimously carried.

**SOLICITOR'S REPORT:** Solicitor Wiest was present with no new business to report. Solicitor Wiest did respond to a conversation regarding water/ice on the state-owned roads the township provides winter maintenance on. He stated if there is an issue regarding the condition of the road it should be sent to the state in writing.

**COUNTY ZONING:** A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

**SEWAGE ENFORCEMENT OFFICER'S REPORT:** A list of December 2018 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office**.

**BUILDING/DRIVEWAY REPORTS:** A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

**OLD BUSINESS:** No old business

**NEW BUSINESS:** Upon motion made by Vice-Chairman Gainer approving the disconnection of the Township Manager cell phone due to minimal use and paying a \$25 per month stipend to Dawn Koch and Chris Light for use of personal cell phones for township business, seconded by Vice Chairman Lutz. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving employees to attending training classes per their employee evaluations, seconded by Chairman Lutz. This motion unanimously carried.

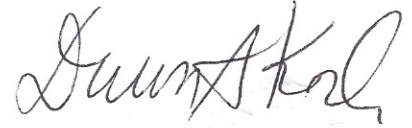
Koch presented the 2018 MS-965 Liquid Fuels Actual Use Report to the Board for review.

Upon motion made by Vice-Chairman Gainer approving the two 2018 PerCapita tax exemptions presented from the township tax collector, seconded by Chairman Lutz. This motion unanimously carried.

Koch presented the board with an ongoing issue at 3 Beech Tree Drive. She stated a fire happened at the property around April of 2018 and the insurance company complied with the township fire escrow ordinance. A check has been received for the township to demolish the property. Solicitor Wiest suggested sending one more letter, posting the property with the demolition date and inquiring at the post office to see if the owner has a forwarding address.

**ADJOURNMENT:** There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Lutz, seconded by Supervisor Brown, the meeting adjourned at 7:40p.m. This motion unanimously carried.

Respectfully Submitted,



Dawn A. Koch  
TM/Sec. Treas.  
Washington Township