

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF January 15, 2018

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, January 15, 2018.

Those in attendance were: Chairman Leon Lutz, Vice-Chairman Wendell Gainer, Jr., Supervisor Lynn Brown, Solicitor Rick Wiest and Dawn Koch, TM/Sec/Treasurer. Also, in attendance were: Robert Free and Joan Schwer.

Chairman Lutz opened the meeting with the pledge of allegiance. Chairman Lutz reminded the residents of the notices, which are available as handouts to meeting attendees, regarding meeting conduct and public comment procedures.

CORRESPONDENCE: The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Thomas, Thomas & Hafer- Confirmation letter regarding representation of the Township in the Krapf vs. Washington Twp suit
2. Keith Heinbach- December 2017 Tax Collector Report, 2017 Per Capita & Real Estate Delinquent Lists
3. Sch. Co. Office of Public Safety- 911 address for 126 Wild Cherry Road.
4. Alfred Benesch and Company- Returned Floodplain app for Moyer and Cabin Affidavit for Smith
5. Patton and Company CPAs- Updated tax info for 2018
6. David G Argall- Support letter regarding the alternative fuels incentive grant program
7. PSATS- 2018 Employer/ Employee tax chart
8. PMRS- Year-end reporting procedures
9. PA DEP- Letter acknowledging receipt of the Reed subdivision, planning waiver and non-building declaration
10. Stoneybrook Home Sales of Hamburg, LLC- Certificate of Insurance
11. Williamson, Friedberg & Jones- Updated 2018 rates for solicitor
12. Fidelity Bank- Thank you and receipt for donation towards the burn building project
13. Larson Design Group- Letter confirming closing of the Bethel Office
14. Schuylkill Community Action- Annual report for 2017
15. Sunoco Pipeline- Safety brochures
16. PSATS- 2018 Conference info packet
17. PSATS- 2018 Membership updates
18. Several brochures, catalogs and cards
19. PA Township News- January 2018 Issue

PUBLIC COMMENT PERIOD: No public comments

APPROVAL OF MINUTES: Upon motion of Chairman Lutz, seconded by Supervisor Brown, approved the minutes to the December 18, 2017 regular monthly meeting and January 2, 2018 reorganization meeting without correction. This motion unanimously carried.

Chairman Lutz asked Koch if the minutes presented for the auditor meeting were complete. Koch stated she received approval from all three auditors. Upon motion made by Chairman Lutz, approving the minutes from the January 3, 2018 auditors meeting, seconded by Supervisor Brown. This motion unanimously carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Upon motion of Chairman Lutz, seconded by Vice-Chairman Gainer, the December 2017 Treasurer's Report was approved, with a balance in all accounts, before receipts and bills, of \$409,610.10. Included in this motion was the approval of payment of all bills presented. This motion unanimously carried.

RECEIPTS: The report of receipts (December 14, 2017-January 10, 2018) listing \$30,598.08 in EIT receipts, \$14,705.15 in regular General Fund receipts, and \$161,99.65 the balance of closing the Vanguard account and transferring the funds into the Fulton Money Market were approved upon motion of Chairman Lutz, seconded by Supervisor Brown. This motion unanimously carried.

ROADMASTER'S REPORT: Roadmaster Brown discussed the needs for antiskid and salt for the 2018-19 season.

Upon motion made by Supervisor Brown approving the purchase of 350 tons of salt through the CoStars contract, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion made by Chairman Lutz approving Koch to obtain prices for 700 ton of antiskid through the CoStars aggregate purchasing contracts, seconded by Supervisor Brown. This motion unanimously carried.

Roadmaster Brown presented the Board with quotes received for repairing the garage doors.

Upon motion made by Vice-Chairman Gainer approving options 2, 3, and 4 of the Shank door quote to repair the two main garage doors at the municipal garage, the repairs are not to exceed \$12,000, seconded by Chairman Lutz. This motion unanimously carried.

SOLICITOR'S REPORT: Solicitor Wieśt was present and did not have any pressing issues to present to the board.

COUNTY ZONING: A list of Zoning Permits issued were received and reviewed without issue.

A letter was received regarding Seibert to Seibert- Minor Subdivision Plan of 46 Oak Road submitted, is on the 2/21/18 planning commission agenda for approval.

A letter was received regarding Thomas 1-Lot Subdivision Plan submitted for 554 Dad Burnhams Road, is on the 1/17/2018 planning commission agenda for approval.

A letter was received regarding Bachert to Bachert- Final Annexation Subdivision Plan of 155-159 Hetzels Church Road, is on the 1/17/2018 planning commission agenda for approval.

SEWAGE ENFORCEMENT OFFICER'S REPORT: A list of December 2017 SEO work was reviewed from Larson Design Group. A copy of this report will be kept on file at the **Municipal Office**.

BUILDING/DRIVEWAY REPORTS: The November/December 2017 building and driveway permits issued by Alfred Benesch & Company were received and reviewed. A copy of this report will be kept on file at the **Municipal Office**.

OLD BUSINESS: A motion made by Vice-Chairman Gainer formally adopting Ordinance 2018-1 Establishing Speed Limits on certain Township Roadways, seconded by Chairman Lutz. This motion unanimously carried.

NEW BUSINESS: Upon motion made by Vice-Chairman Gainer adopting the Schuylkill County Emergency Operations Plan Promulgation, seconded by Chairman Lutz. This motion unanimously carried.

Koch presented the 2017 MS-965 Liquid Fuels Actual Use Report to the Board for review.

Koch presented the Board with Per Capita exemption forms from Statewide Tax Recovery, after reviewing a motion was made by Vice-Chairman Gainer approving the exemption for Christine Zimmerman due to non-resident, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer denying the exemption presented for Raymond Morgan due to not having enough documentation, seconded by Chairman Lutz. This motion unanimously carried.

Koch presented the Board with two Per Capita exemption for 2017, Vice-Chairman Gainer suggested accepting them based on the tax collector recommendation, the Board agreed.

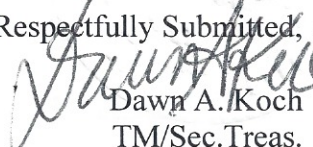
Koch informed the Board that through Quickbooks she is able to make the employees paychecks and W2's available via the web.

Koch presented the Board with the audit agreement for signatures to complete the 2017 audit to be performed by Patton and Company CPAs.

Koch presented the Board with an estimate received from G&S Lawn & Tree for the spraying of the junipers in the fall. Roadmaster Brown stated he didn't think it was going to be needed. Vice-Chairman Gainer asked Koch to write to G&S Lawn & Tree telling them if the spraying would be needed that we would be in contact but at this point we were not spraying in 2018.

Koch presented the Board with a request from PPL to install an anchor guy to a pole on Moyer Station Road to provide new service to a resident. The Board approved the request.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Lutz, seconded by Supervisor Brown, the meeting adjourned at 7:51p.m. This motion unanimously carried.

Respectfully Submitted,

 Dawn A. Koch
 TM/Sec. Treas.
 Washington Township