

WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF January 19, 2015

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, January 19, 2015.

Those in attendance were: Chairman Leon Lutz, Supervisor Lynn Brown, Vice-Chairman Wendell Gainer, Secretary-Treasurer Dawn Koch and Solicitor Rick Weist. Also, in attendance were: Bill Knecht, Joan Schwer, Layne Frantz, Gary and Karen Wolfe, Mike Stalnecker, Gary Brown, Bill Balthaser, Dale Legarht Jr., Scott Hetrick and Barry Newswanger.

Chairman Lutz opened the meeting with the pledge of allegiance. Chairman Lutz reminded the residents of the notices, which are available as handouts to meeting attendees, regarding meeting conduct and public comment procedures.

CORRESPONDENCE: The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Commonwealth of PA, State Ethics Commission- Annual Statement of Financial Interest forms (due May 1, 2015 to Township Secretary)
2. Sch. Co. Assessment Bureau- reminder letter regarding sending building permits and demo permits to assessment office.
3. PSATS- Trustees Insurance Fund plan outline
4. Statewide Tax Recovery- 2014 Per Capita Collections list
5. US Dept of Agriculture- information on Water & Waste Loan and Grant Programs
6. Melanie Heinbach- Tax Collector report for 12/1-31/2014
7. Melanie Heinbach- Real estate & Per Capita add report, Exemption report for 2014
8. Sch. Co. Planning and Zoning- Municipal Official List Annual Update, emailed back 1/10/15
9. PA Dept of Conservation & Natural Resources- Grant program information
10. Naceville Materials- Change of address notification
11. Ramus Realty Group- Questionnaire
12. Gov't forms & supplies- flyer
13. PA Local Gov't Training- flyer on spring road safety
14. Sch. Community Action- 2013-14 Annual report
15. Keller Bros- Notice regarding Kubota line
16. Sch. Community Action- Survey
17. LTAP (Local Technical Assistance Program)- flyer on training
18. PSATS- Road and Bridge Safety Improvement Award Program
19. PSATS- Conference flyer
20. PSATS- December 2014 NewsBulletin
21. LIPP- flyer
22. Commercial Carrier Journal- December 2014 issue
23. The Dirt- Winter 2014 issue
24. DoMore- Winter 2015 issue
25. PA Township News- January 2015 issue
26. Excavation safety guide & directory- catalog

- 27. The Work Truck Show- 2015 issue
- 28. Several Holiday cards

PUBLIC COMMENT PERIOD: Resident Gary Brown was in attendance and questioned the board regarding the wage for Supervisor Lynn Brown, Chairman Lutz informed Mr. Brown that a working supervisors wage is set by the Auditors at their annual meeting and the board has no say in the setting of that wage.

APPROVAL OF MINUTES: Upon motion of Chairman Lutz, seconded by Supervisor Brown, approved the minutes to the December 15, 2014 regular monthly meeting, the annual reorganization meeting held on January 5, 2015 and the annual auditors meeting held on January 6, 2015 without additions or corrections. This motion unanimously carried.

TREASURER'S REPORT AND BILLS FOR APPROVAL: Upon motion of Chairman Lutz, seconded by Supervisor Gainer, the December 2014 Treasurer's Report was approved, with a balance in all accounts, before receipts and bills, of \$644,430.29. Included in this motion was the approval of payment of all bills presented. This motion unanimously carried.

Upon motion of Chairman Lutz, seconded by Supervisor Brown, the invoices payable to Foster Materials for the Antiskid was approved to be paid using liquid fuels monies. This motion unanimously carried.

RECEIPTS: The report of receipts (Dec 10-Jan 15, 2015) listing \$30,484.97 in EIT receipts, \$9,492.45 in regular General Fund receipts and \$9.20 in interest deposited to Vanguard was presented to the Board and approved upon motion of Chairman Lutz, seconded by Supervisor Brown. This motion unanimously carried.

ROADMASTER'S REPORT: The salt contract through CoStars was tabled until the February meeting.

SOLICITOR'S REPORT: Solicitor Wiest was in attendance and updated the Board regarding the changes to the PIRMA contract and the increase to the treasurers bond.

Upon motion of Supervisor Gainer, seconded by Chairman Lutz, accept the 2015 PIRMA Intergovernmental Contact update as written. This motion unanimously carried.

COUNTY ZONING: Copies of Zoning Permits issued were received and reviewed without comment.

A letter from the Schuylkill County Planning and Zoning office noting that at the December 17, 2014 meeting they approved in part and denied in part the Lamar Zimmerman Poultry Operation plan. Conditions must be met by March 18, 2015.

A letter from the Schuylkill County Planning and Zoning office noting that at the December 17, 2014 meeting the approval of the requested modifications and granted conditional final approval, conditions must be met by March 18, 2015.

SEWAGE ENFORCEMENT OFFICER'S REPORT: The November 2014 SEO report of Light-Heigel and the December 2014 report of Larson Design was received and reviewed. A copy of this report will be kept on file at the **Municipal Office**.

BUILDING/DRIVEWAY REPORTS: The December 2014 UCC-plan permits report of Alfred Benesch & Company was received and reviewed. A copy of this report will be kept on file at the **Municipal Office**.

Upon motion of Supervisor Gainer, accepting the 2015 UCC fees schedule presented from Benesch Engineering, seconded by Chairman Lutz. This motion unanimously carried.

OLD BUSINESS: Supervisor Gainer requested the employee handbook be tabled until the February meeting so that the Board and RM Neidlinger could have time to review the changes.

NEW BUSINESS: Upon motion of Supervisor Gainer, seconded by Chairman Lutz, resolution 2015-Two was approved appointing Lettich and Zipay to perform the 2014 annual audit. This motion unanimously carried.

Upon motion of Supervisor Gainer, seconded by Supervisor Brown, tabling the approval of the Statewide tax recovery exemption for one resident until proof of payment is received, upon receiving the proof granting Secretary Koch to approve the exemption. This motion unanimously carried.

Upon motion of Supervisor Gainer, requesting that Secretary Koch obtain additional bids for the Townships Liability Insurance, seconded by Supervisor Brown. This motion unanimously carried.

Secretary Koch presented the MS-965 Actual Use of Liquid Fuels Funds report to the Board for their review.

Supervisor Wendell Gainer addressed the public regarding the Townships fair share of workmen's compensation paid to the Borough of Pine Grove. Upon motion of Supervisor Gainer, asking the Board to increase the Townships annual donation payable in June 2015 from \$2500.00 to \$4500.00. The receiving fire companies will be Friedensburg Fire Co. #1, Summit Station Fire Co. #1, North End Fire Co. #1, and Pine Grove HH&L #1, seconded by Chairman Lutz. This motion unanimously carried.

ADJOURNMENT: There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Chairman Lutz, seconded by Supervisor Brown, the meeting adjourned at 8:05p.m. This motion unanimously carried.

Respectfully Submitted,



Dawn A. Koch
Secretary Treasurer
Washington Township